

**MINUTES OF THE MEETING OF THE  
TOWN OF SHEBOYGAN TOWN BOARD  
TUESDAY, JANUARY 21<sup>st</sup>, 2020 @ 5:15 PM**

A Town of Sheboygan Town Board meeting was held on Tuesday, January 21<sup>st</sup>, 2020 in open session at the Town of Sheboygan Town Hall, 1512 N. 40<sup>th</sup> Street, Sheboygan, Wisconsin 53081, Sheboygan County, Wisconsin.

The meeting was called to order by Town Chairman Dan Hein. The following were also present at the meeting: Supervisors Jim Schwinn, Char Gumm, John Wagner, Alexandra Nugent, Director of DPW Bill Blashka, Peggy Fischer, and Attorney Michael Bauer.

Notice of the meeting was given to the public at least 24 hours prior to the meeting by posting in three (3) different places.

Upon motions duly made and seconded, the Town of Sheboygan Town Board unanimously adopted the attached resolutions unless noted otherwise and made a part of these minutes by reference.

There being no further business the meeting was adjourned.

**TOWN OF SHEBOYGAN TOWN BOARD**

\_\_\_\_\_  
DANIEL W. HEIN, CHAIRMAN

\_\_\_\_\_  
JAMES R. SCHWINN, VICE-CHAIRMAN

\_\_\_\_\_  
CHAR GUMM, SUPERVISOR

\_\_\_\_\_  
JOHN WAGNER, SUPERVISOR

\_\_\_\_\_  
ALEXANDRA NUGENT, SUPERVISOR

**MOTIONS DULY MADE AND SECONDED, THE FOLLOWING RESOLUTIONS WERE ADOPTED UNANIMOUSLY BY THE TOWN OF SHEBOYGAN TOWN BOARD IN OPEN SESSION**

Chairman Hein called the meeting to order at 5:15 pm. The Pledge of Allegiance was said.

Discussion/Action – Conditional Use Agreement for United States Cellular Operating Company LLC regarding modification of existing telecommunications equipment by removing (3) antenna, install (6) new antenna and related equipment on the Town owned water tower at 3770 Enterprise Drive. Atty. Bauer opened US Cellular’s request for a Conditional Use Permit to take down nine antennas are replacing with twelve antennas. Atty. Bauer said that the Plan Commission has recommended approval of the Conditional Use Permit with the following conditions:

- The annual rent be increased to \$32,375 that is payable to the Sanitary District
- The Districts engineering fees for this project be reimbursed
- The Towns and Districts legal fees be reimbursed regarding this project

**Motion Schwinn, second Gumm to recommend approval of the Conditional Use Permit with the conditions regarding increased rent, reimbursement of engineering and legal fees. Motion carried.**

Discussion/Action – Conditional Use Agreement for JSI Vinyl, LLC. Jake Lamers is requesting a Conditional Use Agreement for leasing the office space from MVP Storage, LLC at 3434 Mill Road, #17 to conduct business for JSI Vinyl. Atty. Bauer reviewed the Conditional Use Permit for JSI Vinyl, LLC. Jake Lamers, owner of JSI Vinyl, LLC is requesting a Conditional Use Permit to run his graphics business at 5530 Playbird Road. The Building is owned by MVP Storage and JSI Vinyl, LLC will be leasing the office space. **Motion Wagner, second Nugent to approve the Conditional Use Permit for JSI Vinyl, LLC. Motion carried.**

Discussion/Action – Sign Permit for (5) Signs at 5727 Superior Avenue for Kohler Credit Union. Marshall Sign is requesting a sign permits for Kohler Credit Union on Superior Avenue. Katie Scholz of Marshall Sign was present. Scholz said that they are working with the County regarding setbacks and the vision triangle. Atty. Bauer reported that the Plan Commission recommended approval with the condition that the County give approval first since both roads are County roads. **Motion Schwinn, second Wagner to approve the sign permits with the condition that the County give approval first. Motion carried.**

Discussion/Action – Appointment of Poll Workers January 1<sup>st</sup>, 2020 through December 31<sup>st</sup>, 2021. **Motion Wagner, second Nugent to approve the appointment of the list of Poll Workers submitted by the Clerk for January 1<sup>st</sup>, 2020 through December 31<sup>st</sup>, 2021. Motion carried.**

Discussion/Action – Appointment of Timothy Winkel and Bradley Lambrecht to the Variance Board. **Motion Wagner, second Nugent to approve the appointment of Winkel and Lambrecht to the Variance Board from January 1<sup>st</sup>, 2020 to January 1<sup>st</sup>, 2023. Motion carried.**

Discussion/Action – Ordinance Enforcement Officer Report. Ordinance Enforcement Officer Mark Heronymus was present to give a Town report. He asked about the progress on the letter for Koehler Drive and Fischer said it is being reviewed. Heronymus did not have any other issues currently to review.

Discussion/Action – Fire Department roof repairs. Fire Department Chief Ed Biederwolf was present to discuss the issue with the leaks in the roof at the Fire Department. Biederwolf was asking who put the original roof on and if any repairs have been done. Hein said that Pankow is no longer in business and he should contact Jos. Schmitt for an estimate on repairs.

Discussion/Action – Fire Department gear update. Fire Department Chief Ed Biederwolf spoke about the need to have ten pairs of bunker pants retrofitted to accommodate the bailout kits. There was extra money that they are requesting be used for this. The cost would be an estimated \$4,300. **Motion Schwinn, second Wagner to approve the retrofit of 10 pairs of bunker pants at the cost of \$4,300. Motion carried.**

Discussion/Action – Fire Department request to rollover any funds leftover from 2019. Fire Department Chief Ed Biederwolf requested any funds left over from 2019 budget be rolled into the 2020 budget. Schwinn informed Biederwolf that the Fire Department was 7% over. Biederwolf said that he will be working on a spreadsheet regarding the budget to bring it in line for 2020.

Discussion/Action – Fire Department request to attend FDIC International Conference in Indianapolis April 20-25, 2020. Fire Department Chief Ed Biederwolf is requesting the two representatives attend the International Conference in Indianapolis April 20-25<sup>th</sup>, 2020. The training was included in the 2020 budget. The truck would be used for transportation. **Motion Schwinn, second Nugent to approve two Fire Department representatives attend FDIC training in Indianapolis April 20-25, 2020. Wagner and Gumm are Nye's. Schwinn, Nugent, Hein are Aye's.**

Discussion/Action – Brenda Mauer, Vince Lombardi Cancer Clinic regarding Survivors picnic on July 18<sup>th</sup>, 2020. Brenda is requesting that the fee be waived for the rental of the Firehouse shelter on July 17<sup>th</sup>, 2020 for the tent to be set up and for July 18<sup>th</sup>, 2020 for the day of the picnic. Brenda of the Vince Lombardi Cancer Clinic I was present and is requesting that the fees be waived for the rental of the Fire Department Park Shelter on Friday, July 17<sup>th</sup> and Saturday, July 18<sup>th</sup>, 2020 for the Cancer Survivors picnic. **Motion Gumm, second Wagner to approve the waiving of the rental fees at the Fire House Shelter on July 17<sup>th</sup> and 18<sup>th</sup>, 2020 for the Cancer Survivors Picnic. Motion carried.**

Discussion/Action – Mueller Field Subdivision Fence Agreement. Attorney Bauer gave an update regarding the Fence Agreement and the residents listed on the agreement in Mueller Fields. Oyvind Solving of Hillcrest said that one resident is refusing to sign the agreement. After a discussion Hein requested that Atty. Bauer contact Hillcrest and request that the fence be removed by July 1<sup>st</sup>, 2020 if all five residents do not sign the agreement.

Discussion/Action – Pros 4 Technology Proposal for Town of Sheboygan DPW. Bill Prusow of Pros 4 was present regarding the quote given for Wireless Internet and card access for the DPW shed. Hein asked Blashka what the quote was for. Blashka explained that the wireless internet was part of our Election Contingency Plan and the cards would be the availability to all DPW and Board members to access the shed when needed. Prusow explained the need for the internet and the cost of the card access. Hein requested that this be tabled.

Discussion/Action – Pros 4 Technology Proposal for Town of Sheboygan Fire Department. Bill Prusow was also present regarding the quote given for Wireless upgrades at the Fire Department. Fischer explained that the need is required to the upcoming elections and it is recommended since the Fire Department is the Town's shelter/Area for all to meet if there is a disaster. **Motion Wagner, second Gumm motion to approve the installation of wireless internet at the Fire House. Motion carried.**

Discussion/Action – Contract with Wheeler for Salt Storage Building. Salt shed contract with Wheeler. Blashka explained the quote that was received from Wheeler regarding the Salt Shed. Wheeler would be the provider for material only. Blashka said that bids would be taken for the actual contractor who would construct the building. Hein requested that Blashka put the whole project out for bid. Nugent said there was nothing to compare the quote to. **Motion Gumm, second Nugent to table until there is more information. Motion carried.**

Discussion/Action – Operator License for Tammi S. Bradford, 1711 A Alabama Ave., Sheboygan, WI for J Bees Silver Dollar. **Motion Wagner, second Schwinn to approve the Operator License for Tammi S. Bradford. Motion carried.**

Discussion/Action – Sue Garski of Town of Sheboygan Lions Club requesting the Town of Sheboygan Park Fee to be waived for Lions Fest on June 26<sup>th</sup>, 2020. The Lions Club is also requesting that the fee be waived for the Temporary Class "B: Retailers License for the same day. **Motion Gumm, second Schwinn to approve the fees to be waived for Lions fest on June 26<sup>th</sup>, 2020 and the fee to be waived for the Temporary Class B Retailers License for the same day. Motion carried.**

Discussion/Action – Blind Horse music waiver for the week of the Ryder Cup, September 20<sup>th</sup>-27<sup>th</sup>, 2020 Tom Nye of the Blind Horse was present to request a music waiver for the week of September 20<sup>th</sup> through the 27<sup>th</sup>, 2020 for the Ryder Cup. Nye had said that there is an unprecedented amount of generated activities in the area and they would like to accommodate a request for music if it would arise. Nye said this would be a one or two person group and not a band from 6 pm to 9 pm. Hein had asked Nye and Fischer if they have had any complaints from the neighbors and both replied no. A few of the neighbors of the Blind Horse were present and asked Nye a few questions regarding the proposed waiver and about other business. **Motion Wagner, second Schwinn to grant a music waiver for the week of the 2020 Ryder Cup with the hours of 6 pm-9 pm with low volume. Motion carried.**

Discussion/Action – Sheboygan County Sales Tax Revenue-Sharing for Transportation Infrastructure Maintenance 2020 Intergovernmental Cooperative Agreement. The agreement has been signed and acknowledged. No action needed.

Discussion/Action – 3532 Windridge Lane update. Per Blashka, the end wall cannot be lowered until the front is gone. There are fiber optics and gas lines in the area. Hillcrest has some of the berm dugout so the water will pool and eventually move out. In the spring it will be completed.

Discussion/Action – Employee Matters (Deputy Director of Public Utilities, Development Director, and Ordinance Enforcement officers). **Motion Nugent, second Gumm to approve the offer to Damian Nevers for the position of Deputy Director of Public Works. This position will be funded by the Utility budget and will include the resignation from the District's Commission when signed. Motion carried.**

Reports – Motion Gumm, second Wagner to approve the reports for the Town Board meeting on January 21<sup>st</sup>, 2020. Motion carried.

Adjourn – Motion Wagner, second Gumm to adjourn the Town Board Meeting at 7:40 pm on January 17<sup>th</sup>, 2020.

Peggy Fischer, Clerk