

**MEETING MINUTES OF  
TOWN OF SHEBOYGAN SANITARY DISTRICT NO. 3 (WATER)  
AND**

**TOWN OF SHEBOYGAN SANITARY DISTRICT NO. 2 (SEWER)**

**Date: Monday, October 16, 2017**

**Place: Town Hall, 1512 N. 40<sup>th</sup> St., Sheboygan, Wisconsin**

**Time: 3:00 p.m. – Sanitary District No. 3 Water 2018 Budget Workshop & Monthly Meeting**

**Time: To Follow San 3 Meeting – Sanitary Dist. No. 2 Sewer & Sanitary Dist. No. 3 Water Joint Meeting**

**Time: To Follow Joint Meeting – Sanitary District No. 2 Sewer Monthly Meeting &  
2018 Budget Workshop**

The 2018 Budget Workshop and monthly meeting of the Town of Sheboygan Sanitary District No. 3 (Water) Commission began at 3:00 p.m. and a joint meeting of the Sanitary District No. 2 (Sewer) and Sanitary District No. 3 (Water) Commissions began at 4:12 p.m., following the Water District meeting. The Sanitary District No. 2 (Sewer) Commission continued on with their monthly meeting and 2018 Budget Workshop after the matters in Joint Session had been discussed at 5:28 p.m. on Monday, October 16, 2017 in open session at the Town of Sheboygan Town Hall, 1512 N. 40<sup>th</sup> St., Sheboygan, WI 53081, Sheboygan County.

Notice of the meeting was given to the public at least 24 hours prior to the meeting by posting in three (3) different places and forwarding to all news media who have requested the same.

Upon motions duly made and seconded, the following resolutions were unanimously adopted and made a part of these minutes by reference as if fully set forth herein.

**1. Call to Order**

The Town of Sheboygan Sanitary District No. 3 (Water) Commission 2018 Budget Workshop and monthly meeting are called to order by President Mark Flasher, Sanitary District No. 3 (Water) at 3:00 p.m. The following were also present at the meeting: Treasurer Jerry Hoepfner, Sanitary District No. 3 (Water); Secretary Spencer Lutzke, Sanitary District No. 3 (Water); Art Stewart, Sanitary Districts Alternate Commissioner; Director of Public Works William Blashka; Office Manager Darla Free and those persons on the attached list. Town Attorney Michael Bauer, Engineer Tom Holtan and Town Supervisor Jim Schwinn were in attendance at 4:00 p.m.

**2. Approval of the October 16, 2017 Monthly Bills**

Commissioner Flasher asks what the Northern Lake Service Inc invoice of \$2,777.00 is for. DPW Blashka states that this is the company that does our water samplings that are required by the DNR; we've used them for years; other companies prices are similar; we had to test for lead and copper; all three wells were required to be tested for synthetics; wells one and two were required to be sampled for organics; there were at least 60 bottles of samples. He states that next year the cost could drop to \$100.00; it's a cycle that's mandated by the DNR; we're waived on a lot of chemicals because we're a newer system and because we're not a ground water system; if we had cattle, if a lot of herbicides are being used, or if there are a lot of gas stations, you have more required sampling; we're also protected by the District's Wellhead Protection Program. Commissioner Flasher states that the invoice amount seemed high. DPW Blashka states that the cost was this high about three years ago; the synthetic and organic testing gets expensive. Commissioner Lutzke asks if Cardinal Environmental does this kind of sampling. DPW Blashka states that we could send our sampling to them, but they would just send it out, too, and it would cost more; Northern Lake Service sends some of the samplings out, but he checked into costs a few years ago and they were the cheapest; Cardinal Environmental does our regular sampling; that's when we have only 30 hours to get the samples submitted, so that's why we use them; one time they let our samples sit and they went bad and we had to re-sample. He states that he could get quotes again, but it's time-consuming. Commissioner Flasher states that there's no need to do that at this time, but he would like new quotes when the next big sampling time is. Commissioner Hoepfner asks who other municipalities in the area use. DPW Blashka states that they go all over; there's a State lab, but they're pricey; there are companies in Milwaukee.

"The Town of Sheboygan Sanitary District No. 3 (Water) Commission hereby approves the October 16, 2017 monthly bills as submitted per a motion by Commissioner Flasher and a second by Commissioner Lutzke." Motion carried.

### **3. Discussion/Action – 2018 Budget Workshop**

DPW Blashka states that he sent the proposed budget via e-mail to everyone; the only thing added from what the Commissioners received was the special assessment totals. He states that the only thing down was the revenue because he thought it would be a dryer summer season; there wasn't a lot of lawn watering; we always like to project our revenue totals low; because of the new multi-family and apartment buildings by Green Meadow Subd., we should see an increase next year. Commissioner Flasher states that we have some of the lowest rates in the area; we're regulated by the PSC; the account numbers we use are required by the PSC. DPW Blashka states that our rates are on the lower side in the County; the lower the population, the lower the bills can be. DPW Blashka states that he kept the amount budgeted for Source of Supply the same because of the issues in the past with Well 2. He states that he's increased the amount for part-time employees because he's using them to do more work. He states that Trans and Dist-Supplies is for treatment; he's been having computer screen issues used for treatment, so he kept funds there for possible replacement of the screen; there haven't been any other changes in this area in the last couple of years. Commissioner Flasher asks if Maint/Services is for leak repair. DPW Blashka states yes. Commissioner Flasher states that he likes to anticipate this expense. DPW Blashka states that the Maint-Meters was high because of the Green Meadow Subd. apartments and townhouses. He states that the unaccounted water has stabilized; the 1<sup>st</sup> quarter of this year was right on and there was one repair during the 2<sup>nd</sup> quarter; he hasn't checked this quarter yet; Maple Forest was checked about one month ago. Commissioner Flasher states that the copper laterals deteriorated in this area; we had the pipes and soil tested; DPW Blashka took the information to the WRWA conference; it could have been grounding or lightning strike issues. DPW Blashka states that the District changed their specs to poly laterals because of the copper deterioration. He asks if we should add funds to the budget for remodeling of the Town Hall. Commissioner Flasher states that this is the first time that the District has heard about this and asks what's going on. DPW Blashka states that it started with having the Town Hall inspected; the Town Board wanted to re-side the building. Commissioner Flasher states that they'll wait to budget for the building. DPW Blashka states that there was a drop in Worker's Comp costs so he reduced it to \$12,000.00 for 2018. He states that he added a few capital expenses. Commissioner Flasher states that we've added notations at the bottom of the budget in the past; we've had energy costs go down and have had capital expenses that don't happen, so we have a big discrepancy. He states that we can remove the \$40,000.00 note at the bottom, it was interest earned that wasn't included in the budget. DPW Blashka states that he budgeted for the replacement of the 1997 utility truck; the cost will be split between the two Districts. Commissioner Lutzke asks what's wrong with the current utility truck. DPW Blashka states that it's old; it's a 1997; the chaise was replaced a few years back, but not the truck; the part-time employees will use the old truck, then we'll sell the old truck that the part-time workers are using now. Commissioner Flasher asks how much he expects to get for the old truck. DPW Blashka states that he hopes to get \$4,000.00; the passenger door needs to be replaced; one of the seats is broke and it takes a lot of maintenance; it has an on-board generator that, if a tree goes down, the Town uses it; it's similar to what we have with the other truck, it's a 2006 body on a 2012 chaise; it won't be used much during the winter, so it should last until we get a new one. Commissioner Flasher asks if this truck will be good for another five years. DPW Blashka states yes, it should last until 2025 or 2026, unless there's more big growth and we hire more crew. He states that he also budgeted for a new brush hog; it will be split between the Districts; we'll trade in the old one; the new one will be 300 lbs. lighter; it's been used a lot at Rudy Mahler Park. He states that Tower 1 will need some future maintenance.

"The Town of Sheboygan Sanitary District No. 3 (Water) Commission hereby approves the proposed 2018 Budget with the modifications discussed per a motion by Commissioner Flasher and a second by Commissioner Lutzke." Motion carried.

### **4. Discussion/Action – Deferred Water Assessment for Parcel No. 59024-344502, Greenview Dr.**

Attorney Bauer states that the Town adopted a policy that any new house or development that has services would have to connect. Commissioner Flasher states that this policy was adopted a couple of years after this property had its assessment; we don't have any signed document from the property owner with their assessment option, whether they wanted it deferred or not; it ended up being deferred, so how can we say they have to connect. Attorney Bauer states that, per the PSC correspondence provided, you can require connection; the policy makes sense; it's beneficial to the property and the service is in the ground and available; the difficult question is if anyone south of the existing main wants to connect, the water main doesn't extend to the southern lot line, so someone will have to pay for that frontage. Commissioner Flasher states that you can't assess the same property twice; the District would have to pay the costs on the west side of the road and the property owner on the east side would be responsible for half the cost. He asks if this was a Town or District ordinance. Attorney Bauer states that it was the Town Board's. Commissioner Flasher states that because the District didn't have the policy in place during this particular extension, should we take this into

consideration of the owner's request. Attorney Bauer states that it's not a factor, we offered an assessment deferral. Commissioner Flasher states that we don't have a signed contract with agreed terms. Attorney Bauer states that we don't need it. He states that when the initial system was installed, we'd allow "deferred until connected" because they didn't want to force people to connect or annex; in a normal real estate transaction form, it says that the seller shall pay any specials at closing, but the seller and buyer can negotiate this. Commissioner Flasher states that he spoke to the property owner and told him that the Commission had to make the decision, but he also said that they would allow a person to put in a private well and keep the deferred assessment for any future connection. Attorney Bauer states that the rule says that water is available, you are building a home, and you have to connect. Commissioner Flasher asks that we don't take into consideration that the ordinance/policy went into effect after this agreement. Attorney Bauer states no. Commissioner Flasher states that he can send a letter to the owner and let him know the District's decision; he asks Commissioner Lutzke and Commissioner Hoepfner if they agree; Commissioner Lutzke and Commissioner Hoepfner both agree. Attorney Bauer states that the assessment is for \$5,475.00 with 6.165% interest if they would have chosen to pay over ten years, but adding the interest would be unreasonable.

"The Town of Sheboygan Sanitary District No. 3 (Water) Commission hereby approve to inform David Tetschlag, owner of parcel 59024-344502, that if this property is developed, it must pay the \$5,475.00 water special assessment and also connect to the District's water system per a motion by Commissioner Flasher and a second by Commissioner Hoepfner." Motion carried.

#### **5. Discussion/Action – Site for New Water Tower**

Commissioner Flasher states that he hasn't heard back from Jim Hapeman; the last e-mail correspondence was offering Engineer Holtan for information and a profile, but he's not sure if AT&T is looking into it. He states that he'll call Mr. Hapeman before next month's meeting.

#### **6. Communication & Correspondence Received After Posting of Agenda**

Nothing submitted; no updates.

### **Sanitary District No. 2 (Sewer) and Sanitary District No. 3 (Water) Joint Agenda – Immediately Following Completion of Sanitary District No. 3 (Water) Monthly Meeting**

#### **7. Call to Order - Sanitary District No. 2 (Sewer)**

The Town of Sheboygan Sanitary District No. 3 (Water) and Sanitary District No. 2 (Sewer) Commissions monthly joint meeting is called to order at 4:12 p.m. by Commissioner Flasher and President Dave Griffin, Sanitary District No. 2 (Sewer). Treasurer Ken Katte, Sanitary District No. 2 (Sewer) and Secretary Dave Albright, Sanitary District No. 2 (Sewer) are also in attendance.

#### **8. Approval of the September 18, 2017 Monthly Meeting Minutes**

"The Town of Sheboygan Sanitary District No. 2 (Sewer) Commission hereby approves the September 18, 2017 monthly meeting minutes as presented per a motion by Commissioner Griffin and a second by Commissioner Katte." Motion carried.

"The Town of Sheboygan Sanitary District No. 3 (Water) Commission hereby approves the September 18, 2017 monthly meeting minutes as presented per a motion by Commissioner Flasher and a second by Commissioner Hoepfner." Motion carried.

#### **9. Discussion/Action – Parcels in the Town that are not in the Districts**

Commissioner Flasher states that we aren't going to address the manufactured homes at this time; we had five properties that looked like clerical errors; we've submitted this information to the County Treasurer's office and they will be fixing these; four were sewer issues and one was a water issue; now all water customers are in the Water District; now we can figure out the best way to resolve the issues with properties not in the Sewer District; we have areas that DPW Blashka said we can serve, so they should be brought in. DPW Blashka states that there are areas by Mill Rd east and areas on Lakeshore Rd, south of Willow Creek and down to Jay Rd that can be served. Commissioner Flasher states that it looks like typos also caused these issues; other areas with issues are by Main Ave and Taylor Dr and Indiana to the east. DPW Blashka states that we are not bringing water to these areas. Commissioner Flasher states that District No. 2 had some different issues than District No. 3; we now have maps of the Concord Development; it is not in the Sewer District; this and some other areas haven't been recorded. He states that Ms. Free spoke with the County and they told her that if

there haven't been any other changes to these areas or parcels per the original document, they will record it as is; then we don't have to have a public hearing. Attorney Bauer states that the Town went through the process to bring these areas into the Districts but the order wasn't recorded; they just have to be recorded now; Concord should have been brought in around 1997. Commissioner Griffin states that if we can't find any documents supporting this, we'll have to petition the Town to bring it into the District. Attorney Bauer states that it then has to be recorded at the Register of Deeds; we have to find the original document. Engineer Holtan states that he'll check his documents, too. Commissioner Flasher states that, moving forward, we'll periodically check with the County to make sure parcels are in the Districts that should be.

#### **10. Town of Sheboygan Plan Commission Update**

Attorney Bauer states that there was one rezoning request for a property on Hwy 42, from a B-2 to an A-1; there weren't any issues pertaining to the Districts. Commissioner Griffin states that there was a parcel split for a property on Cth Y. Supervisor Schwinn states that another property owner in the area also wanted to buy some of this land on Cth Y; he directed this person to contact the landowner. Attorney Bauer asks if this parcel split is on the Town Board's agenda tomorrow. Supervisor Schwinn states yes. Ms. Free states that she hasn't been contacted regarding the deferred water special on the Cth Y property.

#### **11. Operator's Report**

DPW Blashka states that everything is running good with the Water District; they haven't found any leaks and they're getting the water out of the hydrants for the winter.

DPW Blashka states that he's provided the flow date for the Sewer District; the City's been late on getting him the reports, so he's been calling them for the information. He states that he had the Cth Y lift station pumped out last month; the N 40<sup>th</sup> St repair has been made and the road is repaved. He states that the separation repairs are beginning at the main lift station; it's a 4" separation and it's downhill. He states that they're starting to cut the easements; the tracks of the truck were bent and they needed a replacement part, but the tracks help them to get in areas that they couldn't before. He states that he told the crew to get a pole saw to clear tree branches; the cost will be a two-way split between the Districts; it costs about \$600.00 and extends up to 12'. Commissioner Lutzke asks if these are water and sewer easements that are being cleared. DPW Blashka states yes; we have a lot of big trees in the way. Commissioner Griffin states that there's an easement by the Pigeon River lift station that had a lot of big trees growing in it. DPW Blashka states that we are allowed to go in and cut back debris in our easements; it's been awhile since we've been by the Pigeon River easement; John Witters said that there's a big tree east of Lakeshore Rd that will need to be cut down. Commissioner Griffin asks if now is a good time to get this done. DPW Blashka states that this is usually the best time of year, but it's kind of wet from the higher rain amounts this year; if we have frost with no snow, it helps, but we need to get in whenever we can.

#### **12. Communication & Correspondence Received After Posting of Agenda**

Ms. Free states that she added information to the packets regarding upgrades to the Town Hall's heating and air conditioning systems; she received this information this morning. Attorney Bauer states that the Town Board had the Hall inspected. Supervisor Schwinn states that there are some issues with the boiler system that aren't even legal; there are parts being held open by cardboard; we are missing parts and some parts need to be replaced soon, before winter. DPW Blashka states that the State comes in every three years to inspect the boilers, so he can't believe they didn't find these problems before. Supervisor Schwinn states that the inspector that inspected the Hall used to work for the State; he inspected everything but the roof; we asked for four bids, but this is the only one that's come back; if the system fails now, it would be okay, but if it fails in December, we'll have a problem. Commissioner Albright asks if there are two boilers. DPW Blashka states yes, one kicks in when the other one isn't enough. Commissioner Albright states that it's a good setup because if one goes out, you have a back-up; technically, this is a commercial building, so you have to have so much fresh air for the occupants. DPW Blashka states that we don't have this now. Commissioner Albright states that that's why it's on the bid now; it is State code to bring in outside air. Commissioner Griffin states that option two doesn't give an estimate for bringing in outside air. Commissioner Katte asks if they're looking at having one boiler and two air conditioning systems, and then getting rid of the base boards. DPW Blashka states that he's not sure. Commissioner Flasher asks if we'll be going with the Town Board's decision. DPW Blashka states probably, but he's not sure if the roof has trusses for a roof top unit. Supervisor Schwinn states that the Town Board discussed the condition of the Town Hall at their August meeting; Chairman Hein states that we are committed to staying here and requested that the Clerk contact an inspector; it's been talked about having a special meeting to decide how to move forward; we could spend \$100,000.00 and we'll still have a 100 year old building; the windows are bad; if we built a new Town Hall, this building could be a library, or it could be rented

out for small parties. Commissioner Griffin states that we have to deal with winter coming and necessary repairs; we're hearing that we have concerns and we're waiting for three more quotes; we can't worry too much about the costs, we have to keep it heated this winter; a two-boiler system is preferred, but we should look into a roof top unit if it makes more sense. Commissioner Katte states that we want to make sure we don't have a truss issue. Commissioner Albright states that the Town Board approved the inspection; we should ask what has to be done, what's a necessity and also find out what is the life expectancy of what we have, or is it at the end of its use; someone could tell us that it's dying tomorrow or they could tell us it has a few more years; repairing the issues could be an option. Commissioner Griffin states that we could get a list of recommendations on what we should move forward with and give the list to the Town Board. Commissioner Flasher states that we can just deal with it through the winter if we aren't having any issues. Commissioner Katte states that if a guard is missing, we should fix that now. Commissioner Albright states that that would be his recommendation at this time, too. Commissioner Griffin states that he agrees; we should repair the issues that are violations and evaluate the situation after we get another inspection. Engineer Holtan states that they can check the heating and plumbing. Commissioner Albright states that it would be a good idea because AECOM knows State codes. Commissioner Flasher states that after their inspection we can evaluate the situation and the future use of the building. Commissioner Griffin states that we can sit down as a group once we have this information; we don't even know if we have to have the air exchange, whether it's code or not. Commissioner Albright states that we should have AECOM do an inspection and give us quotes. Commissioner Flasher states that we should look back into when the new shed was built to see how things like this get handled; we've discussed who's paying for what many times. Supervisor Schwinn states that the heating system is the most critical; we'll need to get everyone together to move forward and make decisions. Engineer Holtan states that the man who does this for AECOM is in Seattle right now; when he's back, he'll send him over, then he can come to the meeting and go over everything with the Boards.

Commissioner Griffin asks how utilities and purchases are split; it used to be 50/25/25 and some are thirds. Ms. Free states that when the new shed was built, it was decided that utilities would be a third each District and Town. Commissioner Griffin asks how large purchases are dealt with. DPW Blashka states that it depends on how the purchase is used. Commissioner Griffin states that he brought this up because of the new truck that the Town purchased. Commissioner Flasher states that Ms. Free got the paperwork from Clerk Conrad; the Finance Committee thought the Districts should contribute to the purchase. Supervisor Schwinn states that the Town purchased the truck and the first few days the DPW Blashka had the truck, he used it for reading water meters; all three entities will be using the truck; the Town Board approved the purchase, but never told the Districts that they expected them to pay for any of it. Commissioner Flasher states that a lot of the equipment is used by all three entities, but not all are purchased together; the flusher and brush hog is used by the Town, but the Districts bought these things; the Districts leave these decisions up to DPW Blashka; he knows who uses what and who pays for what; there will always be some cross-sharing; he asked Chairman Hein to clear this up and told him we'll hang on to the truck information until we get direction from the Town Board. Supervisor Schwinn states that DPW Blashka will use the truck to go to the wells and lift stations. Commissioner Griffin states that the Districts would like to know ahead of time so they can also budget for these things. DPW Blashka states that the brush hog was used 90% by the Town for the Rudy Mahler Park for the last five years. Commissioner Flasher states that if we start to require documenting every little thing, it will be counterproductive; this should be up to the DPW; the Districts are budgeting for a new utility truck and this will be a truck that the Town will be using, too. Supervisor Schwinn states that he agrees, we all need to work as a team. Commissioner Flasher states that the Districts paid for the center console for the truck and some lights. Supervisor Schwinn states that he should have let the Commissioners know; you'll need to depend on the truck; if there's a sewer back-up or a water main break, this will be the truck the DPW will be using when he responds; he'll be using it for meter reads; we should have let you know. Commissioner Griffin states that we're all in this together; he wanted to bring this up because it comes up after the fact. Supervisor Schwinn states that we cross over with most everything. DPW Blashka states that he reads water meters every three months; it takes about 4-1/2 hours; at this time he also evaluates the whole Township. He states that he thought he was doing it fairly and that it was fine; if they're forced to do a lot of paperwork, they'll be doing paperwork every hour. Commissioner Flasher states that this is what they want to avoid. Supervisor Schwinn states that they need to work together on future capital purchases. Commissioner Griffin states that we're in agreement, we need to get information ahead of time and equipment will always be used by all entities.

### **13. Pending Item List Review**

The pending item list is reviewed and updated accordingly. The list is part of the minutes' book for review and record retention purposes.

#### **14. Adjourn – Sanitary District No. 3 (Water)**

“There being no further business, the Town of Sheboygan Sanitary District No. 3 (Water) Commission adjourns the meeting at 5:28 p.m. until Monday, November 20, 2017 at 4:00 p.m. per a motion by Commissioner Flasher and a second by Commissioner Lutzke.” Motion carried.

### **Sanitary District No. 2 (Sewer) Agenda - Immediately Following Completion of Joint Agenda**

#### **15. Approval of the October 16, 2017 Monthly Bills**

Commissioner Griffin states that there’s an invoice from LA Equipment for \$5,917.00 for a N 40<sup>th</sup> St repair and asks exactly where this was. DPW Blashka states that it was north of the Town Hall, near Spring Ct; there will be one more repair made this year that’s near the main lift station; these repairs were leaks discovered during televising.

“The Town of Sheboygan Sanitary District No. 2 (Sewer) Commission hereby approves the October 16, 2017 monthly bills as submitted per a motion by Commissioner Albright and a second by Commissioner Katte.” Motion carried.

#### **16. Discussion/Action – Policy on Maintenance Obligation, The Preserve at Briarwood**

Commissioner Griffin states that there was an e-mail from Attorney Bauer to Mr. Diener stating that he would like to report to the District Commissioners on the status of creating and organizing the Briarwood Homeowners Association and that it’s his understanding that we are waiting for the owners to select three representatives to act as the Board of Directors for the Association so that ownership and operational responsibilities for the private sanitary sewer system that services the Briarwood Subdivision can be transferred from the Developer to the Association and to give this matter his attention so that we can move this project forward. DPW Blashka states that Great Lakes TV & Seal has cleaned and televised their system; we should get the bill by next month. Commissioner Griffin states that if they don’t pay, it will go on their tax roll. Commissioner Katte states that he spoke with a neighbor that has a septic system and he wanted to connect to the Briarwood system and was told it would cost around \$30,000.00 to do so. He states that he then spoke to Ms. Free and she told him the resident would have to pay the \$2,000.00 sewer connection fee and they would owe developer John Rohde \$4,000.00, plus the plumbing costs. Ms. Free states that the adjacent properties have a deferred assessment card on file that explains this. DPW Blashka states that it’s a private system and if there’s a sewer back-up, it’s their problem to fix. Commissioner Katte asks if it could be turned into a public system. DPW Blashka states that it’s private because we don’t have any easements; it would take legal work to turn it over to the District.

#### **17. Discussion/Action – CMOM Update/Capacity, Management, Operations & Maintenance Plan**

DPW Blashka states that there are no updates at this time.

#### **18. Discussion/Action – Non-Disposable Wipes Being Flushed into Sanitary Sewer System**

Commissioner Griffin states that nobody’s in attendance for this agenda item; it can be removed from future agendas unless we hear back from the Rockline rep.

#### **19. Discussion/Action – 2018 Budget Workshop**

DPW Blashka explains that the mill rate is the amount that the District budgets to off-set expenses; it’s a tax that you get if you’re in the District. He states that he’d like to replace the 1997 utility truck next year; it would be split between the two Districts. He’d also like to purchase a new brush hog that would also be split two ways; with the trade-in, it would cost about \$3,000.00 per District.

“The Town of Sheboygan Sanitary District No. 2 (Sewer) Commission hereby approves the proposed 2018 Budget with the modifications discussed per a motion by Commissioner Griffin and a second by Commissioner Albright.” Motion carried.

#### **20. Communication & Correspondence Received After Posting of Agenda**

DPW Blashka states that the Town Board has talked about having bathroom facilities at Rudy Mahler Park; we have sewer in the area, but not water; because they can’t get water, they are now talking about having a pit toilet, but District Ordinance says that if sewer’s in the area, you have to connect.

#### **21. Adjourn – Sanitary District No. 2 (Sewer)**

“There being no further business, the Town of Sheboygan Sanitary District No. 2 (Sewer) Commission adjourns

the meeting at 6:45 p.m. until Monday, November 20, 2017, following the Sanitary District No. 3 (Water) monthly meeting per a motion by Commissioner Griffin and a second by Commissioner Albright.” Motion carried.

**Town of Sheboygan Sanitary District No. 2 Sewer**

**David Griffin**, President  
**Ken Katte**, Treasurer  
**David Albright**, Secretary

**Town of Sheboygan Sanitary District No. 3 Water**

**Mark Flasher**, President  
**Jerome Hoepfner**, Treasurer  
**Spencer Lutzke**, Secretary

**Minutes approved on November 20, 2017**