

**MINUTES OF THE MEETING OF THE
TOWN OF SHEBOYGAN TOWN BOARD
TUESDAY, June 21, 2016 @ Noon**

A Town of Sheboygan Town Board meeting was held on Tuesday, June 21, 2016 in open session at the Town of Sheboygan Town Hall, 1512 No. 40th Street, Sheboygan, Wisconsin 53081, Sheboygan County, Wisconsin.

The meeting was called to order by Town Chairman Daniel W. Hein. The following were also present at the meeting: Supervisors Char Gumm, Dan Olson, James Schwinn, John Wagner, Attorney Michael Bauer, Public Works Director William Blashka and Clerk Cathy Conrad.

Notice of the meeting was given to the public at least 24 hours prior to the meeting by forwarding the complete agenda to the official Town newspaper, *The Sheboygan Press*, and to all news media who have requested the same, as well as posting in three (3) different places.

Upon motions duly made and seconded, the Town of Sheboygan Town Board unanimously adopted the attached resolutions unless noted otherwise and made a part of these minutes by reference.

There being no further business the meeting was adjourned.

TOWN OF SHEBOYGAN TOWN BOARD

DANIEL W. HEIN, CHAIRMAN

CHAR GUMM, SUPERVISOR

JAMES SCHWINN, SUPERVISOR

JOHN WAGNER, SUPERVISOR

DANIEL OLSON, SUPERVISOR

UPON MOTIONS DULY MADE AND SECONDED, THE FOLLOWING RESOLUTIONS WERE ADOPTED UNANIMOUSLY BY THE TOWN OF SHEBOYGAN TOWN BOARD IN OPEN SESSION

- 1) Chairman Hein calls the meeting to order and introductions of Board and Staff were made.
- 2) Pledge of Allegiance-The Chairman led those present in the Pledge of Allegiance.
- 3) Agenda-**Motion Gumm, second Wagner to approve the agenda for June 21, 2016 as presented. Motion carried.**
- 4) Approval of Minutes of May 16, 2016-**Motion Gumm, second Wagner to approve the minutes of May 16, 2016 as presented. Motion carried.**
- 5) Conditional Use Permit for Gloria Walczak for 4211 Playbird Road-Atty. Bauer read the recommendation from the Plan Commission. **Motion Wagner, second Schwinn to approve the Conditional Use Permit for Gloria Walczak et al, 4211 Playbird Road with the same color scheme as the existing buildings, as recommended by the Plan Commission. Motion carried.**
- 6) Sign permit for Werner Binkowsky for 3907 Highway 42 North-Atty. Bauer read the recommendation from the Plan Commission. **Motion Schwinn, second Gumm to approve the sign permit for Werner Binkowsky/Professional Heating for 3907 Hwy. 42 N, as recommended by the Plan Commission. Motion carried.**
- 7) Certified Survey Map for Lawrence Petrauski, CTH Y-**Motion Schwinn, second Gumm to approve the Certified Survey Map for the Lawrence Petrauski on CTH Y, as presented and recommended by the Plan Commission. Motion carried.**
- 8) Case & Jannie Tollenaar re: 1521 Golf View Dr. E-Tollenaar's were present to request permission to close the ditch at their expense. They want to put in two culverts and a concrete base with coverage, which will allow the ditch to be shallower. Properties involved are at 1509 & 1521 Golf View Drive E and the piece in between the two properties. Tom Holtan will have to review the plans. Both ends of the culverts have to be open. Olson stated there are no drawings for the Adams parcel or the Tollenaar parcel. Tollenaar stated they would be willing to meet with Holtan and pay any costs. Atty. Bauer stated that once this is approved since this is Town property, the property owners would be responsible for repairs. (286-0229 contact number for Matt, the homeowner's project contractor). This item will be put on the agenda for the next meeting with a report from Tom Holtan and an agreement prepared by Atty. Bauer, with expenses to be paid by the property owners.
- 9) Ordinance Enforcement Officer Reports & Ordinance Update-Cram was not present this evening. Custodial temporary custody of someone is the issue to be discussed. Example is contact with people at the park. Citations for traffic are also up for discussion. Blind Horse and Cancer Center both had walks on Saturday. The Blind Horse event did not have barricades and only two high school kids with orange vests were directing traffic. The fundraiser was for the Sharon Richardson walk/run and the coordinator and participants began with 300 people walking west on CTH O. Heronymus got 3 people from the Sheriff's Department with squads and this event was a disaster as no one informed the Sheriff's Department of the event planning or traffic pattern. The Cancer Survivors benefit at the Town Park was a success without any issues. Erin Stark was the coordinator and was on top of any issues and planning.
- 10) Ordinance for Certified Municipality to Adopt WI Commercial Building Codes, Chapter SPS 302 Plan Review Fee Schedule and Commercial Building Permit Fee Schedule-**Motion Schwinn, second Gumm to adopt Ordinance and Resolution Chapter 19 as presented, adopting the WI Commercial Building Codes and amendment to the Fee Schedule as attached. Motion carried.**
- 11) Chapter 2 General Ordinances Update-Atty. Bauer has not yet finished this update. This will be placed on next agenda.

12) Property violations at 4110 Hwy 42 North- This is the former Big Wheel Skate Center, now owned by Kohler Credit Union. Hein stated the asking price is \$1 million. They paid \$600,000 for this property. The building is vacant. Tim Winkel stated that there is a sports club operating there weekly. It was recommended that a letter be sent to the Kohler Credit Union regarding the current use of the property, as the last conditional use permit for the property has changed since RESTORE was operating out of this site.

13) Fireworks Permit for Pine Hills for July 15 & 16-A certificate of insurance was provided. **Motion Gumm, second Olson to approve the Fireworks Permit for Pine Hills for July 15 & July 16 between 10:00 am & 9:00 pm based on the same conditions as last year. Motion carried.**

14) North Lane drainage & paving of Rangeline Road, Playbird Road & Woodland Road and Enterprise Drive-Public Works Director recommended the paving of Enterprise Drive at a cost estimate of \$55,559. Costs would be obtained regarding Rangeline Road, Playbird and Woodland for work next year. This will be put on next agenda. **Motion Schwinn, second Wagner to go ahead with the repaving of Enterprise Drive at an estimated cost of \$55,559.00. Motion carried.**

Hein reported that he attended a Head's of Government meeting last week and they estimate the county's proposed ½% sales tax would generate \$1,000,000 of revenue. The Town would get \$124,000 of these funds. The City is not in favor of the split of the funds. Hein stated he voted in favor of the split. Town has about 55 miles of road and we should be doing 3 miles of road per year if a road is expected to last 15 years.

15) 2nd Annual Lincoln Erdmann Fall Color Classic on October 2nd-**Motion Gumm, second Wagner to approve the 2nd Annual Lincoln Erdmann Fall Color Classic on October 1, 2016 at Firehouse Park. Motion carried.**

16) Entrance signs & Town logo for Town-Dan Olson met with Hein and they felt it should be a separate meeting and Katie would be available later in July. Olson will try to schedule a Monday or Tuesday meeting. Schwinn commented that he feels there should be a sign off Mueller Road telling that this is part of the business park with a new logo sign.

17) Update on Retail Coach development plan-There have been no new developments. This will remain on future agendas. The agreement will be sent to the Press as requested.

18) Complaints regarding Fale parcel at W1975 West Main Avenue-Atty. Bauer has been contacting Fale and AECOM and both verbally and written. Fale submitted plans for a detached garage and lean too. The Clerk was advised not to issue a permit until the property is in compliance and call Fale regarding this decision.

19) Appointment of pollworkers-**Motion Gumm, second Schwinn to appoint Gary Verhage, 2020 No. 40th Street as a pollworker through 12-31-2017. Motion carried.**

20) Stahl request for memorial bench-Gumm reported that Joe Stahl contacted her regarding a brother-in-law that passed away and requested permission to put up a memorial bench. **Motion Olson, second Wagner to allow a bench to be placed at the Firehouse in memorial, at Stahl's cost. Motion carried.**

21) Park Design for Rudy Mahler Park-Hein stated that he asked for a design plan for the Rudy Mahler Park. A shoreland permit is needed and the fees and the survey were waived by the County. A topographic survey by AECOM will cost \$5,950. This would provide all contour information. Witter commented that the Town needs to know the grades along with drainage and elevations. Gumm stated that she was under the impression that Zingsheim's were going to provide a park plan. **Motion Wagner, second Gumm to authorize the AECOM topographical design for the park at a cost of \$5,950. Motion carried.**

22) Premier Real Estate proposed Plan for Green Meadows Outlot 5-An e-mail from the developer

indicated a tentative layout with 8 8-unit buildings, each with a 2 car garage and some type of mail room and dumpster enclosure. Today the developer received an e-mail from the WDNR with concurrence on the wetland delineation. They asked for an extension of the approvals with an October deadline. This deadline would allow an extension for time to develop a plan. **Motion Gumm, second Schwinn to approve the first amendment offer to purchase for Outlot 5. Motion carried.**

23) Award of 2016 Recycling Grant-Grant was approved and awarded at \$17,161.89.

24) Springtime Ridge update-The Sanitary Districts have been satisfied. Gottsacker needs to satisfy the Town portion, plantings, pond, drainage swales and asphalt. **Motion Gumm, second Schwinn that there will be no new building permits issued until the roads, ditches and other conditions meet the finalizations required. Motion carried.**

25) AECOM General Engineering Budget increase-**Motion Schwinn, second Gumm to approve the budget increase for AECOM as presented. Motion carried.**

26) Sheboygan Water Utility request for water main extension on Indiana Avenue within Town jurisdiction-The City is extending the water utility through to serve the John Michael Kohler Arts property in the Town right-of-way. **Motion Olson, second Gumm to approve the water main extension as presented. Motion carried.**

27) Approval of 2016/2017 Liquor License Listing for Establishments-**Motion Gumm, second Wagner to approve the licenses for the establishments as listed. Motion carried.**

28) Approval of 2016/2017 Operators License Listing-**Motion Gumm, second Schwinn to approve the operators licenses as listed. Motion carried.**

29) Approval of 2016/2017 Cigarette License Listing-**Motion Gumm, second Wagner to approve the cigarette licenses as listed. Motion carried.**

30) Reports -**Motion Gumm, second Olson to approve the reports as presented. Motion carried.**

31) Transfer of \$5,200 from Undesignated Funds to Fire Dept. Officer Wages-**Motion Gumm, second Wagner to approve the transfer of \$5,200 from Undesignated Funds to the Fire Department Officer Wages. Motion carried.**

32) Correspondence-None.

33) Adjourn- **Motion Wagner, second Olson to adjourn the meeting at 6:45 pm. Motion carried.**

Cathy Conrad, Town Clerk