

**MINUTES OF THE MEETING OF THE
TOWN OF SHEBOYGAN TOWN BOARD
TUESDAY, February 19, 2019 @ 5:15 pm**

A Town of Sheboygan Town Board meeting was held on Tuesday, February 19, 2019 in open session at the Town of Sheboygan Town Hall, 1512 No. 40th Street, Sheboygan, Wisconsin 53081, Sheboygan County, Wisconsin.

The meeting was called to order by Town Chairman Dan Hein. The following were also present at the meeting: Supervisors Jim Schwinn, Char Gumm, John Wagner, DPW William Blashka, Cathy Conrad and Peggy Fischer.

Notice of the meeting was given to the public at least 24 hours prior to the meeting by posting in three (3) different places.

Upon motions duly made and seconded, the Town of Sheboygan Town Board unanimously adopted the attached resolutions unless noted otherwise and made a part of these minutes by reference.

There being no further business the meeting was adjourned.

TOWN OF SHEBOYGAN TOWN BOARD

DANIEL W. HEIN, CHAIRMAN

JAMES R. SCHWINN, VICE-CHAIRMAN

CHAR GUMM, SUPERVISOR

JOHN WAGNER, SUPERVISOR

MOTIONS DULY MADE AND SECONDED, THE FOLLOWING RESOLUTIONS WERE ADOPTED UNANIMOUSLY BY THE TOWN OF SHEBOYGAN TOWN BOARD IN OPEN SESSION

- 1) Chairman Hein called the meeting to order and introductions of Board members and Staff were made. Several Boy Scouts were in attendance and were also introduced.
- 2) Pledge of Allegiance-The Chairman led those present in the Pledge of Allegiance.
- 3) Agenda-**Motion Wagner, second Gumm to approve the agenda for February 19, 2019 as presented. Motion carried.**
- 4) Approval of Minutes-**Motion Schwinn, second Gumm to approve the minutes of January 15, 2019 as presented. Motion carried.**
- 5) Dick Roll-Sheb County Amateur Radio Club requested to use of Firehouse Park on 6-22-2019 from 8 am to 8 pm with no use of the shelter. Gumm explained that they club would like to use the northeast corner of the park for the use of the Hamm radio club. **Motion Gumm second Wagner to authorize the Firehouse Park on 6-22-2019 for the Sheb County Amateur Radio Club. Motion carried.**
- 6) Certified Survey Map for parcel split (Westmark Development) on Spring Court-Atty. Bauer stated that Plan Commission recommended approval pending DPW and Chairman approval. Gottsacker stated with all the snow and he has not been able to measure. Hein and Blashka were not able to view with the snowfall. There is some grass coming through some of the shoulder areas. Hein stated he is satisfied. **Motion Schwinn, second Wagner to concur with the Plan Commission and approve the certified survey map as presented. Motion carried.**
- 7) Ordinance Enforcement Officer Report & Accessibility-No report was filed. Schwinn reported that the cell phone was brought in to the office and he monitored it and the phone asks for a password, which he did not have. Peggy was asked to contact Officer Heronymus and get update on his return.
- 8) Use of Firehouse Park on May 11, 2019 from 7 am - 6 pm for Safety Days & Waive Fees-**Motion Gumm, second Wagner to use Firehouse Park on May 11, 2019 from 7 am to 6 pm for Safety Days and waive the fees. Motion carried.**
- 9) Splash pad for Firehouse Park-Blashka reported that an NOI was required by the WDNR to be filed and sent in, which he did, and they hope to have a reply for him by next week. Gumm will get a quote from the installer so that the equipment could be installed by the 75th Anniversary Celebration of the Fire Department.
- 10) 75th Anniversary Celebration of Fire Department-Lenz reported that there are two bands that have been hired for the afternoon and evening. Adam Harden submitted for the Blackhawk to come in and they would have to have armed security at all times and Cram has offered to provide the security. Lenz is looking for someone to do face painting. March 3rd is the next meeting at 6 pm at the firehouse for anyone with ideas. Six food trucks are booked. Bounce houses will be at the event also. Hein stated that he hopes the splash pad will be installed and operational. Several marching bands have been contacted along with other local municipalities for the parade.
- 11) Attendance of Josh Lenz, Justin Welsch & Andrew Stahl at the WI State Firefighters Convention-**Motion Wagner, second Gumm to approve the attendance of Lenz, Welsch and Stahl at the WI State Firefighters Convention on March 10, 2019. Motion carried.**
- 12) Town Hall HVAC Upgrades-**Motion Gumm, second Schwinn to table the HVAC upgrades until next meeting. Motion carried.**
- 13) Serenity Farm Landscaping Estimate-An estimate was obtained from Serenity Farm and two other contractors. **Motion Gumm, second Wagner to approve the hiring of Serenity Farm Landscaping to redo the two ball diamonds at the Town Park at a total cost of \$9,600. Motion carried.**

- 14) Building Permit issuance & inspection process-**Motion Schwinn, second Wagner to authorize SAFEBuilt to engage in a contract with the Town of Sheboygan with approval of the contract at the March meeting. Motion carried.**
- 15) Woodland Road/Lemkuil Easement-Atty. Bauer stated that there were 9 temporary easements needed and 7 have been received and one permanent easement which is to be approved tonight. **Motion Schwinn, second Gumm to approve the Lemkuil Woodland Road Permanent Easement as presented. Motion carried.**
- 16) Attendance of Peggy Fischer, Kim Titel & Christine Steeb at Administrative Professional's Conference-**Motion Wagner, second Gumm to approve the attendance of Peggy Fischer, Kim Titel & Christine Steeb at the Administrative Professional's Conference at the UW. Motion carried.**
- 17) Civic Systems Computer Software & Conversion Services Proposal-The Clerk explained some of the benefits of the upgrade and Sanitary District felt that Workhorse was an alternative. **Motion Gumm, second Wagner to table until more information is obtained. Motion carried.**
- 18) AECOM Consulting Services Agreement for Sampling & Reporting-**Motion Schwinn, second Gumm to approve the AECOM Consulting Services Agreement for Sampling & Reporting for the landfill. Motion carried.**
- 19) Purchase of dump body for new plow truck-Blashka stated the plow truck has been purchased and we now need to move forward to order the body and the plow. There are two quotes proposed with a cost of \$98,350. **Motion Wagner, second Schwinn to approve the quote from Truck Equipment at a cost of \$98,350. Motion carried.**
- 20) Road project for 2019-Blashka showed the various areas of road work scheduled in 2019 and carryover from 2018 for a total cost of \$1,872 million. **Motion Schwinn, second Gumm to approve the road projects for 2019 as presented. Motion carried.**
- 21) Delinquent Promissory Note & Personal Property of Ellen Fraser. 5019 Flagstone Road-Court order supplementary examination for assets. **Motion Gumm, second Wagner to authorize Atty. Bauer to start the legal process for a supplementary examination for Ellen Fraser, 5019 Flagstone Road. Motion carried.**
- 22) Appointment of pollworker-**Motion Gumm, second Wagner to appoint Joanne Marczewski, 4615 Douglas Fir Lane as a pollworker thru 12-31-2019. Motion carried.**
- 23) Reports-**Motion Wagner, second Gumm to approve the reports as presented. Motion carried.**
- 24) Correspondence-Correspondence was read and filed. Gumm stated that the Sheb County Historical Society recognized the 180th birthday of the Town of Sheboygan on March 8, 1839. In August the Sheboygan County Historical Society is planning on celebrating 180 years. Hein stated that we are planning on a parade commemorating 75 years of the Fire Department and we could do something at that time.
- 25) Adjourn-**Motion Schwinn, second Wagner to adjourn the meeting at 6:05 pm. Motion carried.**

Cathy Conrad, Town Clerk