

**MEETING MINUTES OF
TOWN OF SHEBOYGAN SANITARY DISTRICT NO. 2 (SEWER)
AND**

TOWN OF SHEBOYGAN SANITARY DISTRICT NO. 3 (WATER)

Date: Monday, August 15, 2016

Place: Town Hall, 1512 N. 40th St., Sheboygan, Wisconsin

Time: 4:00 p.m. – Sanitary District No. 3 Water Monthly Meeting

Time: To Follow San 3 Meeting – Sanitary Dist. No. 2 Sewer & Sanitary Dist. No. 3 Water Joint Meeting

Time: To Follow Joint Meeting – Sanitary District No. 2 Sewer Monthly Meeting

A monthly meeting of the Town of Sheboygan Sanitary District No. 3 (Water) Commission began at 4:00 p.m. and a joint meeting of the Sanitary District No. 2 (Sewer) and Sanitary District No. 3 (Water) Commissions began at 4:15 p.m., following the Water District meeting. The Sanitary District No. 2 (Sewer) Commission continued on with their monthly meeting after the matters in Joint Session had been discussed at 5:28 p.m. on Monday, August 15, 2016 in open session at the Town of Sheboygan Town Hall, 1512 N. 40th St., Sheboygan, WI 53081, Sheboygan County.

Notice of the meeting was given to the public at least 24 hours prior to the meeting by posting in three (3) different places and forwarding to all news media who have requested the same.

Upon motions duly made and seconded, the following resolutions were unanimously adopted and made a part of these minutes by reference as if fully set forth herein.

1. Call to Order

The Town of Sheboygan Sanitary District No. 3 (Water) Commission monthly meeting is called to order by President Mark Flasher at 4:00 p.m. The following were also present at the meeting: Commissioner Jerry Hoepfner, Treasurer; Commissioner Spencer Lutzke, Secretary; Attorney Michael Bauer; Director of Public Works William Blashka; Office Manager Darla Free and those persons on the attached list.

2. Approval of the August 15, 2016 Monthly Bills

Commissioner Lutzke asks what the invoice for HydroCorp entails. DPW Blashka states that the original contract amount was \$10,080.00 for commercial cross connection inspections; they bill us monthly based on the contract amount; some months they do more work than others; they've gone through the entire Town once, now they're starting their second round of inspections; last month they spent three hours here, going through violations.

"The Town of Sheboygan Sanitary District No. 3 (Water) Commission hereby approves the August 15, 2016 monthly bills as submitted per a motion by Commissioner Flasher and a second by Commissioner Lutzke." Motion carried.

3. Discussion/Action – Attendance to AWWA 95th Annual Meeting & Expo for Joe Winscher

DPW Blashka states that the District has three operators, himself, John Witters and Joe Winscher; they rotate which conferences they attend; they all need credits to stay certified; this conference is in Madison. He states that he already signed Mr. Winscher up for the conference because it was cheaper if his registration was in before this meeting; the registration can be cancelled; the conference is three days and there will be the expense for a hotel for two nights.

"The Town of Sheboygan Sanitary District No. 3 (Water) Commission hereby approves Mr. Winscher to attend the AWWA Annual Meeting & Expo in Madison on September 14-16 per a motion by Commissioner Flasher and a second by Commissioner Hoepfner." Motion carried.

4. Discussion/Action – Investment Options for District Funds

DPW Blashka states that if the Town Board approves changing the Town logo, there might be some expenses to the District if they want the logo painted on the water towers; Tower 1 is due to be painted in 2018; it costs approximately \$50,000-\$60,000 to paint a tower, but he doesn't expect any other big expenses for the District.

"The Town of Sheboygan Sanitary District No. 3 (Water) Commission hereby approves the purchase of a Wells Fargo Bank Capital One Bk USA Natl Assn cd in the amount of \$250,000.00, at a rate of 1.250% and a maturity date of 8/19/2019 or a cd with similar terms if the Capital One isn't available, per a motion by Commissioner

Flasher and a second by Commissioner Hoepfner.” Motion carried.

5. Communication & Correspondence Received After Posting of Agenda

Commissioner Flasher states that at the July meeting he talked about wanting to re-visit what portion of Town land was also in the District because he had some information showing otherwise; some of the maps he used to research can't be recreated; we have parcels on Lakeshore Rd., north of the manufactured home park and by Maywood that are not in the District. Supervisor Schwinn asks if they were excluded in error. DPW Blashka states that they weren't included in the original annexation to the District; at a later date the intent was to bring everything in, but the description submitted to the County was wrong and it left some areas out. Commissioner Flasher states that he went back to the Town minutes, but it's not clear what the Board's intent was regarding the sixth addition; it seems that the intent was to bring everything into the District at that time. Supervisor Schwinn states yes, this was the intent. Commissioner Flasher states that we want maps of what's actually in the District and who has water; the Tree Streets can't receive water, but they're in the District; the south area near Indiana Ave. can't get water either and they're not in the District. He states that he'd like to get all of the information and present it to the Town Board. He states that the City and Town boundaries were questionable and this could have caused the problem; we'll work with the County and see what they have.

Sanitary District No. 2 (Sewer) and Sanitary District No. 3 (Water) Joint Agenda – Immediately Following Completion of Sanitary District No. 3 (Water) Monthly Meeting

6. Call to Order - Sanitary District No. 2 (Sewer)

The Town of Sheboygan Sanitary District No. 3 (Water) and Sanitary District No. 2 (Sewer) Commissions monthly joint meeting is called to order at 4:15 p.m. by Commissioner Flasher and Commissioner Dave Griffin, President, Sanitary District No. 2 Sewer. Commissioner Ken Katte, Treasurer/Sanitary Sewer and Commissioner Dave Albright, Secretary/Sanitary Sewer are also in attendance.

7. Approval of the July 18, 2016 Monthly Meeting Minutes

“The Town of Sheboygan Sanitary District No. 2 (Sewer) Commission hereby approves the July 18, 2016 monthly meeting minutes per a motion by Commissioner Albright and a second by Commissioner Griffin.”
Motion carried.

“The Town of Sheboygan Sanitary District No. 3 (Water) Commission hereby approves the July 18, 2016 monthly meeting minutes per a motion by Commissioner Flasher and a second by Commissioner Hoepfner.”
Motion carried.

8. Discussion/Action – Alternate Commissioner Position

Mr. Damian Nevers is in attendance for this agenda item. Commissioner Flasher asks Mr. Nevers if he's spoken with DPW Blashka regarding the Commissioner position. Mr. Nevers states that he has. Attorney Bauer starts with introductions of everyone in attendance. Attorney Bauer states that Sanitary District No. 2 is in charge of the municipal sewer system; Sanitary District No. 3 is in charge of the municipal water system; to be efficient, we operate the meeting as a joint meeting. Commissioner Flasher tells Mr. Nevers that he'll be a back-up Commissioner; he'll attend all of the meetings; the Districts' own meetings and their joint meeting. Attorney Bauer states that we're trying to have a prudent secession policy so a person will have knowledge before having to step into the position; we've added alternates to the Commissions in the past; we don't know who will leave, so you get acclimated to both Districts and their systems. Commissioner Flasher states that the current members are well-rounded; some have technical knowledge, some financial. Attorney Bauer asks Mr. Nevers if he's currently employed by the City of Sheboygan. Mr. Nevers states yes, he's with the City Water Utility and has an engineering background and has a Master's degree. He states that he was employed by Donohue, then the State of Wisconsin and then got offered the job at the City; he's been there for two years. He states that he also designed distribution and storm systems. He states that he was acquaintances with both Commissioner Lutzke and DPW Blashka. Commissioner Flasher states that the Districts typically meet once a month; there are additional meetings for the budgets; we try to accommodate everyone's schedule, but monthly meetings are at 4:00 p.m., the third Monday of each month. Attorney Bauer asks Mr. Nevers if this works for him. Mr. Nevers states yes, he's usually done working around 3:30 p.m.; there shouldn't be any issues. Commissioner Flasher asks Mr. Nevers if he has any questions. Mr. Nevers states no, but just getting to know everyone. Attorney Bauer asks Mr. Nevers if he lives in the Town. Mr. Nevers states yes, on Hidden Creek Dr. Attorney Bauer states that Town residency is a requirement of the Commissioner position. Commissioner Lutzke states that a lot of what the Commissions are doing right now is maintenance; there's not a lot of

development right now. Mr. Nevers states that he's noticed the development on Playbird Rd. DPW Blashka states that the infrastructure was already in place for that project; it's a private apartment complex. DPW Blashka states that he noticed that Mr. Nevers has knowledge of gis mapping. Mr. Nevers states yes, with ESRI. DPW Blashka states that our program needs more updates, so this would be helpful. Mr. Nevers states that he's not an expert, but has some knowledge. DPW Blashka states that our program has all of the files, it just needs some tweaks; we want to implement global positioning. Mr. Nevers states that he's done that before. Commissioner Katte asks Mr. Nevers if he feels that there will be any conflicts because he works for the City and will now be a Commissioner for the Town. Mr. Nevers states no, he works for the City during the day, but he'll be at the meetings to serve the Town; he would have to abstain if there was an issue when he becomes a Commissioner. Commissioner Albright states that the City Water Utility is a separate entity from the City of Sheboygan. Mr. Nevers states that Mr. Joe Trueblood told him he can state facts, they're open records. Attorney Bauer states that our water system is deep well; the City gets water from Lake Michigan; for Sanitary District No. 2 Sewer, we have the 1975 Agreement to follow. Mr. Nevers states that he doesn't have any contact with the City sewer operations. He states that if there would be an emergency, he could look at the situation from both sides. DPW Blashka states that we had a situation with City water when their water intakes froze up; we were in contact with them for possible assistance. Mr. Nevers states that, as a whole, he'd take the professional approach. Attorney Bauer states that over the years, the conflicts have been minimized; the annexations in the 1980's created conflict.

"The Town of Sheboygan Sanitary District No. 2 (Sewer) Commission hereby makes a recommendation to the Town of Sheboygan Town Board to appoint Damian Nevers as an Alternate Commissioner for the Sanitary District per a motion by Commissioner Albright and a second by Commissioner Katte." Motion carried.

"The Town of Sheboygan Sanitary District No. 3 (Water) Commission hereby makes a recommendation to the Town of Sheboygan Town Board to appoint Damian Nevers as an Alternate Commissioner for the Sanitary District per a motion by Commissioner Flasher and a second by Commissioner Hoepfner." Motion carried.

9. Discussion/Action – Mutual Aid Agreement

John Ehmann and Nancy DesJardins, from the Town of Wilson, are in attendance for this agenda item. Commissioner Griffin states that the District put together the Mutual Aid Agreement as part of the CMOM Manual requirement; we worked on the agreement for the last year; we looked at other municipalities agreements and also at the State's; the State's would have worked but it was too bulky, so the District had Attorney Bauer edit and revise it; now we need to have other municipalities join; we have mailed the agreement to about 20 other municipalities and about seven municipalities and districts have joined so far; there are "hand shake" agreements, but in case of emergencies where lots of costs could be incurred, this agreement helps. Commissioner Griffin asks Mr. Ehmann and Ms. DesJardins if they have any questions; the District is open to modifications. Mr. Ehmann asks if they opened the agreement to 18 other municipalities. DPW Blashka states yes; the Village of Belgium, the Village of Fredonia and the Town of Sheboygan Falls are also interested, there's a total of 20 municipalities, districts and utilities who received the agreement. Attorney Bauer states that fire departments, sheriff and police departments have their own mutual aid agreements, this is for DPW issues; it's nice from the standpoint that each municipality is 100% in control; if you get a request to aid someone, you decide if you want to render aid; if there is a disaster and funds are available, we can seek funds for you; this provides contact people or equipment that's available; it's a good practice. Mr. Ehmann states that it seems like a general agreement. Commissioner Griffin states that we didn't want the agreement to be restrictive or to interfere with your neighboring municipalities. Ms. DesJardins asks if seven municipalities signed the agreement. Attorney Bauer states yes. Ms. DesJardins asks if the District is still open to revisions. Attorney Bauer states that we would consider any special requests, but it makes it difficult now that municipalities are signing the agreement. Ms. DesJardins asks if we're looking for mapping. DPW Blashka states no; this is for if you're looking for a generator or additional manpower to assist during flooding, or manpower for a basement back-up. Commissioner Lutzke states that this is a benefit to the Town of Wilson, also. Commissioner Flasher states that it's also a way of tracking hours, etc. when aiding another municipality. Ms. DesJardins asks that if a basement floods in their municipality, the Town of Sheboygan could pump it. Attorney Bauer states that if you call and ask for assistance, if we're available, we can come to your aid. DPW Blashka states that we respond for all mains in our township; laterals are the homeowners responsibility; they have to contract privately. He states that when we had the big flood in 1998, we had back-up onto lawns, basements and yards were flooded; we all helped each other. He states that we always try to help our residents out; if your ordinance states that you're responsible, as the municipality, then we could help you out. Commissioner Lutzke states that the agreement is the bigger picture. DPW Blashka states that it's not for the day-to-day small issues. Mr. Ehmann states that they are open to the agreement, they just wanted to come in and have a discussion about it. DPW

Blashka states that we've assisted the Town of Wilson in the past; we aided them when they had a sewer back-up into two homes. Attorney Bauer asks if they have two districts, or separate districts. Mr. Ehmann states that they have the Town Board and the two separate districts that are run by the Town Board; District 1 is mostly the Town of Wilson; District 2 is mostly Aldridge Chemical and a few others.

"The Town of Sheboygan Sanitary District No. 2 (Sewer) Commission hereby approves to participate in the Mutual Aid Agreement as presented per a motion by Commissioner Griffin and a second by Commissioner Albright." Motion carried.

10. Discussion/Action – Template Letters to Inform Residents of Lateral Leaks

Attorney Bauer states that Sanitary District No. 2's Ordinance 12.05 says a property owner has ten (10) days to repair a leak; this should be changed in the second letter. Commissioner Albright asks if it's ten working days or ten calendar days. Attorney Bauer states that it doesn't distinguish, so it's ten calendar days. Commissioner Flasher asks if there are any issues with the Water District's template. Attorney Bauer states no. Commissioner Flasher asks that if a resident calls and there is a leak, do we send the letter right away. DPW Blashka states that if they call and he finds a leak, he'll follow up with a letter. Commissioner Flasher states that we've made exceptions for lateral repairs in the past. DPW Blashka states that we have, but they have to ask us for permission and they have to have a good reason why they can't get the work done; we always make a call to the residents, but if you don't give a set date, they can push it off.

"The Town of Sheboygan Sanitary District No. 2 (Sewer) Commission hereby approves the first letter to residents for notification of lateral leaks as submitted and the second letter as modified per a motion by Commissioner Katte and a second by Commissioner Albright." Motion carried.

"The Town of Sheboygan Sanitary District No. 3 (Water) Commission hereby approves the letter to residents for notification of lateral leaks per a motion by Commissioner Flasher and a second by Commissioner Hoepfner." Motion carried.

11. Discussion/Action – Utility Crew Employment

DPW Blashka hands out resumes submitted to him for the utility crew position. He states that the Town Board had let one employee go; he received sixteen applications; he and Mr. Witters met with three and recommended two to the Town Board; he's waiting to hear back from the one that they offered the position to. He states that the Board suggested that the Districts may want to hire the other applicant; he has 23 years of experience, a little more in sewer than water; he's worked with road patching and garbage collection; he's making \$26 per hour right now; this person is a better fit for the utilities; we have part-time employees, but it would be nice to have another full-time person; we could get ahead on projects; if the other applicant doesn't accept the position offered by the Town, it will be offered to this person. He states that the Town talked about making the new position an assistant supervisor, but we already have one; Mr. Witters is the assistant supervisor. Commissioner Lutzke asks if we would be hiring two full-time guys. DPW Blashka states yes, then we'd be back to where we were; we'd want one now and one later so we could spread out the training. Commissioner Flasher asks if Mr. Greger used to work mostly for the utilities. DPW Blashka states yes, along with himself and the part-time employees. Commissioner Flasher states that Mr. Witters was hired to work for the utilities. DPW Blashka states that Mr. Witters is working about 70% for the Town and 30% for the utilities, with his utilities time split pretty equally between the two. Commissioner Flasher states that Mr. Witters is getting his operator's license and we're looking at him as a main person. DPW Blashka states that now that he's a supervisor, it's more 50/50; the Town Board made him a supervisor. Commissioner Flasher states that that's fine for scheduling, but not all of his time should be spent on Town work. DPW Blashka states that Mr. Witters is on more Town work because we lost an employee. Commissioner Flasher agrees that it's not a good idea to hire two at the same time. Commissioner Griffin states that Mr. Witters isn't spending enough time on the utilities. Supervisor Schwinn asks if once the new hire gets acclimated, can you get Mr. Witters back to the utilities. DPW Blashka states yes. Commissioner Griffin states that if we hire another employee, we're still down one from where we were; we might have to look at how we classify employees. Commissioner Flasher asks DPW Blashka if he'd like to see this happen, to bring one employee on first. DPW Blashka states yes, then we can hire the next guy at a later date; unless we increase what we're offering to pay, we won't get qualified people.

DPW Blashka gets a phone call that the applicant has accepted the position. He states that the new hire can start work September 1; we'll work to get Mr. Witters back on utilities. Commissioner Flasher tells DPW Blashka to give it some time to see how it's working out, to take a look if we're staying on top of things, if not,

we'll look at the other person. DPW Blashka states that he'd be a good fit for the position. Supervisor Schwinn states that it's hard to find people with good experience. Commissioner Flasher states that if work isn't getting done, DPW Blashka should let them know and keep them apprised of the situation.

12. Town of Sheboygan Plan Commission Update

Commissioner Griffin states that the Plan Commission approved the concept for the new dental office of Dr. Delasanta on Hwy. 42; we'll have to decide on the connection fee; under the UCE code, it's considered general business, about 10 employees, so it would be one connection fee. DPW Blashka asks if it would be calculated the same as the Kellner dental office. Commissioner Griffin states that we'll use the new ordinance, and that says that it's one unit. Ms. Free asks if they make they're connection using the lateral that was used by the home, would they have to pay; there would have been a connection fee paid when that home connected. Attorney Bauer asks if they abandoned that lateral. DPW Blashka states that the home was razed and they capped the lateral; he heard they wanted to install a 6" lateral. Supervisor Schwinn asks if the house had been connected to Town water. Ms. Free states that they had a private well. DPW Blashka states that in order for them to hook up a bigger line for sewer, they would have to go into Hwy 42. Commissioner Griffin states that if they hook up using the existing lateral and the original connection fee was \$1,000.00, they'd owe an additional \$1,000.00; if they make a new connection, they'll owe a \$2,000.00 sewer connection fee.

"The Town of Sheboygan Sanitary District No. 2 (Sewer) Commission hereby approves a \$2,000.00 sewer connection fee for the new Delasanta dental office located at 4006 Hwy 42 N if they make a new connection and a \$1,000.00 sewer connection fee if they use the existing service per a motion by Commissioner Griffin and a second by Commissioner Albright." Motion carried.

13. Operator's Report

DPW Blashka states that everything's going good with the Sewer District; the flow report is submitted in the packet; all high flows correlate to rain events. He states that he and Mr. Witters attended a class in Cedarburg to learn a new technique called electro scan to find leaks in sewer mains; they run a scanner into the main, then they flood it and small electrical currents go through; if there's a leak, the current spikes; they showed us using old clay pipes; it showed small hairline cracks that didn't show up in regular televising; it's another tool for sewer leaks; the technique hasn't been perfected for water mains; it costs about \$5 per foot; regular televising is \$0.35 per foot; it might be a good idea to bring in when you have a known area that's bad; sump pumps will always be an issue, unless you are always watching the lateral. He states that the lift stations are fine; the City came to the main lift station to see where we were sampling from; they looked at the spot where we calibrate; it was confined space and we went as far as we could; they were happy with everything and they'll be checking the main station like this every year; the person who did the inspection used to work for Cardinal Environmental, now he works for the City.

DPW Blashka states that the sandblasting and painting of the hydrants has started; we're tagging the hydrants as they finish; we found some hydrants that they missed; we're about half way through with the tagging; it will take another two days to finish, then we'll give them a list of what they missed. Commissioner Flasher asks if they're also painting the newer hydrants. DPW Blashka states no; we have about 500 hydrants; we rehabbed 30 last year and will do about 460 this year. He states that Bruce Schneider has been flushing the system and our regular samples have gone to the lab; the CCR report is done. Commissioner Flasher asks if we've gotten any calls regarding the system, with all of the recent water system issues that have been in the news. DPW Blashka states no; there's been a lot of issues in the news regarding lead in water and also with the problems in Flint, MI; we are prepared and we don't have lead services. He states that the DNR wanted to have all tier 3 services tested; we don't have any tier 1 or tier 2 services and says that he'll ask the DNR if they want us to change out who we are sampling; 1983 and 1984 is the time frame of services that they are concerned about and we don't have any services from this time period; we do testing and nothing's ever detected or it's so minute. Mr. Nevers states that the City has 7,000 lead services and they only got twelve phone calls from residents. Commissioner Flasher asks if there have been any issues with the Hwy 42 leaks. DPW Blashka states no, everything's fixed and running fine.

14. Communication & Correspondence Received After Posting of Agenda

Nothing submitted; no updates.

15. Pending Item List Review

The pending item list is reviewed and updated accordingly. The list is part of the minutes' book for review and record retention purposes.

Commissioner Albright states that item 39 Letter Templates for Lateral Leaks can be removed; these are done and approved. Commissioner Griffin states that item 29 Mutual Aid can also be removed. DPW Blashka asks if the City has a GPS coordinates locator and, if so, would they borrow it out; it's item 37. Mr. Nevers states that he'd have to ask the City Superintendent. DPW Blashka asks if they have a Tremble or a Carlton. Mr. Nevers states that it's a hand-held Tremble. DPW Blashka states that the County said the Carlton is more user-friendly. He states that he'd like to get within 3" of locating the utilities; he's not as interested in elevations; we have a lot of the water system that doesn't have tracer wire. Commissioner Flasher asks if he wants to borrow the City's to see how it works. DPW Blashka states that we should be buying our own in the future, but he wants to find out what others are using, what's best. Commissioner Flasher asks if he knows what it would cost. Mr. Nevers asks what software we have. DPW Blashka states that we have ArcView. Mr. Nevers states that that will work; then the cost is about \$15,000.00 plus an annual fee of about \$200.00. He states that the DOT has an entire reference system; now it's statewide and tied into a grid; it's spot-on locating. DPW Blashka states that he would like to try it out sometime this year. Mr. Nevers states that DPW Blashka should e-mail him and they can make something work out. Commissioner Griffin states that we may have to contract out and budget for grease trap maintenance, item 38; there's probably 20 total. DPW Blashka states that it would probably take about a half hour for each one.

16. Adjourn – Sanitary District #3 (Water)

"There being no further business, the Town of Sheboygan Sanitary District No. 3 (Water) Commission adjourns the meeting at 5:28 p.m. until Monday, September 19, 2016 at 4:00 p.m. per a motion by Commissioner Flasher and a second by Commissioner Lutzke." Motion carried.

Sanitary District No. 2 (Sewer) Agenda - Immediately Following Completion of Joint Agenda

17. Approval of the August 15, 2016 Monthly Bills

"The Town of Sheboygan Sanitary District No. 2 (Sewer) Commission hereby approves the August 15, 2016 monthly bills as submitted per a motion by Commissioner Katte and a second by Commissioner Griffin." Motion carried.

18. Policy on Maintenance Obligation, The Preserve at Briarwood and Bain's Trailer Park

Commissioner Albright states that The Preserve had their televising done. DPW Blashka states that he contacted Great Lakes and they told him that they did not televise The Preserve, they only cleaned it; we need to send them a letter to make them get the televising done. Attorney Bauer asks if they had Great Lakes come in because they were having problems. DPW Blashka states that it looks like they only wanted the system cleaned. Attorney Bauer asks if they did this on their own. DPW Blashka states yes, they never contacted the District; they cleaned 1,600' in February; there was a leak in manhole seven and they had it sealed. Commissioner Griffin states that we sent them a maintenance obligation letter and they sent us their Great Lakes invoices. DPW Blashka states that the Bain's information is from the original televising and hook-up; we had some plans and some information from Great Lakes; they did the bigger stuff, but nothing else because there's only 4' between trailers. He states that he and Mr. Witters walked through the trailer park; it took two days; they saw where they tie into the existing system; connections are to the back of the trailers; that's where it went originally to the septic systems; there was one manhole that they couldn't find. Commissioner Griffin asks if there's one connection to the main. DPW Blashka states no, there are four. He states that when they opened the manholes, there was very little flow, but there are 94 connections that they could verify and 87 units. He states that they could continue to periodically pull the manholes. He states that they found a new contact for the Park; he's the maintenance person on-site and he said he doesn't have any records of the system; Ms. Free also sent him a copy of the letter that was sent to Bain's Inc. Commissioner Griffin states that televising this will be tough. DPW Blashka states yes, only the big parts of the system will be able to be televised; not the laterals. He states that they found one site without a unit and the connection was open to air and they repaired it right away. Attorney Bauer asks if the District would like a follow-up letter to both parties. DPW Blashka states yes.

19. Discussion/Action – Sale of Back-Up Generator

DPW Blashka states that they've been cleaning up the shop and found a 1970's back-up generator; they were able to get it running, but it's not going to be reliable as a back-up. He states that he'd like permission to try to sell it on Wisconsin Surplus and states that he'd like to try to get another generator like the one they have; it's better to have equipment that's the same. Commissioner Albright asks if Wisconsin Surplus qualifies for us to sell on. DPW Blashka states yes; we had good results with selling the last truck using this site.

“The Town of Sheboygan Sanitary District No. 2 (Sewer) Commission hereby approves DPW Blashka to try to sell the extra back-up generator on Wisconsin Surplus per a motion by Commissioner Griffin and a second by Commissioner Katte.” Motion carried.

20. Communication & Correspondence Received After Posting of Agenda

Commissioner Katte asks if there have been any issues with the resident who wasn't paying her utility bill. Ms. Free states no, she's making timely payments, but she hasn't signed the agreement that was sent to her by the Districts.

Commissioner Griffin states that Budget scheduling should be added to next month's agenda.

21. Adjourn – Sanitary District No. 2 (Sewer)

“There being no further business, the Town of Sheboygan Sanitary District No. 2 (Sewer) Commission adjourns the meeting at 5:39 p.m. until Monday, September 19, 2016, following the Sanitary District No. 3 Water monthly meeting per a motion by Commissioner Albright and a second by Commissioner Griffin.” Motion carried.

Town of Sheboygan Sanitary District No. 2 Sewer

David Griffin, President
Ken Katte, Treasurer
David Albright, Secretary

Town of Sheboygan Sanitary District No. 3 Water

Mark Flasher, President
Jerome Hoepfner, Treasurer
Spencer Lutzke, Secretary

Minutes approved on September 19, 2016