

**MINUTES OF THE MEETING OF THE
TOWN OF SHEBOYGAN TOWN BOARD
TUESDAY MARCH 16th, 2021 at 5:15 pm**

A Town of Sheboygan Town Board meeting was held on Tuesday, March 16th, 2021 at 5:15 pm in open session at the New Town Hall, 4020 Technology Parkway, Sheboygan, Wisconsin 53083, Sheboygan County, Wisconsin.

The meeting was called to order by Town Chairman Dan Hein. The following were also present at the meeting: Supervisors Jim Schwinn, Brad Lambrecht, Alexandra Nugent, Deputy DPW Tod Holfeltz, Deputy of Utilities Damian Nevers, Clerk Peggy Fischer, and Attorney Michael Bauer.

Notice of the meeting was given to the public at least 24 hours prior to the meeting by posting in three (3) different places.

Upon motions duly made and seconded, the Town of Sheboygan Town Board unanimously adopted the attached resolutions unless noted otherwise and made a part of these minutes by reference.

There being no further business the meeting was adjourned.

TOWN OF SHEBOYGAN TOWN BOARD

DANIEL W. HEIN, CHAIRMAN

JAMES R. SCHWINN, SUPERVISOR

CHAR GUMM, SUPERVISOR

BRAD LAMBRECHT, SUPERVISOR

ALEXANDRA NUGENT TIMOFEEVA, SUPERVISOR

MOTIONS DULY MADE AND SECONDED, THE FOLLOWING RESOLUTIONS WERE ADOPTED UNANIMOUSLY BY THE TOWN OF SHEBOYGAN TOWN BOARD IN OPEN SESSION

1. Meeting called to order by Chairperson Hein at 5:15 p.m.
2. The Pledge of Allegiance was said.
3. Introductions were given.
4. **Motion Lambrecht, second Nugent to approve the agenda for March 16th, 2021. Motion carried.**
5. **Motion Schwinn, second Nugent to approve the minutes from Town Board meetings held February 16th, 2021, February 23rd. 2021 and March 9th, 2021. Motion carried.**
6. Conditional Use Permit for Interstate Investors Group, LLC c/o Lakeside International, LLC, 4024 Hwy 42 North, Sheboygan, WI 53083 would like to add new truck sales, used truck sales and Badgerland Idealease operations to the existing service business. Atty. Bauer reported recommendation from the Plan Commission with the following conditions: New trucks only, power units only, no trailers and no more than seven displayed in the front lot in the area south of the property line and adjacent to the Pomp's Tire location on Hwy. 42. **Motion Schwinn, second Nugent to concur with the Plan Commissions conditions and approve the Conditional Use Permit for Interstate Investors Group, LLC. Motion carried.**
7. Final Plat Approval for Koppelman Estates, Section 17, Grote Road and County Road. Atty. Bauer reported that the Plan Commission recommends approval of the Final Plat and Denies request for a waiver regarding the Stormwater Management agreement per Tom Holtan. **Motion Nugent, second Lambrecht to approve the Final Plat for Koppelman Estates and deny the request for waiver regarding the Stormwater Agreement. Motion carried.**
8. Sign Permit for Hi Lite Machine, 2014 N. 44th Street, Sheboygan, WI c/o Marshall Sign to Install new wall lettering on east facing side of building. Plan Commission recommends approval. **Motion Schwinn, second Lambrecht to approve the sign permit for Hi Lite Machine. Motion carried.**
9. Sign Permit for Magic Carwash, 3900 Enterprise Dr., Sheboygan, WI c/o RLO Sign to install replacement faces to existing pylon sign. Plan Commission recommends approval. **Motion Nugent, second Lambrecht to approve the sign permit for Magic Carwash. Motion carried.**
10. Consulting Service Agreement for AECOM. Tom Holtan, Engineer Consultant for the Town of Sheboygan was present to discuss the Najacht Road project. There will be coordination with the Railroad Company and a public meeting regarding the design. **Motion Nugent, second Schwinn to approve the agreement with AECOM. Motion carried. Motion Schwinn, second Lambrecht to approve the Governmental**

Responsibility Resolution to allow for Tom Holtan to apply for grants regarding stormwater and DNR. Motion carried.

11. DPW Report. Deputy DPW Tod Holfeltz updated the Board on current projects, which include chipping starting April 6th, tree cutting, State salt purchasing, siren issue, repairs to the main generator at the shop and classes that he and Steve Norton would like to take. The classes are virtual, and they would not need accommodations. **Motion Schwinn, second Lambrecht to approve the classes for Holfeltz and Norton. Motion carried.**
12. Ordinance Enforcement Officer Report. Mark Heronymus was present to update the Town Board. Things have been quiet. He has been watching the progress of the home W1706 County Road J. There seems to be some clean up in progress. This property will remain on the future Town Board agendas.
13. Fire Department Report. Chief Biederwolf was present to give the report. The Fire Department is on pace to have a record year for call volume. There are a few members that would like to attend the State Fire Chief convention coming up this year. Biederwolf also spoke about the Color Guard and their invitation to be present at the June 12th event.
14. 4020 Technology Parkway- New Town Hall. Chairperson Hein gave an update regarding the renovations. The asbestos abatement went well and the May 1st date to move the offices in is still on track.
15. Resolution for Inclusion Under The State of Wisconsin Deferred Compensation Program. Clerk Fischer had a webinar call with Ryan Collier of WDC regarding the program. There is no cost to the Town and the employee will have the ability to work with WDC on what they would like to do regarding their savings. Fischer is working on information regarding part-time, EMS, and Fire Department availability to contribute. **Motion Schwinn, second Nugent to approve the resolution and agent form be filled out by the Clerk. Motion carried.**
16. Partially executed Mueller Fields Fence Agreement. Atty. Bauer updated the Town Board on the progress and has asked that this remains on the Town Board agenda until resolved.
17. Authorize Clerk to send a letter to contractors that are in default regarding as-built surveys. Clerk Fischer explained the discussion with the auditors regarding the funds that are in an account and the process of refunding. Fischer explained the process and how she would like to give a final notice regarding the refunds that exist from 2017 to the present. **Motion Nugent, second Lambrecht to allow Fischer to draft a letter and have it approved by Atty. Bauer. Motion carried.**
18. Possible TIF No. 1 borrowing and borrowing schedule. Atty. Bauer explained the process of borrowing and the process of doing so. Atty. Bauer is working with Ehlers regarding this.
19. Clifton Larson Allen LLP Audit Engagement Letter. **Motion Schwinn, second Lambrecht to approve the Audit Engagement Letter and Hein to sign. Motion carried.**

20. **Closed Session** The Town of Sheboygan Town Board may convene into Closed Session pursuant to Section 19.85 (1)(c) of the WI Statutes for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
21. **Open Session** The Town of Sheboygan Town Board will reconvene into Open Session to make decisions on Closed Session items.
22. Employee Matters. The Town Board has approved a recommendation from the Sanitary Districts to change Deputy Director of Utilities Damian Nevers to an hourly wage of \$35.70. **Motion Nugent, second Schwinn to approve the wage of \$35.70 for Damian Nevers and approve the wage of \$20.00 for Christine Steeb. Motion carried.**
23. Correspondence:
- a. Susan Steffes letter to the Town Board regarding speed limit on Lakeshore Rd. The Town Board had read the letter previously. Chairperson Hein reviewed the letter and will contact the County Highway and request a traffic study be done. Hein explained that there needs to be evidence generated to base a change. Updates will be discussed at future Town Board meetings.
 - b. Hein read a letter that was received after the agenda was posted. The letter was from the Lions Club. They have donated \$200 for money to spend on the fireman's park.
24. Reports a. Financial Reports b. Approval of Bills c. Plan Commission d. Parks Committee. **Motion Nugent, second Lambrecht to approve the reports and approval of the bills. Motion carried.**
25. **Motion Nugent, second Schwinn to adjourn the meeting on March 16th, 2021 at 6:56 pm. Motion carried.**

Peggy Fischer, Clerk