

**MINUTES OF THE MEETING OF THE
TOWN OF SHEBOYGAN TOWN BOARD
TUESDAY NOVEMBER 16TH, 2021 AT 5:15 PM**

A Town of Sheboygan Town Board meeting was held on Tuesday, November 16th, 2021, at 5:17 pm in open session at the New Town Hall, 4020 Technology Parkway, Sheboygan, Wisconsin 53083, Sheboygan County, Wisconsin.

The meeting was called to order by Town Chairman Dan Hein. The following were also present at the meeting: Supervisors Jim Schwinn, Char Gumm, Brad Lambrecht, Pat Schmidt, Attorney Michael Bauer, DPW/Engineer Tom Holtan, Deputy DPW Tod Holfeltz, Deputy Utilities Damian Nevers, Fire Chief Ed Biederwolf, Plan Commission Members Tony Thiel and Randy Blindauer, Ordinance Enforcement Officer Mark Heronymus and Clerk Peggy Fischer.

Notice of the meeting was given to the public at least 24 hours prior to the meeting by posting in three (3) different places.

Upon motions duly made and seconded, the Town of Sheboygan Town Board unanimously adopted the attached resolutions unless noted otherwise and made a part of these minutes by reference.

There being no further business the meeting was adjourned.

TOWN OF SHEBOYGAN TOWN BOARD

DANIEL W. HEIN, CHAIRMAN

JAMES R. SCHWINN, SUPERVISOR

CHAR GUMM, SUPERVISOR

BRAD LAMBRECHT, SUPERVISOR

PAT SCHMIDT, SUPERVISOR

Chairman Dan Hein called the meeting to order at 5:17 pm.

Pledge of Allegiance was said.

Introductions were given.

Approval of the Agenda. **Motion Gumm, second Schmidt to approve the Town Board agenda for November 16th, 2021. Motion carried.**

Approval of minutes from October 19th and October 26th, 2021, Town Board Meeting and Approval of minutes from November 2nd, 2021, Joint Plan Commission and Town Board meeting. **Motion Schwinn, second Gumm to approve the minutes from October 19th, October 26th, and November 2nd, 2021. Motion carried.**

Advanced Disposal a/k/a Waste Management Contract update. Atty. Bauer gave an update with Chairperson Hein. Effective November 30th, 2021, Waste Management will be done. Letters to residents will be mailed out regarding the transition. All containers will be 96 gallons. Residents will be able to call and have a one-time change to 65-gallon containers. Harter's and Waste Management will work on pickup of the old containers and drop off the new containers. **Motion Gumm, second Schwinn to authorize the clerk to hold payment to Waste Management until garbage is picked up and containers are removed. Motion carried. Motion Schwinn, second Gumm to approve placement of a dumpster at old DPW building for use if needed. Motion carried.**

Harter's Sanitation and Recycling Contract Approval. Atty. Bauer reported that the agreement with Harter's was revised to include large day and special pickups for residents at their cost. The contract has been approved and signed. **Motion Schmidt, second Gumm to approve the revised contract with Harter's. Motion carried.**

4020 Technology Parkway- New Town Hall updates were given by Director of DPW/Engineer Tom Holtan: There is a lot of activity currently and a few items have come up that will need approval: Pros 4 gave a quote for controls with fobs for the community center that will work with the current system. **Motion Gumm, second Lambrecht to approve the Pro's 4 quote for the additional controls for the community center. Motion carried.** Holtan also presented two quotes for fifteen (15) microphones, wiring, and labor for the Board desks, lecterns for the audience. O&W was the best quote with a cost of \$31,193. **Motion Schwinn, second Lambrecht to approve the O&W quote. Motion carried.**

Van Horn/Town Development was given by Director of DPW/Engineer Tom Holtan: The site plan is being finalized regarding the road sections, trails, and sidewalks. The mixed uses are being tweaked and everything is coming together nicely.

Finance Report was given by Finance Chair and Supervisor, Jim Schwinn: Health, Dental and Life insurance increases. Schwinn reported that there will be a 4.8% increase in health insurance for 2022. **Schwinn motioned to accept and approve the 2022 health insurance quote from McClone, second Lambrecht to accept and approve the 2022 health insurance quote from McClone. Motion carried.** Financial Balance Sheet Review. Schwinn reviewed the financials with the Board. **Motion Gumm, second Schmidt to approve the Financial Balance Report. Motion carried.**

DPW Report was given by Director of DPW/Engineer Tom Holtan:

Approval of Commercial Grade Washer and Dryer for DPW and Utilities for \$1,990.00. This would be used for essential workers uniforms and would be ARPA approved. **Motion Schwinn, second Lambrecht to approve the purchase of a commercial grade washer and dryer for DPW and Utilities for \$1,990.00 from Bitter Neumann. Motion carried.**

Parks Report was given by Parks Chair and Town Supervisor, Char Gumm. 65 trees were recently planted at the Fire House Park by Rotary Interactions Club, DPW employees and a local Boy Scouts troop. The plan is for 65 trees being planted in spring at the Mahler Park.

Fire Department Report was given by Chief Ed Biederwolf:

Chief Biederwolf spoke about the new pay. It was determined that quarterly payment would be better than monthly since the checks are sometimes so small and it would not pay to issue a check for less than \$5.00.

Chief Biederwolf asked that the Crown Victoria that is currently used by the Ordinance Enforcement Officer be transferred to the Fire Department to be used for Fire Department Inspections and for Honor Guard. **Motion Schwinn, second Lambrecht to authorize transfer of this vehicle to the Fire Department when the Ordinance Enforcement Officer receives the 2018 Ford. Light bars will be switched. Motion carried.**

Chief Biederwolf spoke about the need for a new engine to replace the 1993, second one out. The approximate cost is \$725,000. Hein requested that Chief Biederwolf email him a quote. The house the Town purchased that is located next to the Town Hall will not be able to be burned down per Chief Biederwolf. Chief Biederwolf indicated that a few other communities would like to use the house for training as well. Chief Biederwolf's last comment was regarding the speed bumps on Vanguard. The Fire Department has had to go down this drive and it is dangerous for the people in the Fire Truck. Holtan said he will look at it and review if they can be lessened or removed.

Ordinance Enforcement Officer Report was given by Mark Heronymus:

Heronymus has a few items that he would like to have taken care of regarding the purchase of the 2018 Ford Interceptor that he will be using for resident and community interactions:

Approve Sheboygan County Sheriff -Removal and reinstall equipment \$1039.59. **Motion Schwinn, second Gumm to approve the removal and reinstall of equipment by the Sheboygan County Sheriffs department. Motion carried.**

Approve Pomp's Tires for new tires on Town Response vehicle \$701.32. **Motion Schwinn, second Gumm to approve Pomp's Tires. Motion carried.**

Approve Franks Radio dash kit and upgrade cd and encryption software \$874.59. **Motion Schwinn, second Gumm to approve Franks Radio dash kit and upgrade cd and encryption software for \$874.59. Motion carried.**

Operator's License application for Whitney Sohn, 1512 N. 5th St., Sheboygan, WI 53081 for Kwik Trip. **Motion Gumm, second Schmidt to approve the operator's license application for Whitney Sohn. Motion carried.**

Approve Pros 4 Technology Control Remote (VPN) Access 3 users at \$8.00 a month. 1 year would be \$288.00. **Motion Schwinn, second Lambrecht to approve Pros control remote access. Motion carried.**

Approve ARPA Fund Allocation. **Motion Schwinn, second Gumm to approve the ARPA fund allocation submitted for the first payment made to the Town. Motion carried.**

Correspondence and communication received after posting this agenda. None received.

Reports a. Financial Reports b. Approval of Bills c. Plan Commission d. Parks Committee. **Motion Gumm, second Schwinn to approve the reports and approval of bills. Motion carried.**

Adjourn. **Motion Gumm, second Lambrecht to adjourn the meeting at 6:28 p.m. Motion carried.**

Peggy Fischer, Clerk