

**NOTICE OF PUBLIC MEETINGS**

TOWN OF SHEBOYGAN SANITARY DISTRICT NO. 2 (SEWER)  
AND  
TOWN OF SHEBOYGAN SANITARY DISTRICT NO. 3 (WATER)

**Date: MONDAY, April 20, 2020**

**Place: Town Hall, 1512 N. 40<sup>th</sup> St., Sheboygan, Wisconsin**

**Time: 4:00 p.m.**

The monthly meeting of the Town of Sheboygan Sanitary District No. 2 (Sewer) and Sanitary District No. 3 (Water) Commissions began at 4:00 p.m. on Monday, April 20, 2020 in open session at the Town of Sheboygan Town Hall, 1512 N. 40<sup>th</sup> St., Sheboygan, WI 53081, Sheboygan County.

**1. Call to Order**

The Town of Sheboygan Sanitary District No. 2 (Sewer) and Sanitary District No. 3 (Water) Commissions monthly meeting is called to order by President David Griffin (Sewer) and President Dave Albright (Water) at 4:00 p.m. The following were also present at the meeting: Town Attorney Michael Bauer; Director of Public Works William Blashka and Office Manager Darla Free and those persons on the attached list. In attendance on speaker phone are Sanitary District No. 2 (Sewer) Secretary Art Stewart, Sanitary District No. 3 (Water) Secretary Spencer Lutzke and Joint Districts Commissioner Jeff Klosterman.

**2. Approval of the April 20, 2020 Monthly Bills – Sanitary District No. 2 (Sewer)**

“The Town of Sheboygan Sanitary District No. 2 (Sewer) Commission hereby approves the April 20, 2020 monthly bills as submitted per a motion by Commissioner Griffin and a second by Commissioner Stewart.” Motion carried.

**3. Approval of the April 20, 2020 Monthly Bills – Sanitary District No. 3 (Water)**

“The Town of Sheboygan Sanitary District No. 3 (Water) Commission hereby approves the April 20, 2020 monthly bills as submitted per a motion by Commissioner Albright and a second by Commissioner Lutzke.” Motion carried.

**4. Pursuant to Wis. Stat. 60.785(1)(b), the Town of Sheboygan Sanitary District No. 2 Commission hereby requests the Town Board to add the following territory (parcels) to the Town Sanitary District:**

<u>Parcel Number</u>	<u>Owner</u>
1) 59024-342060	Rose Neitzel Trust & Louise Ann Lamb Trust
2) 59024-342031	James & Irene Worminghaus
3) 59024-342020	Odyssey Enterprises LLC
4) 59024-341880	Carolyn E Gumm Mueller, et al.
5) 59024-341630	Brian A. Beuchel
6) 59024-341610	Brian A. Beuchel
7) 59024-341730	Brian A. Beuchel
8) 59024-341644	Brian A. Beuchel

Attorney Bauer states that as we begin the TID, criteria requires that all properties receive water and sewer and be in the Districts; there’s roughly seventy parcels in the TID; eight are not in the Sewer District; there are two ways to bring parcels into a District: the property owner(s) can petition to do so or the District can ask the Town; the Town Board will address this tomorrow night; then there will be a public hearing at the May Town Board meeting. Commissioner Stewart asks if all eight are vacant properties. Attorney Bauer states yes; one is the Gumm/Mueller property that’s been proposed for apartments. Commissioner Albright asks if all eight parcels are in the Water District. Attorney Bauer states yes.

“The Town of Sheboygan Sanitary District No. 2 (Sewer) Commission hereby requests the Town Board to add parcel numbers 59024-342060, 59204-342031, 59024-342020, 59024-341880, 59024-341630, 59024-341610, 59024-341730 and 59024-341644 into their District per a motion by Commissioner Griffin and a second by Commissioner Stewart.” Motion carried.

**5. Discussion/Action – Development Agreement with Wisconsin Lakefront Property Management, LLC**

Attorney Bauer states that the developer just sent him an e-mail that he didn’t have time to review, but their attorney had no issues with the agreement; the easement agreement states that if Menard’s would ever tap into the water or sewer, they would pay us and we’d reimburse the developer; the sale of the land is scheduled to close June 30<sup>th</sup>; the developer’s engineer has a question about the sewer connection. DPW Blashka states that they’ll have to decide which way they want to make the connection; they’ll need a road open-cut and we’re planning an overlay this year, so we’ll need to know their plan. Commissioner Stewart states that, regarding item seven, we’ll want an electronic copy for our GIS. Attorney Bauer states that the easement is part of the agreement and he recommends that the Districts approve the agreement.

"The Town of Sheboygan Sanitary District No. 2 (Sewer) Commission hereby approves the development agreement for Wisconsin Lakefront Property Management LLC condition upon getting an electronic file version of the as-builts per a motion by Commissioner Griffin and a second by Commissioner Stewart." Motion carried.

"The Town of Sheboygan Sanitary District No. 3 (Water) Commission hereby approves the development agreement for Wisconsin Lakefront Property Management LLC condition upon getting an electronic file version of the as-builts per a motion by Commissioner Albright and a second by Commissioner Lutzke." Motion carried.

**6. Discussion/Action – Southside Interceptor System Feasibility Study, Sanitary District No. 2 (Sewer)**

DPW Blashka states that the City of Sheboygan sent a letter that they were doing a systems check; with the high water levels, they're reviewing everything to find out where flows are coming from; he asked Engineer Holtan to work on this, it isn't something he could do; AECOM's estimate for the work is \$8,000-\$12,000. Attorney Bauer states that if they're re-sizing pipes for the District's flows, they may ask for funds to help pay. Commissioner Griffin asks if there's a timeline. DPW Blashka states May 15<sup>th</sup>. Attorney Bauer states that Engineer Terry Johnson put together our system and he added plenty of capacity for our system.

"The Town of Sheboygan Sanitary District No. 2 (Sewer) Commission hereby approves AECOM/Engineer Tom Holtan to complete the necessary reporting for the City of Sheboygan to complete their Southside Interceptor System Feasibility Study per a motion by Commissioner Griffin and a second by Commissioner Stewart." Motion carried.

**7. Discussion/Action – General Engineering Services, Sanitary District No. 2 (Sewer)**

DPW Blashka states that the request from AECOM to increase their budget amount by \$30,000 to the General Engineering Services Agreement is for their accounting purposes and it is because of the Southside Interceptor System Feasibility Study we asked Engineer Holtan to do.

"The Town of Sheboygan Sanitary District No. 2 (Sewer) Commission hereby approves the AECOM General Engineering Services Agreement as modified per a motion by Commissioner Griffin and a second by Commissioner Stewart." Motion carried.

**8. Approval of the March 16, 2020 Monthly Meeting Minutes**

"The Town of Sheboygan Sanitary District No. 2 (Sewer) Commission hereby approves the March 16, 2020 monthly meeting minutes per a motion by Commissioner Griffin and a second by Commissioner Stewart." Motion carried.

"The Town of Sheboygan Sanitary District No. 3 (Water) Commission hereby approves the March 16, 2020 monthly meeting minutes per a motion by Commissioner Albright and a second by Commissioner Lutzke." Motion carried.

**9. Communication & Correspondence Received After Posting of Agenda**

Commissioner Griffin states that flows were high, probably due to the spring runoff. DPW Blashka states that we're keeping the chlorine levels up due to Covid-19.

**10. Adjourn**

"There being no further business, the Town of Sheboygan Sanitary District No. 2 (Sewer) Commission adjourns the meeting at 5:09 p.m. until Monday, May 18, 2020 per motion by Commissioner Griffin and a second by Commissioner Stewart." Motion carried.

"There being no further business, the Town of Sheboygan Sanitary District No. 3 (Water) Commission adjourns the meeting at 5:09 p.m. until Monday, May 18, 2020 per motion by Commissioner Albright and a second by Commissioner Lutzke." Motion carried.

**Town of Sheboygan Sanitary District No. 2 Sewer**

**David Griffin, President**  
**Ken Katte, Treasurer**  
**Arthur Stewart, Secretary**

**Town of Sheboygan Sanitary District No. 3 Water**

**David Albright, President**  
**Jerome Hoepfner, Treasurer**  
**Spencer Lutzke, Secretary**