

MINUTES OF PUBLIC MEETINGS

TOWN OF SHEBOYGAN SANITARY DISTRICT NO. 3 (WATER)

AND

TOWN OF SHEBOYGAN SANITARY DISTRICT NO. 2 (SEWER)

Date: MONDAY, August 15, 2022

Place: Town of Sheboygan Town Hall, 4020 Technology Parkway, Sheboygan, Wisconsin

Time: 4:00 p.m. - Sanitary District No. 3 (Water) Monthly Meeting

Time: To Follow Sanitary District No. 3 (Water) Meeting – Districts Joint Monthly Meeting

Time: To Follow Joint Meeting - Sanitary District No. 2 (Sewer) Monthly Meeting

The monthly meeting of the Town of Sheboygan Sanitary District No. 3 (Water) Commission began at 4:00 p.m. A joint meeting of the Sanitary District No. 3 (Water) and Sanitary District No. 2 (Sewer) Commissions began at 4:40 p.m., followed by the Sanitary District No. 2 (Sewer) Commission monthly meeting at 5:22 p.m. on Monday, August 15, 2022 at the Town of Sheboygan Town Hall, 4020 Technology Parkway, Sheboygan, WI 53083, Sheboygan County.

Sanitary District No. 3 (Water) Monthly Agenda – 4:00 p.m.

1. Call to Order

The Town of Sheboygan Sanitary District No. 3 (Water) Commission monthly meeting is called to order by President Art Stewart at 4:00 p.m. The following were also present at the meeting: Treasurer Dave Albright and Secretary Spencer Lutzke, Sanitary District No. 3 (Water); Town Attorney Michael Bauer; Director of Public Works/Engineer Tom Holtan; Alternate Commissioner Randy Blindauer; Alternate Commissioner David Minor; Deputy Director of Public Utilities Damian Nevers; Utility Clerk Jamie Hilbelink and those persons on the attached list.

2. Approval of the August 15, 2022 Monthly Bills

“The Town of Sheboygan Sanitary District No. 3 (Water) Commission hereby approves the August 15, 2022 monthly bills as submitted per a motion by Commissioner Albright and a second by Commissioner Lutzke.” Motion carried.

3. Discussion/Action – Well No. 2 Update

DDPU Nevers states that Well No. 2 is up and running, but not at full capacity. He is working towards that over the next 2 to 3 months. No action required.

4. Discussion/Action – Renegotiation Options to First Amendment and Extension to Tower Lease Agreement, Verizon/Tower 2

DPW/Eng Holtan states we are still waiting on the draft from Verizon. No action required.

5. Discussion/Action – New Water Tower Project

DPW/Eng Holtan states SEH confirmed through the design memorandum they recommend a 750,000-gallon storage tank for the tower. SEH provided the following three tower type options: No.1 Composite Elevated Storage Tank, No.2 Single Pedestal Spheroidal Elevated Storage Tank, and No.3 Ground Storage Reservoir and Booster Station. DPW/Eng Holtan and DDPU Nevers recommend option No.1 Composite Elevated Storage Tank.

“The Town of Sheboygan Sanitary District No. 3 (Water) Commission hereby approves the SEH design memorandum option No.1 Composite Elevated Storage Tank per a motion by Commissioner Albright and a second by Commissioner Lutzke.” Motion carried.

6. Discussion/Action – UW-Extension Voluntary Residential Well Water Testing Program

Kevin Struck, UW-Extension, provided information on a Well Water Testing and Educational Program that will also be presented to the Town of Sheboygan Town Board Meeting on Tuesday, August 16, 2022. Kevin was present and gave a presentation on the program that UW-Extension in conjunction with UW- Stevens Point offer regarding a voluntary well water testing program for the Town of Sheboygan residents. This program is voluntary, and the results are confidential. Mr. Struck is requesting assistance from the Town of Sheboygan to help publicize the event and use of the Town Hall Community Center. No Action Required.

7. Communication & Correspondence Received After Posting of Agenda

Commissioner Stewart acknowledges a thank you card from Darla Free in reference to her retirement.

Sanitary District No. 2 (Sewer) and Sanitary District No. 3 (Water) Joint Agenda – Immediately Following Completion of Sanitary District No. 3 (Water) Monthly Meeting

8. Call to Order - Sanitary District No. 2 (Sewer)

The Town of Sheboygan Sanitary District No. 3 (Water) and Sanitary District No. 2 (Sewer) Commissions monthly joint meeting is called to order at 4:40 p.m. by Commissioner Katte and Secretary Jeff Klosterman, Sanitary District No. 2 (Sewer).

9. Approval of the July 18, 2022 Monthly Meeting Minutes

“The Town of Sheboygan Sanitary District No. 2 (Sewer) Commission hereby approves the July 18, 2022 monthly meeting minutes per a motion by Commissioner Katte and a second by Commissioner Klosterman.” Motion carried.

“The Town of Sheboygan Sanitary District No. 3 (Water) Commission hereby approves the July 18, 2022 monthly meeting minutes per a motion by Commissioner Stewart and a second by Commissioner Lutzke.” Motion carried.

10. Discussion/Action – Districts’ Investments, CD Rates and CD Maturities

The Commissioners asked Ms. Hilbelink to request the Wells Fargo Financial Advisor to attend the September 19, 2022 Sanitary District’s meeting at 4:30 p.m.

“The Town of Sheboygan Sanitary District No. 2 (Sewer) Commission hereby approves the purchase of a Silvergate Bank 2.450% 3-month \$250,000.00 cd or equivalent cd using funds from the Beal Bank USA NV cd, the purchase of a US Bank Natl Assoc 2.700% 6-month \$250,000.00 cd or equivalent cd using funds from the Bank of India NY cd, and the purchase of a JP Morgan Chase Bank 3.100% 12-month \$250,000.00 cd or equivalent cd using funds from the Safra National Bank NY cd per a motion by Commissioner Klosterman and a second by Commissioner Katte.” Motion carried.

“The Town of Sheboygan Sanitary District No. 3 (Water) Commission does not make any cd purchases this month.

11. Town of Sheboygan Plan Commission Update

Alt. Commissioner Blindauer states S. Point Ventures LLC received approval for a conditional use permit to allow for the development of a free-standing Olive Garden Restaurant. Certified Survey Map application for John and Sharon Hoppert, 2828 Georgia Avenue, Sheboygan, WI 53083. Main parcel is 16.43 acres. Mr. Hoppert would like to create a new parcel that would be 1.44 acres and the main parcel would remain 14.99 acres and both parcels would remain zoned as A-1.

12. North Town Update

DPW/Eng Holtan states there will be continued earth work for at least one more month at the North Town Development site. The utilities construction will begin on the eastside at Rolling Meadows Rd and will continue through November. The barn is in the process of being demolished and the cupola will be taken off soon and stored. The plat has been recorded. Holtan and Hein will be meeting with Culver’s regarding road concerns. Two apartment complexes and the hotel are scheduled to start in spring.

13. Operator’s Report

DDPU Nevers states for Sanitary District No. 2 (Sewer) that the manhole maintenance on this years’ street work is complete. Irish Roofing replaced the Pigeon River Lift Station roof. DPW/Eng Holtan and DDPU Nevers will be meeting with Irish’s Project Manager to confirm the roof replacement was per plan.

DDPU Nevers states for Sanitary District No. 3 (Water) there was a dirty water complaint due to the dead-end flushing on a hydrant at the end of Greendale Rd, a property on N. 38th Street (more than 5,000 ft from the hydrant being flushed) had dirty water while washing clothes. After numerous attempts, resident used a product called *Iron Out* to remove all iron stains from clothes. DDPU Nevers requests to make note of the product as dirty water can occur during flushing and recommending such product in the future could help mitigate customer frustrations.

DDPU Nevers discussed the DNR Sanitary Survey Inspection by Local DNR Representative Petwara. All was indicated to be satisfactory except for the location of the chlorine injectors in the well house. This is considered to be minor and will not be identified as a deficiency. DDPU Nevers will work with staff to have injectors rotated to comply with DNR standards.

Korff Plumbing was contracted to replace a faulty Eddy hydrant located at the dead end of Kennedy Circle. The Hydrant would not shut-off and current procedure is to replace the Eddy Hydrants when they fail.

A private well located on N. 49th Pl, tested “unsafe” during the 5-year well abandonment program. The location of the well is within the 1,000 ft radius of well #2. Staff worked with the property owners to explain the importance of having safe water

in the well, even if they are not using it for potable purposes. The property owner was notified they need to have the well disinfected and it needs to test "safe" or to be abandoned within 30 days.

DDPU Nevers states all three wells were tested for PFAS and Well No.1 and Well No.3 had no detection. Well No.2 tested to contain a concentration of two parts per trillion of PFAS. The current DNR standard has a public notice and action level of 20 parts per trillion or more; therefore, Sanitary District No.3 (Water) does not need to address the PFAS presence. DDPU discussed conversations he had with the DNR and how the EPA currently has legislation to require an action level when any quantity of PFAS is detected. Additional testing will be performed in July of 2023. Two potential origins of PFAS in Well No.2 are residual from components used during the well rehab and possibly from the foaming agent used during firefighting.

UpKeep, Computer Maintenance Management System, software is in the development phase and training stage.

14. Communication & Correspondence Received After Posting of Agenda

Nothing submitted; no updates.

15. Pending Item List Review

Nothing submitted; no updates.

16. Adjourn – Sanitary District No. 3 (Water)

"There being no further business, the Town of Sheboygan Sanitary District No. 3 (Water) Commission adjourns the meeting at 5:22 p.m. until Monday, September 19, 2022 per a motion by Commissioner Stewart and a second by Commissioner Albright." Motion carried.

Sanitary District No. 2 (Sewer) Monthly Agenda – Immediately Following Completion of Joint Meeting

17. Approval of the August 15, 2022 Monthly Bills

"The Town of Sheboygan Sanitary District No. 2 (Sewer) Commission hereby approves the August 15, 2022 monthly bills as submitted per a motion by Commissioner Katte and a second by Commissioner Klosterman." Motion carried.

18. Communication & Correspondence Received After Posting of Agenda

Nothing submitted; no updates.

19. Discussion/Action – Ordinance No. 2022-2 An Ordinance Amending Section 6.06 UCE Formulas

Attorney Bauer reviewed the supporting documentation that was provided in the meeting packet verifying that Ordinance No. 2022-2, an ordinance amending Section 6.06 UCE formulas, has been completed. No action required.

20. Adjourn – Sanitary District No. 2 (Sewer)

"There being no further business, the Town of Sheboygan Sanitary District No. 2 (Sewer) Commission adjourns the meeting at 5:31 p.m. until Monday, September 19, 2022 per a motion by Commissioner Katte and a second by Commissioner Klosterman." Motion carried.

Town of Sheboygan Sanitary District No. 2 (Sewer) Town of Sheboygan Sanitary District No. 3 (Water)

Matt Dahlem, President
Ken Katte, Treasurer
Jeff Klosterman, Secretary

Art Stewart, President
Dave Albright, Treasurer
Spencer Lutzke, Secretary

Minutes approved on September 19, 2022