

**MEETING MINUTES OF
TOWN OF SHEBOYGAN SANITARY DISTRICT NO. 3 (WATER)
AND
TOWN OF SHEBOYGAN SANITARY DISTRICT NO. 2 (SEWER)**

Date: Monday, June 18, 2018

Place: Town Hall, 1512 N. 40th St., Sheboygan, Wisconsin

Time: 4:00 p.m. – Sanitary District No. 3 Water Monthly Meeting

Time: To Follow San 3 Meeting – Sanitary Dist. No. 2 Sewer & Sanitary Dist. No. 3 Water Joint Meeting

Time: To Follow Joint Meeting – Sanitary District No. 2 Sewer Monthly Meeting

The monthly meeting of the Town of Sheboygan Sanitary District No. 3 (Water) Commission began at 4:00 p.m. and a joint meeting of the Sanitary District No. 2 (Sewer) and Sanitary District No. 3 (Water) Commissions began at 4:56 p.m., following the Water District meeting. The Sanitary District No. 2 (Sewer) Commission continued on with their monthly meeting after the matters in Joint Session had been discussed at 5:38 p.m. on Monday, June 18, 2018 in open session at the Town of Sheboygan Town Hall, 1512 N. 40th St., Sheboygan, WI 53081, Sheboygan County.

Notice of the meeting was given to the public at least 24 hours prior to the meeting by posting in three (3) different places and forwarding to all news media who have requested the same.

Upon motions duly made and seconded, the following resolutions were unanimously adopted and made a part of these minutes by reference as if fully set forth herein.

1. Call to Order

The Town of Sheboygan Sanitary District No. 3 (Water) Commission monthly meeting is called to order by President Mark Flasher, Sanitary District No. 3 (Water) at 4:00 p.m. The following were also present at the meeting: Treasurer Jerry Hoepfner, Sanitary District No. 3 (Water); Secretary Spencer Lutzke, Sanitary District No. 3 (Water); Sanitary Districts No. 2 (Sewer) and No. 3 (Water) Alternate Commissioner Art Stewart; Town Attorney Michael Bauer; Town Engineer Tom Holtan; Director of Public Works William Blashka; Office Manager Darla Free and those persons on the attached list.

2. Approval of the June 18, 2018 Monthly Bills

“The Town of Sheboygan Sanitary District No. 3 (Water) Commission hereby approves to the June 18, 2018 monthly bills as submitted per a motion by Commissioner Flasher and a second by Commissioner Lutzke.” Motion carried.

Commissioner Flasher states that the District has \$204,000.00 available for investment and asks if they should consider purchasing the Synchrony Bank cd with a five year maturity date, interest rate of 3.25%; there will be over \$800,000.00 coming due within the next year, \$200,000.00 due July 2nd. Commissioner Hoepfner states that he thinks interest rates will continue to climb.

“The Town of Sheboygan Sanitary District No. 3 (Water) Commission hereby approves the purchase of the Synchrony Bank cd in the amount of \$200,000.00, maturity date of June 22, 2023 at a rate of 3.25% or an equivalent cd per a motion by Commissioner Flasher and a second by Commissioner Lutzke.” Motion carried.

3. Discussion/Action – Mapledale Condominium Association Private Hydrant Flushing Service Agreement

Town residents Russ Wiverstad, Jerry Sitte and Margorie Byrum are in attendance for this agenda item. Commissioner Flasher asks DPW Blashka for an update on the Mapledale Condo Assoc. meeting he attended regarding their private hydrant issues. DPW Blashka states that he told the residents that this hydrant is private because it's not in the Town right-of-way; it was never dedicated to the District; the developer chose to not have it public; he's not sure we should be taking it all over, but he doesn't have any issues with the crew flushing the hydrant if we have an agreement that we aren't liable if any problems occur; if we found that something was wrong, we could notify the residents and they would be responsible to make any repairs. Attorney Bauer states that he's spoken with Mr. Wiverstad; we thought we'd put together a flushing service agreement; we'll need to come up with a reasonable rate for any work the crew would do, time and material. DPW Blashka states that we're there during flushing and it only takes about ten minutes, so he doesn't think we need to charge them, but

that would be up to the Commissioners. Attorney Bauer asks that if any part of the hydrant would break, would the Mapledale Condo Association want the District to make the necessary repairs and charge it back, or would you notify the Association and let them hire their own person; we would want this to be put in the agreement. Mr. Wiverstad asks if it should matter to them. DPW Blashka states no, we'd bill for time and material, the same as a contractor. Mr. Wiverstad states that they could hire the plumber. DPW Blashka states that the District would also hire a plumbing contractor to do any necessary work and we would notify you if anything was broke. Attorney Bauer states that if you agree to the District's terms, you'd need to send him a list of all of the names of the property owners. Mr. Wiverstad states that there are thirty units, one Association. Attorney Bauer states that Mr. Wiverstad should give him the names and contact information and he'll put a draft together; if everyone agrees, we can approve it at next month's meeting. Mr. Wiverstad states that he knows that the developer choose to keep this private. DPW Blashka states that we don't have all of the records because of this and then we don't know where the infrastructure is; when a system is public, then the water is always safe and we know where it is; he thinks this service is in the 8' off of the sewer easement, but he's not sure. Attorney Bauer states that he wants to be able to describe the location in the agreement. DPW Blashka asks if we have to have it surveyed. Attorney Bauer states no, he'll try to explain it in the description. Commissioner Albright asks DPW Blashka if he's sure he wants to start maintaining this. DPW Blashka states that the Condo Association used to have two men who took care of it, but they've both since passed away; the hydrant froze in the past and caused a big water leak. He asks if they decided whether they want a flushing hydrant or a standard hydrant. Mr. Wiverstad states that they talked to Larry's and they will be going with the one that DPW Blashka recommended. DPW Blashka states that the Association will take care of getting the new hydrant installed and we'll take care of flushing it two times a year. Mr. Sitte asks if Mapledale Ct is connected to their private system or to the District's system. DPW Blashka states that Mapledale Ct is ours, but our easement ends and then it's private; one set of units is on our system. Mr. Sitte states that then they'd only have twenty four units. DPW Blashka states yes, that's right; there are twenty four off of this private 4" service. Attorney Bauer states that for the Association's purpose, how do we want to bill twenty four people. DPW Blashka recommends letting the Association break it down.

"The Town of Sheboygan Sanitary District No. 3 (Water) Commission hereby directs Attorney Bauer to draft a Flushing Service Agreement, with terms stating that the District will flush the private system two times a year and that the Mapledale Condo Association is responsible for maintenance and all costs incurred per a motion by Commissioner Flasher and a second by Commissioner Hoepfner." Motion carried.

4. Discussion/Action – Abandoning Existing Lateral & Create New Service, Custom Built, 3692 Progress Dr

John Schmitz, of Custom Built, 3692 Progress Dr, is in attendance for this agenda item. He states that he's adding an addition and sprinkler system; he'll have a 6" lateral off the main; DPW Blashka asked him to move the current meter from the existing building to prevent stagnant water and also wants him to abandon the existing lateral at the main. He states that he designed his building for the future, which would allow him to split and sell it, so then he'd need the existing lateral, he would just need to add a meter; this keeps his options open; he's not aware of an ordinance that would deny him leaving the existing lateral; it doesn't seem like a good reason to open the road; they have an unused lateral to the south, so why would they have to cap one at the main and not the other one. DPW Blashka states that the lateral to the south has never been used, it's there for the future; the north lateral is being abandoned for a 6" line and because it was in use, it should be abandoned; we have been having leaks between the main and the curb stops; if there is a leak, there's a chance we won't be able to find it; it should be abandoned at the main to eliminate the possibility of a leak. Commissioner Flasher asks that, if they're looking at a possible future split, will the new building only be sprinklered. Mr. Schmitz states that it would have sprinkler and water service. Commissioner Flasher states that he's trying to rationalize why they should leave the service; is it realistic that the parcel will be split; DPW Blashka's explanation makes sense; it's difficult to find a leak if a service is not being used. DPW Blashka states that they've already had to repair one lateral leak on the south service. Mr. Schmitz states that the 6" line will be a little south of the existing lateral being used; he understands the concerns about a future leak, but he wouldn't have to cut the driveway and street if they don't have to abandon it; the new line will serve the existing and the new building; there will only be one bathroom, a slop sink and a hose bib; this can all be easily disconnected and reconnected if it's split; he talked to Alliant and that will be easy to separate; if business slows or if he wants to scale back, it makes sense to leave it; he's always looking to the future and leaving options open, or if he wants to sell in the future; he's asking the District to outweigh the differences. Attorney Bauer states that typically, the main to the curb stop is the District's responsibility; one thought would be that if there's a leak on this service, we'd say that he's responsible from the main to the curb stop; otherwise, the only way for the District to protect itself is to have it abandoned at the main. Commissioner Stewart asks if he can keep his

service how it is and only bring in the 6" service for the sprinkler system for fire protection. DPW Blashka states that if he would do it that way, he'd have to have the system installed by a licensed installer; it would be a long run and he'd risk stale water and contamination and he would require a check valve; it's very expensive. Commissioner Stewart asks if he'd be required to test it every year. DPW states yes, and it's hard to keep the line clean. Commissioner Lutzke asks why it's hard to detect this kind of leak. DPW Blashka states that if it's disconnected at the curb stop, it's hard to find; you can listen all over an area and not know where it is because there's no curb stop. He states that we currently have three existing abandoned water services on Cth O; the County will be doing an overlay and he'd like these three laterals abandoned at the main at that time. Mr. Schmitz asks how he knows that these services are there. DPW Blashka states that there were homes razed when the Mapledale development went in; any service is supposed to be perpendicular to the main but we've found many that aren't and if they take out the curb stop, it's almost impossible to find. He states that if the Commissioners allow him to proceed with his request, he would recommend that Mr. Schmitz has to disconnect the lateral before the curb stop. Town employee John Witters states that if the parcel is merged, there's no reason for there to be more than one service. Mr. Schmitz states that one building will only be storage and right now they are separated, so he could lease some space. Mr. Witters states that he could add another meter. Mr. Schmitz states that they will be down there digging anyways, so they would cut and cap at the building too, but then it will still be easy for a future possible connection. Commissioner Flasher states that if we do an agreement with you, you could sell and we wouldn't have an agreement with the new owner. Mr. Schmitz states that there's no ordinance that says he has to abandon at the main. Commissioner Flasher states that they get special cases like this and they try to see what makes the most sense; what's most important is the safety of the water system; that's why DPW Blashka came up with this solution; we don't want contamination; if you sell, you could go to the south lateral for connection. Mr. Witters states that he's not sure what State code is, but usually only hospitals have two services. Commissioner Lutzke asks if he's adding the 6" because of the square footage. Mr. Schmitz states yes, he's just under 15,000 sq. ft.; you need the 6" for anything over 12,000 sq. ft.; over 6,000 sq. ft. requires a fire wall or a sprinkler system; the sprinkler system is better all around. Commissioner Flasher states that he recommends the lateral be abandoned per DPW Blashka's original recommendation; we want you to have future options, but we need to protect the system. Mr. Schmitz states that he's trying to be on a budget, so if the Town can help and then if there's a problem, then he'd abandon at the main; is the Town willing to share costs since it's not an ordinance; he understands that there are other ways for future connections. Commissioner Flasher states that you have an estimate with road work of around \$3,000.00. DPW Blashka states that it should cost about that amount; we could have an agreement that if the lateral leaks, he has to abandon at the main and pay for the work and the curb stop has to stay. Commissioner Flasher states that we could also have it abandoned and pay for it but put it on Mr. Schmitz' tax roll over ten years; we charge about 1% interest above current rates; all things considered, he still prefers abandonment at the main. Mr. Schmitz asks what a cost estimate would be if the Town did the work. DPW Blashka states that we would use LA Equipment; he'd cut the road and excavate; if there's no leak, it should be quick; we recently had a leak repaired and it cost \$4,700.00 and we had to dig in two places; he would guess the cost to be between \$2,000.00 and \$2,500.00. Mr. Schmitz states that he could call Larry and get a quote from his plumber. Commissioner Lutzke states that Mr. Schmitz could have cash flow issues if a leak ever happens down the road. Mr. Schmitz states that he's trying to heed costs. DPW Blashka states that you could approve to give Mr. Schmitz one year to have the abandonment done. Mr. Schmitz states that then they could approve for him to cap the service at the curb stop now.

"The Town of Sheboygan Sanitary District No. 3 (Water) Commission hereby approves to allow Custom Built, located at 3692 Progress Dr, to disconnect their current water service at their side of the curb stop and will allow up to twenty-four (24) months for Mr. Schmitz, or the current owner, to abandon the service at the main, and that if a leak is detected prior to June 18, 2020 or if the disconnection hasn't been completed by this date, the District will make the abandonment and invoice Mr. Schmitz or current owner for all costs incurred, which will be tax rolled to the parcel if payment is not received within thirty (30) days of invoice per a motion by Commissioner Flasher and a second by Commissioner Lutzke." Motion carried.

Mr. Schmitz asks if he'll be notified if the District found a leak. Commissioner Flasher states yes. DPW Blashka states that we can draft a policy that if a service is being abandoned it must be done at the main, so we don't have to go through this issue again. Attorney Bauer states that this can be added to the District's ordinance as the rule. Commissioner Flasher states that if it's vacant land, should we allow two laterals to be installed, then if they merge they can abandon one of the laterals. DPW Blashka states that this is the situation we have with this parcel; it's one lot with two laterals, now one should be abandoned; they don't need two; we have the three laterals on Cth O by the Mapledale pond that need to be abandoned; there's also unused laterals by Cth J and Hwy 42 and now they're buried under the road. Mr. Witters states that the City's policy is

one lateral to a lot only; if a house is razed they have to abandon the lateral at the main unless they are going to rebuild. Commissioner Flasher states that the District should consider this; it makes sense that any service where the lateral is not needed, it should be abandoned back to the main, but if it's a lot where it can be built on, it should be allowed. Mr. Witters states that if it's a strip mall, each business could have its own service. DPW Blashka states that the Mill Shoppes have one service and then it splits off. Commissioner Stewart states that for City residents, the City owns the curb stop. Commissioner Flasher states that they and DPW Blashka should think about this and if there may be anything else to incorporate. Attorney Bauer states that if you'd want to change the ownership, you'd have to petition the PSC. DPW Blashka states that there are two municipalities in the State where the property owner owns everything and one is the City; we asked the PSC to change this a while ago but they denied the request; he can check with the WRWA and find out what other communities' policies are.

5. Discussion/Action – New Water Tower Site

Commissioner Flasher states that he called Jim Hapeman last week and left a voicemail; he left a file that he accumulated on the future tower with Ms. Free; it has e-mails, assessments, drawings and the appraisals; he heard that two months ago Mr. Hapeman and Mr. Franzen were going to get another appraisal to check the numbers.

6. Communication & Correspondence Received After Posting of Agenda

DPW Blashka states that WRWA is hosting an Excavation Competent Person Safety Training class at the Town Fire Department on October 2nd; it's \$100.00 per person but we get one free because it's our facility; he would like all of the full time crew to attend and he will ask the Town to pay for two people and the District's will split the cost of one; he'll have more information at the July meeting. He states that there's also training for Distribution, Operation and Maintenance in Valders on August 9th that he'd like to attend with the full time crew; it can be approved now or at the July meeting.

"The Town of Sheboygan Sanitary District No. 3 (Water) Commission hereby approves the DPW and three full time crew to attend the August 9th Distribution, Operation and Maintenance training in Valders per a motion by Commissioner Flasher and a second by Commissioner Lutzke." Motion carried.

Sanitary District No. 2 (Sewer) and Sanitary District No. 3 (Water) Joint Agenda – Immediately Following Completion of the Sanitary District No. 3 (Water) Monthly Meeting

7. Call to Order - Sanitary District No. 2 (Sewer)

The Town of Sheboygan Sanitary District No. 3 (Water) and Sanitary District No. 2 (Sewer) Commissions monthly joint meeting is called to order at 4:56 p.m. by Commissioner Flasher and President Dave Griffin, Sanitary District No. 2 (Sewer). Treasurer Ken Katte, Sanitary District No. 2 (Sewer) and Secretary Dave Albright, Sanitary District No. 2 (Sewer) are also in attendance.

8. Approval of the May 21, 2018 Monthly Meeting Minutes

"The Town of Sheboygan Sanitary District No. 2 (Sewer) Commission hereby approves the May 21, 2018 monthly meeting minutes per a motion by Commissioner Griffin and a second by Commissioner Albright." Motion carried.

"The Town of Sheboygan Sanitary District No. 3 (Water) Commission hereby approves the May 21, 2018 monthly meeting minutes per a motion by Commissioner Flasher and a second by Commissioner Lutzke." Motion carried.

Commissioner Katte asks Ms. Free if she would contact Accountant Bryan Grunewald and confirm a comment from agenda item nineteen, stating that the District's net position has been coming down due to depreciation of assets. Ms. Free states that she'll e-mail the Commissioners after she gets an answer from Mr. Grunewald.

9. Discussion/Action – Commissioner Appointment and Positions

Commissioner Griffin states that he's provided information to the Districts to explain the hiring and appointing of a Commissioner position because it can be confusing; the Town Board hires the Commissioner and the Districts appoint the position the Commissioner fills; he asked Attorney Bauer for input on guidelines. Attorney Bauer states that the State Statute is on the last page of Commissioner Griffin's handout; the Town Board

decides who gets hired; when the Districts were established the Commissioners were by appointment; the Town Board fills the Commission and the Commission will decide who is President, Treasurer and Secretary. Commissioner Griffin asks if the Town Board appoints/hires specifically to District No. 2 or No. 3. Attorney Bauer states yes, they'll appoint to a specific District; the alternate is to help have a person ready; the Districts aren't small anymore. Commissioner Griffin asks if they should make a recommendation to the Town Board today. Attorney Bauer states yes. Commissioner Griffin asks if they get recommended as of today, or for next month. Supervisor Schwinn states that Commissioner Flasher is the President through today. Commissioner Griffin states that the Districts work together, so they overlap meetings at times; they meet together for efficiency; we currently have one alternate Commissioner; bullet point four of the handout states that we review candidates; we look at the current position and fill it from within; if I would want to be the President of the Water District instead of Sewer, we'd make that recommendation to the Town Board; for a new alternate Commissioner, we'd work with what they're familiar with; if a potential person has a lot of water knowledge or one has more administration experience, this should be considered; we'll jointly make our recommendation to the Town Board. He states that we have three candidates as we move forward, Alternate Commissioner Stewart, Mr. Nevers and Mr. Klosterman; we should look at the make-up of District No. 2 and No. 3 and if anyone is thinking of leaving or retiring; we have two very qualified new candidates as well; do we consider bringing both in; an alternate is usually on at least six months. Supervisor Schwinn recommends hiring one alternate for each District; they've had two alternates in the past. Alternate Commissioner Stewart asks if both new candidates want to be on the Water Commission. DPW Blashka states that Mr. Nevers may want to be on Water because that's where his experience is. Commissioner Griffin states that he spoke with Commissioners Hoepfner and Lutzke and neither wants to move into the President position of District No. 3; he spoke with Commissioner Stewart and he said he'd stay in the Alternate position; he's familiar with this and he has had input and he should have the first choice; Supervisor Schwinn can take the information to the Town Board. Commissioner Albright states that he'd be willing to take the President position for the Water District, but he thinks the Water District would need to make this recommendation. Commissioner Griffin states that he would like to see Commissioner Albright go from the Sewer District and become the President of the Water District; he's been with the Sewer District a long time and has lots of experience; then we could have Commissioner Stewart take a permanent position with the Sewer District, if this is agreeable to Commissioner Stewart. Commissioner Albright asks that, if they have two alternates, can one be a voting member if someone's gone. Attorney Bauer states no, they can't vote. Commissioner Albright states that he would be the Water District's President if it would ease the transition. Commissioner Griffin asks Commissioner Stewart if this is agreeable to him. Commissioner Stewart states yes. Commissioner Griffin states that we can bring in both candidates in July. Commissioner Lutzke asks if they should consider opening up the positions to others, for more candidates. Commissioner Griffin states that he's happy with who we have; what we'll be doing now is making our recommendation to the Town Board; we'll recommend that Sewer Commissioner and Secretary Albright be moved to the Water District; Alternate Commissioner Stewart be appointed to the Sewer District and both Mr. Nevers and Mr. Klosterman be hired as alternates to each District; we would meet with them in July, in case they would not want to be an alternate. Supervisor Schwinn states that they could do this at the Town Board's July meeting. Commissioner Griffin states that the two candidates will probably be alternates for at least one year. Supervisor Schwinn states that both parties are interested, they're experienced, so why go further. Commissioner Griffin states that he agrees, he's good with this. Commissioner Hoepfner states that he's in agreement; Commissioner Lutzke states that he also agrees with this. Commissioner Albright states that we need to continue to work together. Commissioner Katte asks Commissioner Albright if he'll have commitment issues with the meeting time. Commissioner Albright states no, the time and dates are fine; mornings didn't work for him.

"The Town of Sheboygan Sanitary District No. 2 (Sewer) Commission hereby makes a recommendation to the Town Board to reappoint Sewer District Secretary David Albright to the Sanitary District No. 3 (Water) Commission per a motion by Commissioner Griffin and a second by Commissioner Katte." Motion carried.

"The Town of Sheboygan Sanitary District No. 3 (Water) Commission hereby makes a recommendation to the Town Board to reappoint Sewer District Secretary David Albright to the Sanitary District No. 3 (Water) Commission per a motion by Commissioner Hoepfner and a second by Commissioner Lutzke." Motion carried.

"The Town of Sheboygan Sanitary District No. 2 (Sewer) Commission hereby makes a recommendation to the Town Board to appoint Alternate Commissioner Art Stewart to the Sanitary District No. 2 (Sewer) Commission per a motion by Commissioner Griffin and a second by Commissioner Katte." Motion carried.

"The Town of Sheboygan Sanitary District No. 3 (Water) Commission hereby makes a recommendation to the

Town Board to appoint Alternate Commissioner Art Stewart to the Sanitary District No. 2 (Sewer) Commission per a motion by Commissioner Hoepfner and a second by Commissioner Lutzke.” Motion carried.

“The Town of Sheboygan Sanitary District No. 3 (Water) Commission hereby appoints Commissioner David Albright to the position of President for Sanitary District No. 3 (Water) condition upon the appointment by the Town Board per a motion by Commissioner Hoepfner and a second by Commissioner Lutzke.” Motion carried.

Attorney Bauer states that each new Commissioner and Alternate Commissioner will take an oath from the Town Clerk. Commissioner Griffin states that Ms. Free should invite Mr. Nevers and Mr. Klosterman to the Districts July meeting.

10. Town of Sheboygan Plan Commission Update

Commissioner Hoepfner states that there were four public hearings at the June meeting and all were approved condition upon Town Board approval; one was a rezoning and remodel on Hwy 42 for Susan Steinhardt for a beauty salon and parking lot; David Halle was approved to sell Christmas trees during the holidays at 3326 Cth Y; Kevin Kager was approved to have a food truck at Superior Liquor, 3801 Superior Ave. Commissioner Griffin states that there was nothing directly involving the Districts.

11. Operator’s Report

DPW Blashka states that everything’s running fine with the Water system; there was another leak, it was on West North Ave; it was large and has already been fixed by LA Equipment; we ran a new poly line and flushed; we did have some brown water complaints due to flushing and this has also been addressed. He states that the Sheboygan Senior Community had lots of brown water due to the large amount of water they use; we went out two times and flushed that area; we did see dirt particles under UV light.

DPW Blashka states that everything’s fine with the Sewer system; Energenecs was in to calibrate the flow meters; a transducer was bad so we have a new one ordered; it will be installed as soon as it’s in; we had to replace some of the epoxy on some manholes because it was peeling; the Cth Y lift station has been cleaned, it was previously done about six months ago and there was a lot of debris in it. Mr. Witters states that we can go longer between cleanings because we went to the transducer. Commissioner Griffin states that he noticed that the chemical results have been coming down. Commissioner Stewart states that we talked about lateral change outs and abandonments for water, but what about sewer laterals. DPW Blashka states that he would always like to have both abandoned at the main. Commissioner Stewart states that if there’s going to be an ordinance created for this for the Water District, shouldn’t the Sewer District do the same. DPW Blashka states yes, it should be done for both.

DPW Blashka states that we have budgeted for the purchase of a new utility truck this year; the person that he had been working with quit his job, so he’s been contacting others for quotes; the cost should be around \$60,000.00; the last one we purchased was \$39,000.00; he was hoping to purchase a 2018, but everybody said their 2018’s were already gone, so it will have to be a 2019; he hopes to have estimates next month.

12. Communication & Correspondence Received After Posting of Agenda

Commissioner Griffin states that it’s nice to see Town employee John Witters attending today’s meeting. He offers thanks to Commissioner Mark Flasher for his 21 plus years of service to the Districts and Town.

13. Pending Item List Review

The pending item list is reviewed and updated accordingly. The list is part of the minutes’ book for review and record retention purposes.

Commissioner Griffin states that the Districts will review abandoning laterals at the main, but there are no other changes to the pending list.

14. Adjourn – Sanitary District No. 3 (Water)

“There being no further business, the Town of Sheboygan Sanitary District No. 3 (Water) Commission adjourns the meeting at 5:38 p.m. until Monday, July 16, 2018 at 4:00 p.m. per a motion by Commissioner Flasher and a second by Commissioner Hoepfner.” Motion carried.

Sanitary District No. 2 (Sewer) Agenda - Immediately Following Completion of Joint Agenda

15. Approval of the June 18, 2018 Monthly Bills

“The Town of Sheboygan Sanitary District No. 2 (Sewer) Commission hereby approves the June 18, 2018 monthly bills as submitted per a motion by Commissioner Albright and a second by Commissioner Katte.” Motion carried.

16. Review/Approval – Capacity, Management, Operations & Maintenance Plan (CMOM)

Commissioner Griffin states that this agenda item can stay on hold until the July meeting, or they can decide at that time to schedule a special meeting.

17. Discussion/Action – Utility Upgrades by Mi-Tech Services Inc

Attorney Bauer states that there hasn't been any communication for a few months; this item should remain on the agenda.

18. Communication & Correspondence Received After Posting of Agenda

Nothing submitted; no updates.

19. Adjourn – Sanitary District No. 2 (Sewer)

“There being no further business, the Town of Sheboygan Sanitary District No. 2 (Sewer) Commission adjourns the meeting at 5:40 p.m. until Monday, July 16, 2018, following the Sanitary District No. 3 (Water) monthly meeting per a motion by Commissioner Griffin and a second by Commissioner Katte.” Motion carried.

Town of Sheboygan Sanitary District No. 2 Sewer

Town of Sheboygan Sanitary District No. 3 Water

David Griffin, President
Ken Katte, Treasurer
Arthur Stewart, Secretary

David Albright, President
Jerome Hoepfner, Treasurer
Spencer Lutzke, Secretary

Minutes approved on July 16, 2018