

**MINUTES OF THE MEETING OF THE
TOWN OF SHEBOYGAN TOWN BOARD
TUESDAY, April 17, 2018 @ 4:30 pm**

A Town of Sheboygan Town Board meeting was held on Tuesday, April 17, 2018 in open session at the Town of Sheboygan Town Hall, 1512 No. 40th Street, Sheboygan, Wisconsin 53081, Sheboygan County, Wisconsin.

The meeting was called to order by Town Chairman Daniel Hein. The following were also present at the meeting: Supervisors Char Gumm, John Wagner, Jim Schwinn, Alexandra Nugent, Clerk Cathy Conrad, DPW William Blashka and Attorney Michael Bauer.

Notice of the meeting was given to the public at least 24 hours prior to the meeting by posting in three (3) different places.

Upon motions duly made and seconded, the Town of Sheboygan Town Board unanimously adopted the attached resolutions unless noted otherwise and made a part of these minutes by reference.

There being no further business the meeting was adjourned.

TOWN OF SHEBOYGAN TOWN BOARD

DANIEL W. HEIN, CHAIRMAN

JAMES R. SCHWINN, VICE-CHAIRMAN

CHAR GUMM, SUPERVISOR

JOHN WAGNER, SUPERVISOR

ALEXANDRA N. NUGENT, SUPERVISOR

MOTIONS DULY MADE AND SECONDED, THE FOLLOWING RESOLUTIONS WERE ADOPTED UNANIMOUSLY BY THE TOWN OF SHEBOYGAN TOWN BOARD IN OPEN SESSION

- 1) Chairman Hein called the meeting to order and introductions of Board members and Staff were made.
- 2) Pledge of Allegiance-The Chairman led those present in the Pledge of Allegiance.
- 3) Agenda-**Motion Wagner, second Gumm to approve the agenda for April 17, 2018 as presented. Motion carried.**
- 4) Approval of Minutes-**Motion Wagner, second Schwinn to approve the minutes of March 20, 2018 as presented. Motion carried.**
- 5) Conditional Use Permit for John Schmitz, 3692 Progress Drive-Atty. Bauer stated that Custom Built is proposing to add an addition to the building and Plan Commission has recommended approval. **Motion Gumm, second Wagner to concur with the Plan Commission and approve the revisions to the conditional use permit for a major building expansion for John Schmitz, 3692 Progress Drive dba as Custom Built with the following conditions:**
 - a) the parking lot is to be paved not later than 2020;**
 - b) no outside storage is allowed except for 3 outside displays, such as a bus stop, ice shanty, storage shed and that all building should be anchored to the ground;**
 - c) no overnight parking except for 8 business vehicles or trailers;**
 - d) all other prior Town conditional use approvals are rescinded and listed as stated above.****Motion carried.**
- 6) Rezoning Application for John Johnston for 1200 Riverview Drive from C-1 to R-1 for footprint-Atty. Bauer stated that Plan Commission has recommended approval of rezoning of the house footprint from C-1 to R-1 at 1200 Riverview Drive. **Motion Gumm, second Schwinn to approve the rezoning of the footprint of the house at 1200 Riverview Drive from C-1 to R-1 as recommended by the Plan Commission. Motion carried.**
- 7) Sign Permit for Sheboygan Senior Community, 3505 CTH Y-Atty. Bauer stated the Plan Commission recommended approval. **Motion Gumm, second Nugent to concur with the Plan Commission and approve the Sign Permit for Sheboygan Senior Community, 3505 CTH Y as presented. Motion carried.**
- 8) Certified Survey Map for Glen Koehler, 2814 CTH Y-Atty. Bauer stated the Plan Commission recommended approval of the certified survey map as presented. **Motion Wagner, second Schwinn to concur with the Plan Commission and approve the certified survey map for Glen Koehler for 2814 CTH Y, as presented. Motion carried.**
- 9) Drainage issue in Ribich Subdivision-Blashka state he talked to Tom Holtan of AECOM regarding the drainage complaints in this area. Holtan indicated it will take a little more time to come up with a plan due to the area being pretty flat. Nugent was appointed to work with Blashka on drainage issues. It was noted that nothing was budgeted for drainage.
- 10) Detention pond issue at Mill Shops-Blashka stated he is playing phone tag with Carl Amundson and will continue to try to make contact. This item will be kept on the agenda.
- 11) Drainage problems and possible controlled burning of the wetlands at Firehouse Park-Gumm stated that the drainage problems at the Park were discussed and they proposed hiring someone to repair any drain tiles. Blashka talked to the WDNR about the burn and no permits are needed. **Motion Wagner, second Nugent to authorize the Fire Department to do a controlled burn in the wetlands at Firehouse Park. Motion carried.**

Motion Wagner, second Gumm to authorize Blashka to hire Dennis Schleicher Excavating to assist in locating the broken drain tile in Firehouse Park. Motion carried.

- 12) Playground equipment-Playground equipment that was donated is not really for public use. **Motion Schwinn, second Wagner to dispose of the donated playground equipment through the Gumm's. Motion carried.**
- 13) Status of 4905 Dennwood Drive-Tim Winkel was present. The tenant has given notice as of the end of April. A final walk through will be done on April 30th. Bauer stated that the Town is holding a security deposit and if Mr. Winkel were to find damage the Town could deduct funds due to damage. If no damage the Town should return the deposit at the May 15th meeting. Rohde suggested that spring was a good time to list the house and lot for sale. It was discussed as to if the Town is going to sell the entire parcel or split with an empty lot. The lot with the house is 1.014 acres and the vacant lot is 1.02 acres. Blashka asked that if the lot is going to be split if additional land could be left off to use to create a larger right-of-way for a cul de sac. A surveyor should be hired to decipher what would be best. Bauer recommended to start with a surveyor. The Town could do short term rental as Winkel has knowledge of someone who may be interested. Hein would not be opposed to a month-to-month lease.
- Motion Gumm, second Wagner to authorize Atty. Bauer to work with a surveyor to do a lot split. Aye-Gumm, Wagner, Schwinn, Hein. Nays-None. Abstain-Nugent. Motion carried.**
- Motion Schwinn, second Gumm to authorize Lakeshore Properties LLC to accept short-term month-to-month rental of the property, if it presents itself. Aye-Schwinn, Gumm, Wagner, Hein. Nays-None. Abstain-Nugent. Motion carried.**
- Motion Gumm, second Wagner to authorize Ken Sonntag to appraise the property for a value for the property split and un-split. Ayes-Gumm, Wagner, Schwinn, Hein. Nays-None. Abstain-Nugent. Motion carried.**
- Winkel asked what the Town wants to be done with the vacant property as far as lawn care and snow removal. **Motion Schwinn, second Gumm to authorize Lakeshore Properties LLC to continue normal maintenance of the property at 4905 Dennwood Drive. Motion carried.**
- 14) Proposal for 2018 Town road work-Total roadwork is estimated to be \$1,061,380 (see map for breakdown). The Sheboygan County Highway Department has already put this on their schedule for 2018. Schwinn added that based on the current prices asphalt costs were 15%-20% under the bid and we did benefit by using the County proposals. Betterments of Playbird Road and Rangeline Road have already started. Residents affected will be notified by letter prior to the County starting the work. The Town picks up all costs for the roadwork. North Lane is being done this year but is not part of this listing. **Motion Gumm, second Schwinn to approve the road projects as proposed and listed on the attached sheet. Motion carried.**
- 15) Firehouse building repair estimates-No estimates were provided.
- 16) Donations of Park Benches from the Fire Department for Firehouse Park & Rudy Mahler Park-Gumm stated that Joe Stahl asked if the Town would like benches at the Firehouse Park and Rudy Mahler Park. A cement slab will be placed and benches will be fastened down. Blashka asked for locations. Gumm will get that information. Hein stated that this type of sign doesn't match existing benches at Rudy Mahler Park. It may be possible to put two benches at the Firehouse Park rather than any at Rudy Mahler Park. Nugent suggested putting this on the Park Committee for their next meeting. **Motion Wagner, second Nugent to refer this item to the Park Committee. Motion carried.**
- 17) Appointment to the Plan Commission-**Motion Schwinn, second Gumm to appoint Alexandra Nugent to the Plan Commission as a full voting member representing the Town Board. Motion carried.**
- 18) Appointment to the Park Committee-Atty. Bauer's recommendation was that no more than 2 Town Board members be on the Park Committee. Wagner offered to resign and the Town Board accepted his resignation. **Motion Schwinn, second Gumm to accept the resignation of John Wagner from the Park Committee, thereby setting the 2 Town Board members on the Park Committee as Char Gumm and Alexandra Nugent. Motion carried.**

- 19) Ordinance Enforcement Officer Reports-A few parking violations were issued due to recent snow events. The pony got lose on No. 35th Street and residents do not answer the door to determine the extent of the eviction. Also another neighbor issue on No. 45th Street has seemed to settle down and there is still a civil matter that the Sheriff's Department is dealing with.
- 20) Years of Service Awards-Recent discussions about how to handle service awards for the Fire Department and First Responders was discussed and it was agreed that there would be recognitions annually for those with 5-10-15-20-25-30-35-(continuing in 5 year increment) years of service which would be for a plaque and money per the schedule attached.
Money is for active service and the plaque is for inactive and active service. Also full-time employees and part-time employees would follow a similar schedule (see attached). Town Board members would be recognized by a plaque only with no money. The recognition would be awarded at the Town Board annual meeting and also names placed on the Town sign. **Motion Wagner, second Schwinn to issue the award for all Town employees and drop the money off the Town Board and add both Sanitary District Commissioners with all being in 5 year increments. Motion carried.**
- 21) Temporary Class B Retailer License for Town of Sheboygan Fire Department for April 22, 2018-**Motion Schwinn, second Gumm to approve the Temporary Class B Retail License for the Town of Sheboygan Fire Department for April 22, 2018 and waive the fees. Motion carried.**
- 22) Operator's Licenses-**Motion Gumm, second Wagner to approve the operator's licenses for Danielle C. Bradford, 431 Michigan Ave, Sheb.; Adam T. Cain, 3434 Mill Road, Sheb; and Andrew Stahl, 4813 Mueller Road, Sheboygan for the Town of Sheboygan Fire Department and waive fees; Anthony W. Creager 303 Wisconsin Drive, Howards Grove for Wal-Mart; Kathrin A. Wamego, 2530 So. 12th Street, Sheboygan for Superior Discount Liquor. Motion carried.**
- 23) Reports-**Motion Gumm, second Wagner to approve the reports as presented. Motion carried.**
- 24) Correspondence-A copy of a letter sent by Officer Heronymus to a resident who asked to keep chickens on a residential lot which was denied, has decided to keep chickens anyway, asking him to remove the chickens by May 1. Heronymus will follow-up with the resident as this is a violation of the Zoning Ordinance.
- 25) Closed Session-The Town Board did not go into Closed Session. Atty. Bauer and Hein met with a developer this past week and his anchor tenant didn't like the site so they pulled out.
- 26) Adjourn-**Motion Gumm, second Schwinn to adjourn the meeting at 5:40 m. Motion carried.**

Cathy Conrad, Clerk