

**MINUTES OF THE MEETING OF THE
TOWN OF SHEBOYGAN TOWN BOARD
TUESDAY FEBRUARY 16th, 2021 at 5:15 pm**

A Town of Sheboygan Town Board meeting was held on Tuesday, February 16th, 2021 at 5:15 pm in open session at the New Town Hall, 4020 Technology Parkway, Sheboygan, Wisconsin 53083, Sheboygan County, Wisconsin.

The meeting was called to order by Town Chairman Dan Hein. The following were also present at the meeting: Supervisors Jim Schwinn, Brad Lambrecht, Char Gumm, Alexandra Nugent, Sanitary Commissioners Art Stewart and Dave Griffin, Director of DPW William Blashka, Deputy Director of DPW Tod Holfeltz and Deputy Director of Utilities Damian Nevers, Clerk Peggy Fischer, and Attorney Michael Bauer.

Notice of the meeting was given to the public at least 24 hours prior to the meeting by posting in three (3) different places.

Upon motions duly made and seconded, the Town of Sheboygan Town Board unanimously adopted the attached resolutions unless noted otherwise and made a part of these minutes by reference.

There being no further business the meeting was adjourned.

TOWN OF SHEBOYGAN TOWN BOARD

DANIEL W. HEIN, CHAIRMAN

JIM SCHWINN, SUPERVISOR

CHAR GUMM, SUPERVISOR

BRAD LAMBRECHT, SUPERVISOR

ALEXANDRA NUGENT TIMOFEEVA, SUPERVISOR

MOTIONS DULY MADE AND SECONDED, THE FOLLOWING RESOLUTIONS WERE ADOPTED UNANIMOUSLY BY THE TOWN OF SHEBOYGAN TOWN BOARD IN OPEN SESSION

1. Hein called the meeting to order at 5:15 pm.
2. Pledge of Allegiance was said.
3. Introductions were given.
4. **Motion Gumm, second Nugent to approve the agenda for the February 16th, 2021 Town Board meeting. Motion carried.**
5. Approval of the Minutes from December 15th, 2020, January 19th, 2021, and February 2nd, 2021 Town Board meetings. **Motion Nugent, second Schwinn to approve the minutes listed with a change to the minutes from January 19th, 2021. Motion carried.**
6. W1706 County Road J Timeline. Atty. Bauer gave an update regarding the purchase and closing of this property on February 12th, 2021. This will continue to be monitored. No action taken.
7. Koppelman Estates Subdivision Monument Placement Waiver Request. **Motion Gumm, second Nugent to approve the waiver until the completion of the subdivision in September of 2021. Motion carried.**
8. Lakeside International Trucks, 4024 Hwy 42 Displaying vehicles for sale. Darrin Bishop and Glenn Valenstein were present to explain the business at Lakeside International Trucks. Atty. Bauer and the Town Board explained the process of a Conditional Use Permit for a new business. Lakeside International Trucks explained the miscommunication regarding the sales of vehicles and will move forward with the proper process of a Conditional Use Permit with the Plan Commission and Town Board. No action taken.
9. MWK Accounting Agreement with Town of Sheboygan, Sanitary District No. 2 and Sanitary District No. 3. **Motion Schwinn, second Gumm to approve the agreement with MWK Accounting to replace John Smith. Motion carried.**
10. Appointment of Matt Dahlem to the Alternate Town of Sheboygan Sanitary District No. 2 and Sanitary District No. 3 Commissioner Position. Atty. Bauer explained the succession planning for the Sanitary Districts. Matt Dahlem will become an Alternate Commissioner. Dave Griffin will train Dahlem. **Motion Gumm, second Lambrecht to approve the appointment of Matt Dahlem as an Alternate for the Sanitary Districts. Motion carried.**
11. Review and appoint Sanitary District No. 2 and No.3 Commissioners in light of the temporary vacancy of President Albright's Sanitary District No. 3 position. Art Stewart will move to District No. 3 as President, Jeff Klosterman will move to District No. 2 as Secretary. Dave Albright will serve as an Alternative until he elects to return as President. **Motion Gumm, Second Nugent to approve the changes. Motion carried.**
12. Employees Performance Review Process and Scheduling. There is a Town Board meeting scheduled for February 23rd, 2021 to discuss this. No action taken.

13. Authorize Town Board to initiate suit against Adcom Real Estate LLC and Steven Redeker related to Promissory Note dated October 21, 2020. Atty. Bauer explained the payment was made. Not action taken.
14. Ordinance Amending Section 8.2.3 of the Municipal Code to adopt Wisconsin Administrative Code Ch. SPS 316, Commercial Electric Code. Atty. Bauer explained the amending of the code to be compliant with the Commercial Electric Code. **Motion Schwinn, second Lambrecht to approve the amendment. Motion carried.**
15. Increase in General Engineering Services for AECOM. Tom Holtan, Engineer for AECOM was present to discuss the current services and future work. This increase will cover work that is not otherwise billed. and the need for the increase. **Motion Schwinn, second Lambrecht to approve increase. Motion carried.**
16. Operator's license for Dawn M. Murre, 3703 Larkspur Way, Sheboygan, WI 53083 for JBee's Silver Dollar. **Motion Gumm, second Nugent to approve the operators license for Dawn M. Murre for JBee's Silver Dollar. Motion carried.**
17. Ratify and approve return of CDBG-Close Program funds in sum of \$808,801.73. **Motion Gumm, second Nugent to ratify and approve the amount of the return to CDBG. Motion carried.**
18. 4020 Technology Parkway- New Town Hall
 - a. Phase 1, 2, and 3 Remodeling Projects including HVAC. DuWayne Hameister was present to discuss the projects. After review and discussion, **Motion Gumm, second Lambrecht to approve Phase #2, Addendum #1.**
19. DPW Report. Blashka gave an update regarding Najacht Road, snowplowing and the ice rink. No action taken.
20. Fire Department. Chief Ed Biederwolf was present to give a report on upcoming events.
 - a. Tunnel to Towers Run September 11th, 2021. Hein to sign the approval letter.
 - b. Brat Fry September 19th, 2021. Currently planning on a brat fry to replace the cancelled brat fry in April. Request to waive fees if the park is available.Chief Biderwolf also gave an update on an old fire truck that was once the Town of Sheboygan's. Tim Ellis purchased the truck and donated it to the Town of Sheboygan Fire Department. The department will renovate the truck to the original use. The Fire Department will be looking for donations of vintage fire equipment. Supervisor Gumm has items to donate.
21. Ordinance Enforcement Officer Report. No updates.
22. **Closed Session** The Town of Sheboygan Town Board may convene into Closed Session pursuant to Section 19.85 (1)(c) of the WI Statutes for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

23. **Open Session** The Town of Sheboygan Town Board will reconvene into Open Session to make decisions on Closed Session items.
24. Discussion/Action – Employee Matters. No action taken.
25. Correspondence: - Sheboygan County Ordinance no. 07 2020/2021-Renumbering Chapter 8
- Letter from Sheboygan County Department of Transportation re: Rangeline Road over Pigeon River (Mavis Bridge)
26. Reports a. Financial Reports b. Approval of Bills c. Plan Commission d. Parks Committee.
Motion Gumm, second Schwinn to approve the bills. Motion carried.
27. **Motion Lambrecht, second Gumm to adjourn the meeting at 6:03 pm.**

Peggy Fischer, Clerk