

**MINUTES OF THE MEETING OF THE
TOWN OF SHEBOYGAN TOWN BOARD
TUESDAY, March 20, 2018 @ 5:15 pm**

A Town of Sheboygan Town Board meeting was held on Tuesday, March 20, 2018 in open session at the Town of Sheboygan Town Hall, 1512 No. 40th Street, Sheboygan, Wisconsin 53081, Sheboygan County, Wisconsin.

The meeting was called to order by Town Chairman Daniel Hein. The following were also present at the meeting: Supervisors Char Gumm, John Wagner, Jim Schwinn, Clerk Cathy Conrad, DPW William Blashka and Attorney Michael Bauer.

Notice of the meeting was given to the public at least 24 hours prior to the meeting by posting in three (3) different places.

Upon motions duly made and seconded, the Town of Sheboygan Town Board unanimously adopted the attached resolutions unless noted otherwise and made a part of these minutes by reference.

There being no further business the meeting was adjourned.

TOWN OF SHEBOYGAN TOWN BOARD

DANIEL W. HEIN, CHAIRMAN

JAMES R. SCHWINN, VICE-CHAIRMAN

CHAR GUMM, SUPERVISOR

JOHN WAGNER, SUPERVISOR

MOTIONS DULY MADE AND SECONDED, THE FOLLOWING RESOLUTIONS WERE ADOPTED UNANIMOUSLY BY THE TOWN OF SHEBOYGAN TOWN BOARD IN OPEN SESSION

- 1) Chairman Hein called the meeting to order and introductions of Board members and Staff were made.
- 2) Pledge of Allegiance-The Chairman led those present in the Pledge of Allegiance.
- 3) Agenda-**Motion Wagner, second Gumm to approve the agenda for March 20, 2018 as presented. Motion carried.**
- 4) Approval of Minutes-**Motion Schwinn, second Gumm to approve the minutes of February 20, 2018 as presented. Motion carried.**
- 5) Appointment-Ron & Gail Issleb re: Rudy Mahler Park-Ron Issleb was present to discuss issues with the Park and they love the park but since the park has gone up there have been some issues with parking and up to 4 cars parked on the side of the road on the park side, they are at the far east corner of the park and the playground which is directly across from his house and empty lot. The issue is the road is very narrow and that there is not enough room for vehicles to park and vehicles to pass. Issleb asked if there is going to be a parking area on the park property. Hein stated that there were no plans for parking on the park property. The Town envisioned it as a neighborhood park. Issleb felt that there are no sidewalks and therefore people drive. There is access on the east side near the playground equipment. Issleb offered to monitor the parking and possibly recommend no parking signs could be placed. The park is used by several parents with young children and pets. The other issue is that he heard there is a proposed pavilion and restrooms and he asked about the intent for location and amenities. Hein stated that a pavilion would be at the south end of the park for an Eagle Scout Project and it would be an open shelter. There was previous talk of restrooms, however there is nothing portable planned and something would be permanent. Hein stated the Town contacted the City to hook into their water system and they denied the request so the Town would have to drill their own well. Issleb suggested that screening be done for residents whose backyard abuts the area of the park where the pavilion and restrooms would be considered. Hein stated that there has also been talk of lighting in the park, however nothing has been decided. Previously ordinances prohibited dogs from being in parks and that has been changed with resident requests that this be allowed. Concerns: affects on overall property values, control of traffic throughout the neighborhood, speed, after hours use of park by undesirables. Hein stated that we have a Parks Committee and Char Gumm is the Chairperson of that committee and Issleb or neighbors can contact her or get on the agenda for her meetings. Issleb thanked the Board for listening to his concerns. Gumm invited Issleb to attend the Park meeting at the Firehouse at 6:00 pm on April 9th. Winkel commented that if there is activity that is suspicious or unwanted Issleb should contact Constable Heronymus.
- 6) Conditional Use Permit for Lake Country Academy Foundation, 4101 Technology Parkway-**Motion Schwinn, second Wagner to concur with the Plan Commission and approve the Conditional Use Permit for Lake Country Academy Foundation for additions to the school at 4101 Technology Parkway with a \$5,000 sewer connection fee. Motion carried.**
- 7) Sign Permit for Midwest Commercial Funding LLC/Gander Mountain, 4224 Gander Road-**Motion Gumm, second Wagner to concur with the Plan Commission and approve the Sign Permit for Midwest Commercial Funding LLC/Gander Outdoors, 4224 Gander Road. Motion carried.**
- 8) Renewal of appointments to the Board of Review-**Motion Gumm, second Wagner to reappoint Tim Winkel, Kenneth Blindauer and Darryl Harmelink to the Board of Review through 4-1-2020. Motion carried.**
- 9) Renewal of appointment to the Planning Commission-**Motion Gumm, second Schwinn to reappoint Daniel Hein and Pam Dekker to the Planning Commission through 4-30-2021. Motion carried.**
- 10) Appointments to the Board of Zoning Appeals-**Motion Schwinn, second Wagner to reappoint Matt Spence to the Board of Zoning Appeals through 1-1-2021 and appoint Jeff Klosterman to the Board of Zoning Appeals through 1-1-2021. Motion carried.**

- 11) Gas Monitoring Report-**Motion Gumm, second Wagner to accept and approve the draft first quarter 2018 Landfill Gas Monitoring Report by AECOM, as presented. Motion carried.**
- 12) Fire Department Instructor's Conference-**Motion Gumm, second Schwinn to deny the attendance of Reed Norris & Justin Welsch at Fire Department Instructor's Conference on April 26-27, 2018 in Indianapolis, IN at an estimated cost of \$1,879.45. Motion carried.**
- 13) Election Issues-The Clerk presented a list of February 20, 2018 election issues that she felt should be addressed to ensure the integrity of future elections.
- 14) Final Report and HVAC Upgrade Study of Town Hall and set meeting date-A meeting with Sanitary Districts will be scheduled for Thursday, April 12th, 2018 or Thursday, April 19th, 2018 once the Sanitary Districts are notified. The meeting will start at 5:00 pm at the Town Hall.
- 15) Scotty Landscape drop-off site contract-A signed contract from Scotty Landscape has been received. **Motion Schwinn, second Wagner to sign the contract with Scotty Landscape for one year at no increase. Motion carried.**
- 16) Ordinance Enforcement Officer Reports-Heronymus stated there were a few citations issued regarding parking and a neighborhood complaint is being resolved with the Sheriff's Department.
- 17) April Town Board meeting date & time-**Motion Gumm, second Wagner to set the April Town Board meeting for 4:30 pm on April 17th, 2018 with the Annual Meeting to follow at 6:00 pm and with Finance Committee beginning at 4:00 pm. Motion carried.**
- 18) Sale of Fire Department breathing air equipment-Joe Stahl stated that he is looking for permission to sell the old breathing air equipment as he has two interested parties, for approximately \$6,000. **Motion Schwinn, second Wagner to authorize the Fire Department to sell the breathing air equipment. Motion Schwinn, second Wagner to amend the motion and also include allowing the proceeds to go toward the purchase 8 new pagers with the Fire Department paying any difference. Motion carried.**
- 19) Purchase of portable radios for Fire Dept, EMS & Highway Dept. & estimated costs-**Motion Schwinn, second Wagner to authorize the purchase of 5 portable radios from Frank's Radios with 2 of the radios going to the Public Works Department, for a total of \$15,716.90. Motion carried.**
- 20) Purchase of additional gear for EMS-Schwinn stated that at the current time the Finance Committee is asking the Chief to use existing gear until they get new members and the Finance Committee will review as they need the equipment. Hein suggested the EMS present a proposal of hard numbers to be reviewed. Chief Benzschawel explained that at this time they don't need the equipment.
- 21) Use of Fireman's Park on a weekly basis for chess club and waive fees-Ms. Wanek addressed Supervisor Gumm about using the park shelter one night a week for teaching chess and waiving the fees. **Motion Schwinn, second Wagner to allow the chess group to use the Park Shelter for one night a week for no fee. Motion carried.** Ms. Wanek will stop in the office to fill out a contact form.
- 22) Proposed paid position for Adam Cain-Fire Chief Benzschawel requested a per month pay of \$130 for the EMS Captain Adam Cain. This was addressed previously with the Fire Chief and will be discussed with the budget for next year. Finance Committee felt they would deny. **Motion Schwinn, second Wagner to deny pay for the EMS Captain as it was not budgeted and the service needs to improve. Motion carried.**
- 23) Town Public Works Employees as First Responders during daytime hours-Hein stated he was contacted by Administrator Joe Stahl to see if the Town Public Works employees would be willing to serve as a First Responder during daytime hours and Blashka talked to employees about responding during daytime work hours if they continue to get paid their regular hours. Blashka asked if this is

during their daytime hours or at night. Hein stated that the employees would be paid to attend classes and would take off hours during the daytime as the Town would not pay overtime for training. Biederwolf stated that it is hard to get the daytime shift covered. Hein hoped that the remainder of EMS people would understand that they would get paid. Blashka asked about gear since they are often greasy, oily, dirty, etc. Hein stated that they could decide how they would dress. Biederwolf stated that LTC offered an accelerated Saturday class. Hein stated that they could then take off on Fridays. This would be as an Emergency Medical Responder which is about 80 hours of training for 20 weeks at 4 hours per week or 10 Saturdays if they sign up for the accelerated program. **Motion Wagner, second Schwinn to authorize the Public Works Department employees: Tod Holfeltz, Steve Norton and William Blashka to attend training and work as First Responders. Tod and William were also EMT's previously and they could skip the EMT class and do the EMR class as it is more beneficial. Ayes-Schwinn, Hein, Wagner. Naves-Gumm. Motion carried.**

Closed Session The Town of Sheboygan Town Board may convene into Closed Session pursuant to Section 19.85(1)(c) of the WI Statutes for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion Gumm, second Schwinn to go into closed session. All ayes. Motion carried.

Open Session The Town of Sheboygan Town Board will convene in Open Session to make decisions on Closed Session items.

Motion Gumm, second Schwinn to go into open session. All ayes. Motion carried.

- 24) Employee Matters-Discussed was recognition for Fire Department and EMS employees. The secretary/treasurer will inform the Town of who is eligible for recognition by February 1st each year. This year checks and plaques will be given at the annual picnic during the first Saturday in August. The Fire Department and EMS members who are eligible would be recognized at the Town Annual meeting. See the attached report from the Chairman. Whatever the Fire Department does on their own is their own thing and is separate from the Town recognition. Hein encouraged the Fire Department to invite all Town employees, Town office staff, constable, Public Works Department & Sewer and Water Dept. to their annual banquet, as they all play a part in working with the Fire Department. The schedule agreed on for recognition of Fire Department and EMS personnel will be placed on the next agenda for final approval.
- 25) Reports-**Motion Gumm, second Wagner to approve the reports as presented. Motion carried.**
- 26) Correspondence-Estimates were received for road repair for 2018 from the County. **Motion Schwinn, second Wagner to contact the County for 2018 road projects and get on the schedule. Motion carried.**
- 27) Adjourn-**Motion Wagner, second Gumm to adjourn the meeting at 6:50 pm. Motion carried.**

Cathy Conrad, Clerk