

**MINUTES OF THE MEETING OF THE
TOWN OF SHEBOYGAN TOWN BOARD
TUESDAY AUGUST 17TH, 2021 AT 5:15 PM**

A Town of Sheboygan Town Board meeting was held on Tuesday, August 17th, 2021, at 5:15 pm in open session at the New Town Hall, 4020 Technology Parkway, Sheboygan, Wisconsin 53083, Sheboygan County, Wisconsin.

The meeting was called to order by Town Chairman Dan Hein. The following were also present at the meeting: Supervisors Jim Schwinn, Char Gumm, Brad Lambrecht, Attorney Michael Bauer, DPW/Engineer Tom Holtan, Deputy DPW Tod Holfeltz, Deputy Utilities Damian Nevers, Fire Chief Ed Biederwolf, Ordinance Enforcement Officer Mark Heronymus and Clerk Peggy Fischer.

Notice of the meeting was given to the public at least 24 hours prior to the meeting by posting in three (3) different places.

Upon motions duly made and seconded, the Town of Sheboygan Town Board unanimously adopted the attached resolutions unless noted otherwise and made a part of these minutes by reference.

There being no further business the meeting was adjourned.

TOWN OF SHEBOYGAN TOWN BOARD

DANIEL W. HEIN, CHAIRMAN

JAMES R. SCHWINN, SUPERVISOR

CHAR GUMM, SUPERVISOR

BRAD LAMBRECHT, SUPERVISOR

ALEXANDRA NUGENT TIMOFEEVA, SUPERVISOR

MOTIONS DULY MADE AND SECONDED, THE FOLLOWING RESOLUTIONS WERE ADOPTED UNANIMOUSLY BY THE TOWN OF SHEBOYGAN TOWN BOARD IN OPEN SESSION

Meeting called to order by Chairperson Hein at 5:16 p.m.

Pledge of Allegiance was said.

Approval of the Agenda. **Motion Nugent Timofeeva, second Gumm to approve the Town Board Agenda for August 17th, 2021. Motion carried.**

Conditional Use Permit for Craig Miller, 4711 County Rd. Y, Sheboygan to sell Christmas trees, wreaths and seasonal items as well as build a future shed for storage. Atty. Bauer reported that the Plan Commission recommends approval with conditions: No alcohol sales, no music, and no other events. **Motion Schwinn, second Gumm to approve with the conditions of no alcohol sales, no music, and no other events. Motion carried.**

Sign permit for Town of Sheboygan Sanitary Districts for a long-term temporary sign for the future water tower at Cty Y, south of Playbird on the east side of the road. Atty. Bauer reported that the Plan Commission recommends approval of the sign permit. **Motion Gumm, second Nugent Timofeeva to approve the sign permit for the Town of Sheboygan Sanitary District 3 for a long-term temporary sign for the future water tower at Cty Y. Motion carried.**

Sign permit application submitted by Priority Sign for Sheboygan Lutheran High to remove the existing illuminated sign cabinet and electronic message board from existing structure and replace with a new illuminated sign utilizing the existing stone columns. Atty. Bauer reported that the Plan Commission recommended approval of the sign permit application submitted by Priority Sign for Sheboygan Lutheran High. **Motion Lambrecht, second Schwinn to approve the sign permit for Sheboygan Lutheran High to remove the existing sign cabinet and message board and replace with a new illuminated sign utilizing the existing stone columns. Motion carried.**

Authorize Ehlers to proceed with a general obligation note borrowing for up to \$2 million. Atty. Bauer reviewed the following list of items for the general obligation note: **Motion Schwinn, second Nugent Timofeeva to authorize Ehlers to proceed with a general obligation note borrowing for up to \$2 million for the six items listed below: Motion carried.**

1. Town Hall Renovations: Community Room and Board Room including upgrades in the sum of \$1,400,000.
2. 4728 N. 40th Street: Purchase and demo house for Town Hall/garage access and parking in the sum of \$150,000.
3. Town Hall: Entrance canopy in the sum of \$100,000.
4. Equipment: Skid-steer with tree stump remover in the sum of \$75,000 and towable arial lift in the sum of \$40,000.
5. Town Office: Roof repair, replacement, and garage painting in the sum of \$60,000.
6. Town Hall: Access drive lights and maintenance in the sum of \$20,000.

Buechel Property closing documents; Atty. Bauer reviewed the documents regarding the deed, title, and wire transfer for the closing of the property on August 31st, 2021. **Motion Schwinn, second Lambrecht to approve the Town Chairperson and Town Clerk to sign the Buechel Property closing documents. Moton carried.** Refer proposed Ordinance for Sec. 5.19 creating Planned Unit Development (PUD) District zoning to Plan Commission for public hearing and recommendation; Atty. Bauer reviewed the ordinance regarding the creation of a Planned Unit Development (PUD). This zoning will allow for future development with diversification and variation. **Motion Nugent Timofeeva, second Schwinn to refer proposed ordinance to the Plan Commission. Motion carried.**

Authorize Town Chairperson and Town Clerk to file application to rezone former Beuchel Property from A-1 to PUD; **Motion Gumm, second Nugent Timofeev to authorize Town Chairperson and Town Clerk to file the applications to rezone the former Beuchel Property from A-1 to PUD. Motion carried.** Authorize Town Chairperson and Town Clerk to file application to rezone former Engineering Realty Group Property from I-1 and B-3 to PUD. **Motion Gumm, second Nugent Timofeeva to authorize Town Chairperson and Town Clerk to file the application to rezone the former Engineering Realty Group Property from I-1 and B-3 to PUD. Motion carried.**

Loan repayment to Sanitary Districts update. Repayment of the loans from Sanitary District 2 & Sanitary District 3 are scheduled to be repaid on September 8th, 2021. No action.

4020 Technology Parkway - New Town Hall:

- Update of renovation re: Community Hall and Board Room. An updated quote was presented from EBI regarding conference chairs, fold-up tables, and stackable chairs for the community hall. No action. Samples were requested from the Board.
- Website design proposal and quote. Holtan has been reviewing websites with the Clerk. Holtan did share that the implementation time is about 12 weeks. No action.

Disallow Keith Menke Estate's Claim. Atty. Bauer shared the updated information regarding the Disallowance of Keith Menke Estate's Claim. The Board was informed about why the claim is being disallowed. **Motion Schwinn, second Gumm to disallow Keith Menke Estate's claim and direct the Clerk to mail a copy to each person listed on the letter and mail as certified letters. Motion carried.**

John and Patricia Green letter regarding Superior Lawn and Garden lot on Woodland Road. No action. Hein spoke with parties involved.

Status of Department of Revenue Notice of Levy limit violation. No action.

Transient Merchant Registration Forms for James DiZoglio, 421 Main Street, Unit GO1, Berlin, NH 03570 Ticket Broker selling at 4332 N. 40th, Sheboygan WI and Hwy. 42 Culvers in Sheboygan for the Ryder Cup. Nick Kalies, N6501 County Rd. OJ, Plymouth, WI 53073 ticket sales at Texas Roadhouse, Hwy. 42 for the Ryder Cup. Michael Morgan, 2517 Red Wing Way, Maryvill, TN, 37801, Ticket Sales at Quality Inn Hwy. 42 September 21-September 25th, 2021. James Bragg, 712 Lake Drive, Lake Dallas, TX, 75065 ticket sales at Texas Roadhouse, Hwy. 42 for the Ryder Cup. Philip Meyer, 2320 Bee Ridge Rd, Sarasota, FL, 32439 ticket sales at Texas Roadhouse, Hwy. 42 for Ryder Cup. **Motion Lambrecht, second Nugent Timofeeva to approve the above listed Transient Merchant Registration applications. Motion carried.**

DPW Report. Tom Holtan, Director of Public Works was present and gave an update on DPW projects:

- The parking lot will be finished next week. Landscaping will be done tomorrow and there is not a schedule for the roof as of today. The painting is scheduled for September.
- Memo regarding Sanitary 2 & 3 Projects that may qualify for ARPA funds. An additional handout was given to the Plan Commission that was submitted after the posting of the agenda. The Town Board has not taken any action regarding the ARPA funds.
- Holtan is requesting authorization to sell the bobcat for approx. \$22,000-\$29,000. **Motion Lambrecht, second Schwinn to authorize Tom Holtan to sell the bobcat \$22k-\$29k. Motion carried.**
- Holtan is requesting authorization to place an order to purchase skid steer at a cost of \$57,734. **Motion Lambrecht, second Gumm to approve the Department of Public Works Deputy Director to place an order for a new skid steer. Motion carried.**
- Holtan is requesting authorization for Deputy Director of Public Works to place an order for the purchase of a trailer for the Skidsteer. **Motion Schwinn, second Lambrecht to authorize the Director/Deputy Director to purchase a trailer for the skidsteer for approximately \$9,400.00. Motion carried.**

- Holtan is requesting authorization to place an order to purchase a stump grinder for the removal of dead ash trees in the Town of Sheboygan. **Motion Nugent Timofeeva, second Schwinn to authorize DPW to place an order to purchase a stump grinder for the cost of approximately \$7,500. Motion carried.**
- Holtan is requesting authorization to place an order to purchase a grapple bucket for the removal of dead ash trees in the Town of Sheboygan. **Motion Lambrecht, second Gumm to approve DPW to place and order to purchase a grapple bucket for approximately \$3,900. Motion carried.**
- Holtan is requesting authorization to add safety lights to Deputy Director of DPW's truck for a cost of \$5,735.00. **Motion Lambrecht, second Nugent Timofeeva to approve the safety lights for the Deputy Directors truck with a cost of \$5,735.00. Motion carried.**
- Holtan discussed the lateral connection on 50th street and Hein informed Holtan that he would need to meet with every homeowner that would be affected by any street closures.

Parks Report. Supervisor Gumm, Parks Committee Chair was present and discussed the current tree removal plan for the Town and Sunshades for benches. Hein had a resident request sunshade over the park benches. Gumm reported that both items will be on the next Parks Committee agenda.

Ordinance Enforcement Officer Report. Ordinance Enforcement officer Mark Heronymus was present and discussed the following:

- Jadwiga Sawicki, 830 N. 37th issue regarding yard condition. No action has been taken.
- W1706 County Road J update. Per Mark Heronymus, the lawn had been cut, but the barn remains standing. **Motion Schwinn, second Nugent Timofeeva to authorize Atty. Bauer to proceed with a repair or raze order. Motion carried.**

SCEDC invitation to join Workforce and Affordable Housing Taskforce. Hein was asked to join the Taskforce. **Motion Gumm, second Lambrecht to approve Chairperson Hein to represent the Town of Sheboygan as a member of the Workforce and Affordable Housing Taskforce. Motion carried.**

Schwinn has requested to stay on the Sheboygan County transportation committee. **Motion Gumm second Lambrecht to appoint Schwinn as representation of the Town of Sheboygan on the Sheboygan Transportation Committee. Motion carried.**

Review Advance Disposal n/k/a Waste Management of Wisconsin Contract. The Town Board was informed of issues that the Town is having with garbage pickup services. Atty. Bauer spoke about the contract with the Town Board. This item will stay on the Town Board agenda per Hein.

Fire Department Report. Chief Biederwolf was present and made the following announcement:

- The Tower Run will be held on 9.11.2021 at the Firehouse Park.
- There will no longer be food trucks this year and they will review if they will have food trucks next year since there was not enough participation.
- Biederwolf asked if there were any updates on training facilities, repairs, or a sleeping area for first responders. Biederwolf is looking to add a full-time person on staff at the fire house in 2022.

Fire Department Incentive Pay and Town Employee Pay. Hein, Schwinn and Biederwolf will meet next week to discuss Fire Department Incentive Pay. **Motion Nugent Timofeeva, second Gumm to move the Town Board meeting into closed session. Motion carried.**

Closed Session The Town of Sheboygan Town Board may convene into Closed Session pursuant to Wis. Stat. § 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluations of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding new employment offer(s).

Open Session The Town of Sheboygan Town Board will reconvene into Open Session to make decisions on Closed Session items. Atty, Bauer brought the Town Board back into Open Session.

Motion Gumm, second Nugent Timofeeva to Approve Sanitary District 2 and Sanitary District 3 recommendation for the following pay increases: Joe Winscher to be increased to \$21.00 an hour as of August 15th, 2021. John Witters to be increased to \$30.25 an hour as of August 15th, 2021, and Tod Holfeltz to be increase to \$32.50 an hour as of August 15th, 2021. All Ayes. Motion carried.

Correspondence and communication received after posting this agenda.

- Blind Horse email regarding dates of exemption: Aug. 10th & September 22-25
- Jerry Hoepfner's resignation from Plan Commission. **Motion Gumm, second Lambrecht to accept Jerry Hoepfner's resignation from the Plan Commission. Motion carried.**

Reports a. Financial Reports b. Approval of Bills c. Plan Commission d. Parks Committee. **Motion Gumm, second Nugent Timofeeva to approve the reports and approval of the bills from the August 17th, 2021, Agenda. Motion carried.**

Adjourn – **Motion Gumm, second Lambrecht to adjourn the meeting at 8:09 pm. Motion carried.**

Peggy Fischer, Clerk