

**MINUTES OF THE MEETING OF THE
TOWN OF SHEBOYGAN TOWN BOARD
TUESDAY, MARCH 31ST, 2020 @ 5:15 PM**

A Town of Sheboygan Town Board meeting was held on Tuesday, March 31st, 2020 in open session at the Town of Sheboygan Town Hall, 1512 N. 40th Street, Sheboygan, Wisconsin 53081, Sheboygan County, Wisconsin.

The meeting was called to order by Town Chairman Dan Hein. The following were present at the meeting: DPW William Blashka, Peggy Fischer and Attorney Michael Bauer. Supervisors Jim Schwinn, John Wagner, Alexandra Nugent, and Char Gumm joined the meeting via telephone conference.

Notice of the meeting was given to the public at least 24 hours prior to the meeting by posting in three (3) different places.

Upon motions duly made and seconded, the Town of Sheboygan Town Board unanimously adopted the attached resolutions unless noted otherwise and made a part of these minutes by reference.

There being no further business the meeting was adjourned.

TOWN OF SHEBOYGAN TOWN BOARD

DANIEL W. HEIN, CHAIRMAN

JAMES R. SCHWINN, VICE-CHAIRMAN

JOHN WAGNER, SUPERVISOR

ALEXANDRA NUGENT, SUPERVISOR

MOTIONS DULY MADE AND SECONDED, THE FOLLOWING RESOLUTIONS WERE ADOPTED UNANIMOUSLY BY THE TOWN OF SHEBOYGAN TOWN BOARD IN OPEN SESSION

1. Dan Hein called the meeting to order at 5:14 pm.
2. Pledge of Alliance was not recited.
3. Introductions
4. Approval of the Agenda. **Motion Wagner, second Gumm to approve the Town Board agenda for 3.31.2020. Motion carried.**
5. Approval of minutes from, February 11th, February 18th, and 25th, 2020 Town Board Meeting. **Motion Schwinn, second Gumm to approve the minutes from February 11th, February 18th and February 25th, 2020. Motion carried.**
6. Town Donation to offset the cost of canceling the Fire Department Brat Fry. Town donation to offset the cost of cancelling the Fire Department brat fry. The questions of what the money would be used for were asked by the Board Members. Schwinn and Wagner named a few of their events and what they thought the money would be used for. The discussion of cutting back was discussed. Hein suggested to donate \$10,000 to the Fire Department. The Board spoke about speaking with Chief Beiderwolf in October regarding the funds. Schwinn added that they have already made some cuts. The Board recommends a list of what the money is spent on. It was also recommended that the Fire Department for go the picnic. **Motion Schwinn, second Nugent to approve additional supplemental funding for the Fire Department as a result of COVID-19. Motion carried.**
7. Encroachment Easement Agreement for Brantmeier Ford. Encroachment Easement Agreement for Brantmeier Ford. Atty. Bauer explained what the agreement was about. The Town had vacated the road between the dealership. The dealership has been sold and the Attorney is doing their due diligence regarding the sale. Atty. Bauer recommended the acceptance of the agreement since the easement has no impact on the Towns utilities. Atty. Bauer recommends of legal fees. **Motion Gumm, second Wagner to accept the Encroachment Easement Agreement and request legal fee reimbursement. Motion carried.**
8. Third Amendment to the US Cellular tower lease. US Cellular Lease. Atty. Bauer reviewed the agreement with the Board. This is an antenna upgrade to the tower from nine antennas to twelve antennas. With this significant upgrade, there would need to be an increase in rent to match the Verizon rent. US Cellular has agreed to an increase between \$5,000 and \$6,000 a year and to have Dixon as the engineering consultant. Atty. Bauer recommends accepting the agreement. **Motion Wagner, second Nugent to accept the US Cellular Lease. Motion carried.**
9. Operator's License for Michele Tellen, 1702 N. 20th Street, Sheboygan, WI 53081 for Wal-Mart, Cindia Lopez, 3255 Main Ave #1, Sheboygan, WI 53083 for Superior Discount Liquor, Shawn Gahagan II, 2413 Broadway Avenue, Sheboygan, WI 53081 for Superior Discount Liquor, Kimberly Greger, 2226 S. 14th Street, Sheboygan, WI 53081 for Superior Discount Liquor, Sandra Rothering, 925 N. 26th Street, Sheboygan, WI 53081 for Superior Discount Liquor. **Motion Gumm, second Nugent to approve the Operators Licenses listed. Motion carried.**

10. Sheboygan County Community Leaders Outdoor Recreation and Open Space Plan. The Board suggested that the Rudy Mahler park be added as well as the splashpad. **Motion Gumm, second Wagner to have Bill Blashka fill out the form on behalf of the Town Board. Motion carried.**
11. Ordinance Enforcement Officers Report. There was not a report given.
12. AECOM proposal for Semi-Annual Groundwater and Reporting, Quarterly Landfill Gas Monitoring and Reporting and Consulting Services for the two landfills. AECOM proposal for Semi-Annual Groundwater and Reporting, Quarterly Landfill Gas Monitoring, Reporting and Consulting services for two landfills. **Motion Schwinn, second Gumm to approve the AECOM proposal. Motion carried.**
13. AECOM Proposal for Town of Sheboygan Landfill Consulting Services. AECOM proposal for the Town of Sheboygan Landfill Consulting Services. Blashka explained the increase in services this year due to more projects and the added sampling of condensation. **Motion Schwinn, second Gumm to approve the AECOM proposal. Motion carried.**
14. Fortress Floors Estimate for the Fire House floors to remove tiles and glue and replace flooring. Total estimate is \$16,812.00. This is postponed.
15. Local Land Use, Planning and Zoning Distance Education Services-Webinars available. Blashka would like to sign up for Managing Local Rights-of Way. Fischer would like to sign up for Planning Body Members Responsibilities as Local Officials. **Motion Gumm, second Nugent to approve Fischer to take an online webinar. Motion carried.**
16. Work Zone and Flagger Safety-State Mandated training that Bill, Tod and Steve need to attend. Date to be determined. Cost will be \$80 per person. Work Zone and Flagger Safety. Blashka explained that this is State mandated training. Bill, Tod and Steve need to attend. Cost will be \$80 a person. **Motion Gumm, second Wagner to approve the mandated training. Motion carried.**
17. Awarding of Salt Shed Bid to Mike Koenig Construction. Awarding of Salt Shed bid to Mike Koenig Construction. Blashka reviewed the bids with Tom Holton and Mike Koenig Construction was the lowest bid. **Motion Schwinn, second Wager to approve the Awarding of the Salt Shed bid to Mike Koenig Construction. Motion carried.**
18. Hameister Architects architectural and engineering services. Hameister Architects architectural and engineering services. Hameister is proposing two proposals. One proposal is for a concept regarding the Town Hall, which would be between approximately \$5,000 and \$7,000. The other proposal would be for the Fire House, which would be approximately \$18,000. Hein and Atty. Bauer met with Hameister to discuss both places. Hameister will work with a contractor to come up with blueprints, program and analysis regarding the efficiencies of the buildings to determine the costs to bring to the electors. **Motion Wagner, second Gumm to authorize Hameister to work with Atty. Bauer to generate an agreement for proposal for the Fire House. Motion carried. Motion Gumm, second Schwinn to authorize Hameister to work with Atty. Bauer generate an agreement for a proposal for the Town Hall. Motion carried.**
19. Approve Ehlers consulting agreement. Atty. Bauer explained the discussion he and Hein had with Ehlers consulting regarding a Tax Incremental District. A TID would allow the Town to generate money to purchase land. There would be three phases. The approximate cost for all three phases would be approximately \$17,500. Ehler would work with Atty. Bauer to decide what businesses that would be part of this district. The money generated would be used for loan payoff, sewer, roads and other public items. All parcels will need to have sewer to be part of the TID. The Board asked about boundaries and Atty. Bauer said that the boundaries would be able to be amended. **Motion Gumm, second Wagner to approve the Ehlers consulting agreement. Motion carried.**

20. Poll worker Appointment. **Motion Gumm, second Wagner to authorize Fischer to hire Poll Workers for the upcoming polls. Motion carried.**
21. Park reservation cancellations. Gumm said that she is delaying the Parks Committee meeting until May. They will discuss the upcoming reservations at that meeting.
22. Correspondence: Sheboygan County Industrial Development and Revolving Loan Agency, Inc.
Sheboygan County Ordinance 12 Amending Elected Officials' Salaries
Sheboygan County Ordinance 10 Establishing Speed Zone on County Rd KK
Letter from Resident
Town of Sheboygan Lions Club, Inc. Donation for Parks Committee to provide flowers
The correspondence was reviewed. Hein spoke about the unsigned letter that was dropped in the drop box. The Board has authorized the Clerk to dispose of any letters that are received like this. All letters that are received that do not have a name or address, will not be submitted to the meeting for discussion and will be disposed of. **Motion Gumm, second Schwinn. Motion carried.**
23. Reports and Approval of the Bills. Schwinn reviewed all invoices and checks for payment even though all Finance Meetings are postponed until further notice. **Motion Gumm, second Schwinn to approve the reports and bills. Motion carried.**
- The Town Board has agreed to move the Annual meeting to May 19th, 2020 in conjunction with the Town Board meeting. The Town Board will also hold a Town Board meeting on April 21st, 2020.
24. Adjourn. **Motion Wagner, second Gumm to adjourn the Town Board meeting at 6:14 pm. Motion carried.**

Peggy Fischer, Clerk