

**MINUTES OF THE MEETING OF THE  
TOWN OF SHEBOYGAN TOWN BOARD  
TUESDAY, December 19, 2017 @ 5:15 pm**

A Town of Sheboygan Town Board meeting was held on Tuesday, December 19, 2017 in open session at the Town of Sheboygan Town Hall, 1512 No. 40<sup>th</sup> Street, Sheboygan, Wisconsin 53081, Sheboygan County, Wisconsin.

The meeting was called to order by Town Chairman Daniel Hein. The following were also present at the meeting: Supervisors James Schwinn, Char Gumm, Dan Olson, John Wagner, Attorney Michael Bauer, Public Works Director William Blashka and Clerk Cathy Conrad.

Notice of the meeting was given to the public at least 24 hours prior to the meeting by forwarding the complete agenda to the official Town newspaper, *The Sheboygan Press*, and to all news media who have requested the same, as well as posting in three (3) different places.

Upon motions duly made and seconded, the Town of Sheboygan Town Board unanimously adopted the attached resolutions unless noted otherwise and made a part of these minutes by reference.

There being no further business the meeting was adjourned.

**TOWN OF SHEBOYGAN TOWN BOARD**

\_\_\_\_\_  
DANIEL W. HEIN, CHAIRMAN

\_\_\_\_\_  
JAMES R. SCHWINN, VICE-CHAIRMAN

\_\_\_\_\_  
CHAR GUMM, SUPERVISOR

\_\_\_\_\_  
JOHN WAGNER, SUPERVISOR

\_\_\_\_\_  
DANIEL OLSON, SUPERVISOR

**MOTIONS DULY MADE AND SECONDED, THE FOLLOWING RESOLUTIONS WERE ADOPTED UNANIMOUSLY BY THE TOWN OF SHEBOYGAN TOWN BOARD IN OPEN SESSION**

- 1) Chairman Hein called the meeting to order and introductions of Board members and Staff were made.
- 2) Pledge of Allegiance-The Chairman led those present in the Pledge of Allegiance.
- 3) Agenda-**Motion Wagner, second Schwinn to approve the agenda for December 19, 2017 as presented. Motion carried.**
- 4) Ratify actions taken at December 12, 2017 Town Board meeting-Atty. Bauer explained that out of an abundance of caution the reference for that meeting referenced November 12 instead of December 12. **Motion Gumm, second Schwinn to ratify all actions taken at the meeting December 12, 2017 as noted. Motion carried.**
- 5) Approval of Minutes-**Motion Gumm, second Wagner to approve the minutes of November 21, 2017 and December 12, 2017 as presented. Motion carried.**
- 6) Schedule meeting for discussion about new boilers and generator repair at Town Hall-This item will be tabled until next month.
- 7) Sheboygan Senior Community Pilot payments-Atty. Bauer stated he drafted an agreement for Sheboygan Senior Community Pilot payments with options for payment in full or quarterly with interest. **Motion Schwinn, second Olson to approve the Sheboygan Senior Community Pilot program. Motion carried.**
- 8) 4905 Dennwood Drive-Atty. Bauer stated there is an accepted offer for Mr. & Mrs. Grignon and taxes will be paid at closing scheduled for 12-27-2017. A Town check for \$393,130.26 is authorized and will be distributed at closing. **Motion Olson, second Gumm to authorize the Chairman and Town Clerk to sign all documents related to closing. Motion carried.**  
Atty. Bauer stated that Mr. Winkel was the property manager in the past and asked if the Town is going to assume property manager. Hein stated that he felt the Town can handle the situation at the current time. Winkel stated he would be willing to continue the services at 5% (\$75) rather than 10%. Winkel would bill quarterly. **Motion Schwinn, second Gumm to hire Lakeshore Property Services LLC for 5% of the monthly rent collected. Motion carried.**
- 9) Ordinance Enforcement Officer Reports & Item #17-Officer Heronymus has dealt with hunting issues near the Sheboygan Senior Community Center. Heronymus is working with a family at 3700 & 3702 No. 35<sup>th</sup> Street and getting a reasonable dumpster delivered and possibly having some volunteer fire department members to assist with cleaning up the outside of the property. This property is in the process of cleanup and will take some time and he is pursuing getting into the house. This item will be kept on next month's agenda. Lincoln Erdman School Christmas program posed some parking issues earlier today and he assisted.
- 10) Status of Aspen Trail Subdivision road and drainage acceptance-Blashka reported that most things have been taken care of but there is some clarification needed on the as-builts. The Town does not plow the road. Blashka went out in the snow and if the sunken areas were taken care of won't be known until spring. As-builts are needed before any new homes are permitted to be constructed. **Motion Gumm, second Olson to accept the road and public utilities contingent on receipt of completed as-builts and no permits should be issued until the as-builts are submitted and accepted. Motion carried.**
- 11) Status of Spring Court Road (review number 12 from Town Board minutes on 3-15-16 regarding Springtime Ridge)-Atty. Bauer stated that Gregg Gottsacker wants a refund of his deposit however the roads and public infrastructure and shoulders are not completed. Atty. Bauer stated the deposit should be returned but no new building permits are to be issued until the shouldering is completed and accepted. **Motion Olson, second Schwinn, to send a refund of the deposit check and notify Gottsacker about the roadway and shoulders needing completion. Motion carried.**

- 12) Beuchel/St. Vincent DePaul Drainage Easement-Atty. Bauer stated that St. Vincent DePaul had a drainage pipe going through the Culver's property to No. 40<sup>th</sup> Street. Culvers, Beuchel and St. Vincent are talking about reconnecting the pipe or placing another pipe. Beuchel would like to have St. Vincent have an easement and if this will encumber the purchase of his land he won't agree. There is little known about the specifics of the easement and placement. Blashka commented that if they run new pipes they may need new permits from the County. If they are using existing pipes there should not be an issue with the County. Bauer suggested that if the Town consents to the easement that the agreement states that we are fine with it but if it has to be terminated for future development if it is not consistent. The Town Board felt there is not enough information to approve an easement at this time and more information is required and there is no cost to the Town. No action was taken at this time.
- 13) Ordinance Repealing & Recreating Sec. 9.17 re: pets allowed-**Motion Gumm, second Wagner to approve ordinance Section 9.17 allowing pets in the park. Motion carried.**
- 14) Resignation of James Schultz from Plan Commission-**Motion Olson, second Schwinn to accept his resignation of James Schultz from the Plan Commission and send a thank you letter. Motion carried.**
- 15) Repair of fencing along Hwy 23 on Koehn Avenue from No. 40<sup>th</sup> Street to No. 38<sup>th</sup> Street-Hein stated he feels that the Town should put a band aid on this right now as it is on City property. Blashka will contact Biebel from the City. **Motion Olson, second Wagner to allow Blashka to repair the fencing sections along Koehn Avenue and contact the City of Sheboygan regarding the Town's repairs. Motion carried.**
- 16) Development property modernization act 2017-Bauer stated this is legislation that the League of Municipalities is against and the Town's Association is probably against it also. This is information only.
- 17) Property complaint at 3700 & 3702 No. 35<sup>th</sup> Street-This was addressed under Item #9.
- 18) Operator's license-**Motion Wagner, second Gumm to approve the operator's license for Katlynn Esselmann, 2411 No. 7<sup>th</sup> Street, Sheboygan for Holidays. Motion carried.**
- 19) Reports-**Motion Gumm, second Wagner to approve the reports as presented. Motion carried.**
- 20) Correspondence-A letter from Lynn Rabe who farms the Braatz property off Dennwood Drive who feels that he is owed monies from the sandbagging. This is part of the stormwater drainage project that is being worked on. Neighbors commented that this field was pasture in the day and since it is worked there has been lots of water standing on this land and this continues. **Motion Olson, second Wagner to deny the claim from Lynn Rabe due to sandbagging. Motion carried.**  
Hein stated that Gander Outdoors will be reopening this spring in the Gander Mountain Store. Bauer stated that he received a call from the railroad regarding drainage issues and they are looking for some information regarding settlement.
- 21) Adjourn-**Motion Wagner, second Gumm to adjourn the meeting at 6:00 pm. Motion carried.**

Cathy Conrad, Town Clerk