

NOTICE OF PUBLIC MEETINGS

TOWN OF SHEBOYGAN SANITARY DISTRICT NO. 3 (WATER)

AND

TOWN OF SHEBOYGAN SANITARY DISTRICT NO. 2 (SEWER)

Date: MONDAY, January 18, 2021

Place: Town of Sheboygan NEW Town Hall, 4020 Technology Parkway, Sheboygan, Wisconsin

Time: 4:00 p.m. - Sanitary District No. 3 (Water) Monthly Meeting

Time: To Follow Sanitary District No. 3 (Water) Meeting – Districts Joint Monthly Meeting

Time: To Follow Joint Meeting - Sanitary District No. 2 (Sewer) Monthly Meeting

Closed Session: To Follow Sanitary District No. 2 (Sewer) Monthly Meeting

The monthly meeting of the Town of Sheboygan Sanitary District No. 3 (Water) Commission began at 4:00 p.m. A joint meeting of the Sanitary District No. 2 (Sewer) and Sanitary District No. 3 (Water) Commissions began at 4:07 p.m., followed by the Sanitary District No. 2 (Sewer) Commission monthly meeting at 5:00 p.m., which was then followed by a Joint Closed Session meeting at 5:25 p.m. on Monday, January 18, 2021 at the Town of Sheboygan NEW Town Hall, 4020 Technology Parkway, Sheboygan, WI 53083, Sheboygan County.

1. Call to Order

The Town of Sheboygan Sanitary District No. 3 (Water) Commission monthly meeting is called to order by Treasurer Jerry Hoepfner at 4:00 p.m. The following were also present at the meeting: Secretary Spencer Lutzke, Sanitary District No. 3 (Water); Town Attorney Michael Bauer; Town Engineer Tom Holtan; Alternate Commissioner Jeff Klosterman; Director of Public Works William Blashka; Deputy Director of Public Utilities Damian Nevers; Office Manager Darla Free and those persons on the attached list.

2. Approval of the January 18, 2021 Monthly Bills

“The Town of Sheboygan Sanitary District No. 3 (Water) Commission hereby approves the January 18, 2021 monthly bills as submitted per a motion by Commissioner Hoepfner and a second by Commissioner Lutzke.” Motion carried.

3. Discussion/Action – Offer to Purchase Land for Future Water Tower 3 Site

There are no updates.

4. Discussion/Action – Review CD Renewal: Bank Hapoalim BM NY, January 12

“The Town of Sheboygan Sanitary District No. 3 (Water) Commission hereby approves to deposit the Bank Hapoalim BM NY cd funds into their Wells Fargo Investment Holding account per a motion by Commissioner Hoepfner and a second by Commissioner Lutzke.” Motion carried.

5. Discussion/Action – Moraine Park Technical College Groundwater Supply & Distribution Certification Training for DDU Nevers

DDU Nevers states that he needs this training course to get certified as a water operator; classes are all being offered virtually now due to Covid-19.

“The Town of Sheboygan Sanitary District No. 3 (Water) Commission hereby approves DDU Nevers attendance for the Groundwater Supply & Distribution Certification Training virtual class per a motion by Commissioner Hoepfner and a second by Commissioner Lutzke.” Motion carried.

6. Communication & Correspondence Received After Posting of Agenda

Nothing submitted; no updates.

Sanitary District No. 2 (Sewer) and Sanitary District No. 3 (Water) Joint Agenda – Immediately Following Completion of Sanitary District No. 3 (Water) Monthly Meeting

7. Call to Order - Sanitary District No. 2 (Sewer)

The Town of Sheboygan Sanitary District No. 3 (Water) and Sanitary District No. 2 (Sewer) Commissions monthly joint meeting is called to order at 4:07 p.m. by Commissioner Hoepfner and President Dave Griffin, Sanitary District No. 2 (Sewer). Treasurer Ken Katte and Secretary Art Stewart, Sanitary District No. 2 (Sewer) are also in attendance.

8. Approval of the December 21, 2020 Monthly Meeting Minutes

"The Town of Sheboygan Sanitary District No. 2 (Sewer) Commission hereby approves the December 21, 2020 monthly meeting minutes per a motion by Commissioner Stewart and a second by Commissioner Katte." Motion carried.

"The Town of Sheboygan Sanitary District No. 3 (Water) Commission hereby approves the December 21, 2020 monthly meeting minutes per a motion by Commissioner Hoepfner and a second by Commissioner Lutzke." Motion carried.

9. Approval of the January 7, 2021 Joint Meeting & Discussion of Meeting

Commissioner Griffin states that they amended the contract for the work in the new Town Hall's bathrooms at no additional costs to the Districts and they discussed a grant writer for the proposed senior center.

"The Town of Sheboygan Sanitary District No. 2 (Sewer) Commission hereby approves the January 7, 2021 joint meeting minutes per a motion by Commissioner Stewart and a second by Commissioner Griffin." Motion carried.

The Sanitary District No. 3 (Water) Commission did not have a quorum.

10. Discussion/Action – Whistling Oak Apartments LLC, WI Lakefront Property Management

Engineer Holtan states that the contractor is coming in next week for the water pressure test; we're waiting for the as-builts and televising reports. DPW Blashka states that the contractor formed up the foundations wrong and the basement walls don't match up; there are five buildings and they're only building on two.

11. Discussion/Action – Accounting Contractor Agreement for MWK, LLC

Commissioner Griffin states that we will be scheduling a meeting with the accountants; this item should remain on the agenda.

12. Town of Sheboygan Plan Commission Update

Attorney Bauer states that the final plat for Lincoln Estates was approved. Commissioner Griffin states that there were some sign permits, nothing pertaining to the Districts.

13. Operator's Report

DDU Nevers states that there is nothing out of the ordinary for the Sewer District; the Erie station was high because of the bi-passing for the new Kohler subdivision; we worked out the billing by using the average flows; they had to clear two check valves at the Hidden Creek station and they had a vac prime issue at the Blackstock station and found a valve was worn so they replaced it. They had a couple air release valves blocked and corroded at the Pigeon River station so he has ordered parts to replace them. Commissioner Griffin asks if this should be on the Operating Procedures list. Engineer Holtan states that he'll check to see if it is. Commissioner Griffin asks how often they check these valves. DPW Blashka states yearly, when it's inspected; Pigeon River is the only station that has this. Commissioner Katte asks if they need to check the Cth Y station because of concrete. DDU Nevers states that they pulled manholes but didn't see anything. DDU Nevers states that the sewer connection to the Worthman home on Cth Y is complete but the plumber will be coming back because the low pressure discharge pipe going into the manhole shoots out the flows, and instead of a drop, it just dead ends.

DDU Nevers states that for the Water District they are setting the chlorine at 1.0 ppm to keep residual in the system and they are checking it carefully; there was a complaint from a resident in the Enterprise Dr apartments of foul odor and taste, but the issue was with their water heater; there wasn't any chlorine so that was corrected and we flushed until the water was clear; DPW Blashka purchased a tablet chlorine system from the Village of Belgium so we'll have spare parts for our chlorinator. He states that they worked with Cummins to simulate a power outage at Well 3; it is supposed to be fully automated; there was a malfunction with the panel; we ordered parts that will be here within a week.

DDU Nevers states that for Water and Sewer, the laterals are all installed for Lincoln Estates; there were issues with the sleeves but the contractor fixed it; we'll check the televising and make sure that they're all okay.

14. Communication & Correspondence Received After Posting of Agenda

Commissioner Griffin states that we got a letter regarding the work being done on Lower Falls Rd. Attorney Bauer states that the engineering firm sends this notice to all potential utilities, it's an acknowledgement of receipt. DPW Blashka states that he has taken care of it. Commissioner Griffin states that they've received the usage for Miesfeld's and the gelato manufacturer; they have not gone up and he feels we shouldn't have to continue monitoring; this should be added to the February agenda.

15. Pending Item List Review

The pending item list is reviewed and updated accordingly. The list is part of the minutes' book for review and record retention purposes.

Commissioner Stewart states that he'd like a projected date added to item 48, Bids for Cth Y Lift Station and an explanation on how payments are made for item 49 Town Loan Payment for Property at I-43 & Hardees. Commissioner Katte states that he'd like to add the re-roofing of the Pigeon River lift station to the list.

Sanitary District No. 2 (Sewer) Monthly Agenda – Immediately Following Completion of Joint Meeting

16. Approval of the January 18, 2021 Monthly Bills

Commissioner Stewart asks if we could pay the gas bill electronically. Ms. Free states that this was talked about years ago, but the Commissioners at that time decided that they preferred to sign checks for their invoices. Commissioner Griffin states that they can review this.

“The Town of Sheboygan Sanitary District No. 2 (Sewer) Commission hereby approves the January 18, 2021 monthly bills as submitted per a motion by Commissioner Katte and a second by Commissioner Stewart.” Motion carried.

17. Discussion/Action – North South Interceptor, Village of Kohler I-43 Crossing

DPW Blashka states that there are no updates; the connection is made. Commissioner Griffin states that this item can be removed from the agenda.

18. Discussion/Action – An Ordinance Amending Section 6.06 UCE Formulas

“The Town of Sheboygan Sanitary District No. 2 (Sewer) Commission hereby approves An Ordinance Amending Section 6.06 UCE Formulas as proposed per a motion by Commissioner Griffin and a second by Commissioner Stewart.” Motion carried.

19. Communication & Correspondence Received After Posting of Agenda

Nothing submitted; no updates.

20. Closed Session

Roll call for Closed Session: Dave Griffin aye, Ken Katte aye, Art Stewart aye, Sanitary District No. 2 (Sewer) is in closed session; Jerry Hoepfner aye, Spencer Lutzke aye, Sanitary District No. 3 (Water) is in closed session.

21. Open Session

The Sanitary Districts enter into Open Session; no action has been taken in Closed Session.

22. Adjourn – Sanitary District No. 2 (Sewer) and Sanitary District No. 3 (Water)

“There being no further business, the Town of Sheboygan Sanitary District No. 2 (Sewer) and Sanitary District No. 3 (Water) Commissions adjourn the meeting until Monday, February 16, 2021.” Motion is unanimously carried.

Town of Sheboygan Sanitary District No. 2 Sewer

David Griffin, President
Ken Katte, Treasurer
Arthur Stewart, Secretary

Town of Sheboygan Sanitary District No. 3 Water

David Albright, President
Jerome Hoepfner, Treasurer
Spencer Lutzke, Secretary

Minutes approved on February 15, 2021