

**MINUTES OF THE MEETING OF THE
TOWN OF SHEBOYGAN TOWN BOARD
TUESDAY, JULY 16TH, 2019 @ 5:15 pm**

A Town of Sheboygan Town Board meeting was held on Tuesday, July 16th, 2019 in open session at the Town of Sheboygan Town Hall, 1512 No. 40th Street, Sheboygan, Wisconsin 53081, Sheboygan County, Wisconsin.

The meeting was called to order by Town Chairman Dan Hein. The following were also present at the meeting: Supervisors Jim Schwinn, Char Gumm, John Wagner, Alexandra Nugent, Director of DPW Bill Blashka, Chris Steeb, Kim Titel and Attorney Michael Bauer.

Notice of the meeting was given to the public at least 24 hours prior to the meeting by posting in three (3) different places.

Upon motions duly made and seconded, the Town of Sheboygan Town Board unanimously adopted the attached resolutions unless noted otherwise and made a part of these minutes by reference.

There being no further business the meeting was adjourned.

TOWN OF SHEBOYGAN TOWN BOARD

DANIEL W. HEIN, CHAIRMAN

JAMES R. SCHWINN, VICE-CHAIRMAN

CHAR GUMM, SUPERVISOR

JOHN WAGNER, SUPERVISOR

ALEXANDRA NUGENT, SUPERVISOR

MOTIONS DULY MADE AND SECONDED, THE FOLLOWING RESOLUTIONS WERE ADOPTED UNANIMOUSLY BY THE TOWN OF SHEBOYGAN TOWN BOARD IN OPEN SESSION

1. Chairman Hein called the meeting to order. Introductions of Board Members and Staff were made.
2. Pledge of Allegiance-The Chairman led those present in the Pledge of Allegiance.
3. Approval of Agenda. **Motion Wagner, second Gumm to approve the Agenda for July 16th, 2019. Motion carried.**
4. Approval of Minutes of June 18th, 2019. **Motion Gumm, second Nugent to approve the Minutes of June 18th, 2019. Motion carried.**

Atty. Bauer opened the discussions.

5. Discussion/Action - Rezoning Application for Mike Werner, American Dream Builders of Sheboygan County, LLC for four (4) Acres on North 51st street, parcel 59024344331. Rezone from R2 to R4/R5 to allow for multiple side by side condominiums to be built as part of a condominium development. Atty. Bauer explained that the Plan Commission has recommended denial. **Motion Schwinn, second Wagner to deny rezoning application for Mike Werner, American Dream Builders of Sheboygan County, LLC for parcel 59024344331.**
6. Discussion/Action - Conditional Use Permit for Mike Werner, American Dream Builder of Sheboygan County, LLC for four (4) Acres on North 51st street, parcel 59024344331 to allow for multiple side by side condominiums to be built as part of a condominium development. Atty. Bauer explained that since the rezoning was denied that the zoning does not qualify.
7. Discussion/Action - Conditional Use Permit for Point Creek RV Rentals LLC (Caitlyn Brotz) for recreation vehicle rental operations including pick up, drop off and storage for approximately six (6) campers for the months primarily of June through September of each year at Paul Food Mart (Dhaliwal Trust) 4912 Vanguard Drive. Atty. Bauer reported that the Plan Commission recommends approval with the following conditions: 1. No more than eight campers be stored; 2. No storage of campers before April 1st and no storage of campers after November 30th of each year; 3. No outside storage other than the campers; 4. Current conditions be cleaned up; 5. No vehicle storage or materials stored on property. **Motion Gumm, second Wagner to approve conditional use permit based on the above conditions. Motion carried.**
8. Discussion/Action - Sign Permit for Point Creek RV Rentals LLC for display at 4912 Vanguard Drive. Atty. Bauer reported that the Plan Commission recommends approval. **Motion Gumm, second Nugent to approve the sign permit. Motion carried.**
9. Discussion/Action - Mike Olson, Olson Acquisitions LLC (Concept Motors) 4111 Hwy 42 Regarding additional parking lot. Atty. Bauer explained the Ordinance Amending The Zoning Code Chapter 7 Section 8.2(g) Regarding Sidewalks, Driveway and Retaining Walls and the zoning code regarding the five foot setback. The Board asked Olson what his timeline is and Olson said that the parking lot should be done in three weeks. **Motion Schwinn, second Wagner to approve the additional parking lot. Motion carried.**
10. Discussion/Action - Ordinance Amending The Zoning Code Chapter 7 Section 8.2(g) Regarding Sidewalks, Driveway and Retaining Walls. Atty. Bauer reported that Plan Commission recommends approval. **Motion Gumm, second Wagner to approve the Ordinance. Atty. Bauer led the roll call vote with five yes votes. Motion carried.**
11. Discussion - Ordinance Enforcement Officer Report. Enforcement Officer Mark Heronymus was present. Heronymus reported that he is working with Dennis Planinshek to clean up his property. Dennis Planinshek was present and spoke about the condition of his yard. Heronymus has reported that Planinshek is moving in the right direction. Planinshek has hauled a lot of stuff away. Heronymus and Planinshek do not agree on the condition of the garage. Planinshek is waiting on an estimate from Scottys Landscape regarding the grass. Tim Winkel was present and said that he would give him a quote. The Board will continue to monitor.
12. Discussion - Dennis Planinshek regarding property at 4027 Superior Avenue. See above agenda item 11 for discussion.
13. Discussion/Action - Splash pad for Firehouse Park. Director of DPW William Blashka gave an update on the splash pad. Blashka said that he could not get hold of Spielvogel so the DPW crew worked overtime and excavated the dirt

and leveled it. Drains are in and sprinkler heads are installed. Completion date is estimated to be August 7th through the 14th.

14. Discussion/Action - Operators License for Kristi L. Ehler 3609 N.21st Street Sheboygan for J Bees Silver Dollar, Charles E. Anthony 2013 N. 13th Street Sheboygan for J Bees Silver Dollar, Lori A. Verhage 3145 Calumet Dr. Sheboygan for J Bees Silver Dollar, Suzanne M. Hiebing, 5537 Timberline Lane, Sheboygan for J Bees Silver Dollar, Lauryn E. Bresser, 3142 S. 17th St, Sheboygan for Walmart, Tiffany Ann Margray 1534 Main Ave. Sheboygan for Walmart, Rhonda Sharpe 3720 S. 10th St. Sheboygan for Walmart, Colleen J. O'Neil 805 N. Lakeview Ave. Port Washington for Walmart, Rita I. Eisenheim, 528 Evergreen Pkwy, Sheboygan for Walmart, John R. Posey 411 S. Lincoln Dr. Howards Grove for Walmart. **Motion Wagner, second Nugent to approve all operator licenses. Motion carried.**
15. Discussion/Action - AECOM Increase of \$30,000 in Budget for General Engineering Services. **Motion Gumm, second Nugent to increase AECOM's budget of \$30,000 for General Engineering Services. Motion carried.**
16. Discussion/Action -2036 Waverly Court ditch/drainage issue. Blashka gave an update. The Town Board has requested a quote on cost. No action taken. Moved to next month's agenda.
17. Discussion/Action - Driveway issue, 3702 N. 35th Street. Blashka updated that the owner is willing to work with the neighbor since this is a private matter. No action taken.
18. Discussion/Action - 1811 Playbird Rd drainage issue. Blashka updated. Install culvert in north ditch per AECOM's plans.
19. Discussion/Action - 3532 Windridge Lane-Hillcrest Development. No action taken. Moved to next month's agenda.
20. Discussion/Action - 75th Anniversary Celebration of Fire Department. Josh Lenz was present and gave an update; bands are set. There are five committed food trucks. Josh Biederwolf got freeze pops to hand out at the parade. The group is a little over 50 and the parade should be about an hour long, starting at 9:30am. There will be bagpipe and drum players from Fond du Lac. The donation received from Brantmeier will be used to pay for the North High Marching Band. Hein will give a presentation after the parade. An ATM will be delivered on Friday and the stage will be set up on Friday afternoon.
21. Discussion/Action - Fairway Estates Subdivision drainage issue at 2704 Palmer Drive. Tom Holtan was present and spoke about the current drainage plan. The berm in the presented plans will not impede any drainage. The berm is believed to be more than double the size on the plans. There is erosion in the ditch and the lawn has not been seeded. The ditch is filling with sediment. Atty. Bauer added that the lot needs to be in compliance with the master grading plan and an Occupancy permit should not be issued. Moved to next month's agenda.
22. Discussion/Action - Status of Glacial Lakes Conservancy Property Donation. No action taken. Moved to next month's agenda.
23. Discussion/Action - Town Hall HVAC Upgrades. Char Gumm explained that the price has gone up and the quote is only good for 30 days. The Board discussed the condition of the building. It has been determined to move ahead with the updates. **Motion Schwinn, second Nugent to accept the quote for HVAC updates on the Town Hall. Motion carried.**
24. Discussion/Action - Review section 5.05 of the Town code of ordinances concerning Open Burning Regulations. Atty. Bauer presented a copy of a sample burn ordinance from the DNR and a copy of the City of Sheboygan's burn ordinance. Atty. Bauer recommends putting in place an ordinance modeled after the two and fitting it to the Town Boards preference. The Board asked about bonfires and Atty. Bauer said there is not a time limit on cooking or campfires and that they are exempt from the 4pm to 9pm time limit. **Motion Gumm, second Wagner to allow Atty. Bauer to draft a new burn ordinance for the Town of Sheboygan. Motion carried.**
25. Discussion/Action - Sharon Thiel of 1525 Wild Meadow Drive issue with the landscape plan for Outlot #5 in Green Meadows and the illegal parking of vehicles. (Note the correction of Sharon and Anthony Thiel's address to 5025 Wild Meadows Drive). Thiel's had asked for large trees as a buffer in the original conditional use permit meeting and referred to the Plan Commission meeting minutes from that agenda. Thiel said that the landscaping is complete and is questioning if we ever received a landscaping plan for approval. Thiel also questions who is responsible for the retention ponds. Hein asked that the office staff pull the original conditional use permit, landscaping plan and send a copy to everyone. Hein directed Heronymus to patrol the area and address any issues. Heronymus requested that Hein go with him.

26. Discussion/Action - Hillcrest Fence in Mueller Fields on Outlot 3. Move to next month's agenda.
27. Discussion/Action - Identification Badges for Town Employees and Board Members. Ed Biederwolf showed his ID card that the Fire Department members have. Josh Lenz will talk to Steinhart about where they got them from and get a quote. Move to next month's agenda.
28. Discussion/Action - Facebook Account for Town of Sheboygan for informational purposes only. **Motion Gumm, second Schwinn to approve a Facebook Account for informational purposes only. Motion carried.**
29. Discussion/Action - Engineering Realty Group Property and Appraisal Report from Kenneth Sonntag.
30. **Closed Session** The Town of Sheboygan Town Board may convene into Closed Session pursuant to Wis. Stat. Section 19.85 (1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
31. **Open Session** The Town of Sheboygan Town Board may reconvene in Open Session to take action on Closed Session items. No action taken in closed session.
32. Discussion/Action: a. Financial Reports b. Approval of Bills c. Plan Commission Minutes d. Park Committee Minutes. **Motion Schwinn, second Wagner to approve the financial reports, approval of the Bills, Plan Commission Minutes and Park Committee Minutes. Motion carried.**
33. Correspondence - Sheboygan County Ordinance re: Changing Supervisory District Boundaries to Reflect
 1. Annexation Supervisory Districts 15 and 17 (City of Plymouth). Advisory only, no action needed.

34. Adjourn

Dated this 16th day of July, 2019.

Daniel W. Hein,
Town Board Chairperson
Town of Sheboygan

35. Adjourn-**Motion Gumm, second Wagner to adjourn the meeting on July 16th. Motion carried.**

Chris Steeb and Kim Titel, Office Staff