

**MEETING MINUTES OF  
TOWN OF SHEBOYGAN SANITARY DISTRICT NO. 2 (SEWER)  
Date: Monday, February 18, 2019  
Place: Town Hall, 1512 N. 40<sup>th</sup> St., Sheboygan, Wisconsin  
Time: 4:00 p.m. – Sanitary Dist. No. 2 Sewer Monthly Meeting**

The monthly meeting of the Town of Sheboygan Sanitary District No. 2 (Sewer) Commission began at 4:03 p.m. on Monday, February 18, 2019 in open session at the Town of Sheboygan Town Hall, 1512 N. 40<sup>th</sup> St., Sheboygan, WI 53081, Sheboygan County.

Notice of the meeting was given to the public at least 24 hours prior to the meeting by posting in three (3) different places and forwarding to all news media who have requested the same.

Upon motions duly made and seconded, the following resolutions were unanimously adopted and made a part of these minutes by reference as if fully set forth herein.

**1. Call to Order**

The Town of Sheboygan Sanitary District No. 2 (Sewer) Commission monthly meeting is called to order by President Dave Griffin, Sanitary District No. 2 (Sewer) at 4:03 p.m. The following were also present at the meeting: Treasurer Ken Katte, Sanitary District No. 2 (Sewer); Secretary Art Stewart, Sanitary District No. 2 (Sewer); Sanitary Districts No. 2 (Sewer) and No. 3 (Water) Alternate Commissioners Jeff Klosterman and Damian Nevers; Town Attorney Michael Bauer; Director of Public Works William Blashka; Office Manager Darla Free; Administrative Assistant Chris Steeb and those persons on the attached list.

**2. Approval of the February 18, 2019 Monthly Bills**

“The Town of Sheboygan Sanitary District No. 2 (Sewer) Commission hereby approves the February 18, 2019 monthly bills as submitted per a motion by Commissioner Katte and a second by Commissioner Stewart.” Motion carried.

**3. Approval of the January 21, 2019 Monthly Meeting Minutes**

Attorney Bauer states that the following should be added to agenda item ten, “It was determined that the water and sewer mains would be built to public standards within the development and dedicated to the Districts as public.”

“The Town of Sheboygan Sanitary District No. 2 (Sewer) Commission hereby approves the January 21, 2019 minutes as amended per a motion by Commissioner Griffin and a second by Commissioner Stewart.” Motion carried.

**4. Discussion/Action – Policy on Maintenance Obligation, The Preserve at Briarwood**

Attorney Bauer states that the agreement is two-thirds done; we’ve got the District’s and the developer’s signatures; we’re waiting for the homeowner’s association signatures.

**5. Discussion/Action – Sewer Service for Vacant Lot on N 35<sup>th</sup> St Parcel 345171, Wayne Herzog**

Wayne Herzog is in attendance for this agenda item. He states that he’s looking into purchasing the vacant land to build a duplex; it’s zoned R-2; before purchasing, he wants to find out if he can hook up to sewer. DPW Blashka asks if he’s planning on having a basement. Mr. Herzog states yes. DPW Blashka states that he’ll have to check the elevations. Attorney Bauer asks if this lot was ever assessed. Ms. Free states that she’ll look into it and e-mail any information available; all of the other properties in the area are already connected to sewer. Mr. Herzog states that the lot hasn’t been surveyed yet but he’d like a cost estimate. DPW Blashka states that he can contact our engineer and ask him to put together a cost estimate; he’ll get back to Mr. Herzog when he has the information. Commissioner Griffin states that we’ll work to get the costs and the best options for the sewer.

**6. Discussion/Action – Village of Kohler Connection to Northern Leg of North/South Interceptor**

Attorney Bauer states that the County site has announced the new subdivision; there are no other updates.

## **7. Discussion/Action – Annual Grease Trap Maintenance Policy**

There are no updates.

## **8. Discussion/Action – Civic Systems Computer Software and Conversion Services Proposal**

Ms. Steeb states that we're looking into another program option and we'll have more information next month; it's on the Town Board's agenda tomorrow. Supervisor Schwinn states that our current program is three updates behind. Commissioner Stewart states that Ms. Free said that the current program is over sixteen years old.

## **9. Town of Sheboygan Plan Commission Update**

Commissioner Griffin states that Franzen Graphics is planning on building a storage shed on the east side of Hwy 42, across from their building; Mr. Gottsacker is going to be adding one new lot for a duplex in Springtime Ridge Subd.

## **10. Operator's Report**

DPW Blashka states that he's submitted the flows; we had 1-1/2" of rain in January; the lift stations are all running fine; Great Lakes has started cleaning and televising and they found some cement in a manhole; this was in the area where we had sewer odor issues, around N 47<sup>th</sup> and N 49<sup>th</sup> St; the cement's been removed; they're half way done with the cleaning and should be here two more weeks. He states that he got a callout from the Cth Y lift station this morning; the generator was running; he checked the breakers and fuses and a breaker was tripped; he reset it and it's fine now; the Cth Y lift station was also cleaned out at the end of last month. Ms. Free states that she contacted the City because they haven't invoiced us for flows since September; the City said we'd have an invoice sometime this week.

## **11. Communication & Correspondence Received After Posting of Agenda**

Commissioner Griffin states that he was contacted by John Perronne of the Hingham sewer district; he was looking for more updated policy and ordinance information for their District so he directed him to our website.

## **12. Pending Item List Review**

The pending item list is reviewed and updated accordingly. The list is part of the minutes' book for review and record retention purposes.

## **13. Adjourn – Sanitary District No. 2 (Sewer)**

"There being no further business, the Town of Sheboygan Sanitary District No. 2 (Sewer) Commission adjourns the meeting at 4:44 p.m. until Monday, March 18, 2019 after the joint Districts meeting per a motion by Commissioner Griffin and a second by Commissioner Katte." Motion carried.

## **Town of Sheboygan Sanitary District No. 2 Sewer**

**David Griffin**, President  
**Ken Katte**, Treasurer  
**Art Stewart**, Secretary

Minutes approved on March 18, 2019