

**MEETING MINUTES OF
TOWN OF SHEBOYGAN SANITARY DISTRICT NO. 3 (WATER)
AND**

TOWN OF SHEBOYGAN SANITARY DISTRICT NO. 2 (SEWER)

Date: Monday, August 21, 2017

Place: Town Hall, 1512 N. 40th St., Sheboygan, Wisconsin

Time: 4:00 p.m. – Sanitary District No. 3 Water Monthly Meeting

Time: To Follow San 3 Meeting – Sanitary Dist. No. 2 Sewer & Sanitary Dist. No. 3 Water Joint Meeting

Time: To Follow Joint Meeting – Sanitary District No. 2 Sewer Monthly Meeting

A monthly meeting of the Town of Sheboygan Sanitary District No. 3 (Water) Commission began at 4:00 p.m. and a joint meeting of the Sanitary District No. 2 (Sewer) and Sanitary District No. 3 (Water) Commissions began at 4:09 p.m., following the Water District meeting. The Sanitary District No. 2 (Sewer) Commission continued on with their monthly meeting after the matters in Joint Session had been discussed at 4:55 p.m. on Monday, August 21, 2017 in open session at the Town of Sheboygan Town Hall, 1512 N. 40th St., Sheboygan, WI 53081, Sheboygan County.

Notice of the meeting was given to the public at least 24 hours prior to the meeting by posting in three (3) different places and forwarding to all news media who have requested the same.

Upon motions duly made and seconded, the following resolutions were unanimously adopted and made a part of these minutes by reference as if fully set forth herein.

1. Call to Order

The Town of Sheboygan Sanitary District No. 3 (Water) Commission monthly meeting is called to order by Treasurer Jerry Hoepfner, Sanitary District No. 3 (Water) at 4:00 p.m. The following were also present at the meeting: Spencer Lutzke, Secretary, Sanitary District No. 3 (Water); Art Stewart, Sanitary Districts Alternate Commissioner; Attorney Michael Bauer; Engineer Tom Holtan; Director of Public Works William Blashka; Office Manager Darla Free and those persons on the attached list.

2. Approval of the August 21, 2017 Monthly Bills

“The Town of Sheboygan Sanitary District No. 3 (Water) Commission hereby approves the August 21, 2017 monthly bills as submitted per a motion by Commissioner Lutzke and a second by Commissioner Hoepfner.” Motion carried.

3. Discussion/Action – Site for New Water Tower

DPW Blashka states that there are no updates; we’re waiting to hear from Jim Hapeman of Franzen Litho. Engineer Holtan states that Commissioner Flasher asked him to look into whether the District’s adding a tower with antennas would create problems for Franzen’s tower antennas. He states that it will cause problems; the providers will have to make the final decision; if they remove their tower it will cost between \$10,000.00-\$20,000.00; it will depend on steel prices. Commissioner Stewart asks if this tower is on the site the District wants to purchase. Engineer Holtan states no.

4. Discussion/Action – Renewal of HydroCorp Cross Connection Control Professional Service Agreement

DPW Blashka states that HydroCorp is the company we use to do our commercial and industrial cross connection inspections; we’ve been working with them for the last four to five years; our contract with them has expired; there’s no cost increase, they’re just looking for the Commissioners approval to renew the contract. Attorney Bauer states that it’s a well written agreement, but he has one comment; the agreement lists the Town of Sheboygan as the client; to make the contract correct, it should list Sanitary District No. 3 (Water). He states that on page five and six, 5.2 Limitation of Liability, their general liability is \$1 million, limited to \$2 million; this is adequate but he just wants the Commissioners to be aware this. Commissioner Hoepfner and Commissioner Lutzke acknowledge the general liability amounts.

“The Town of Sheboygan Sanitary District No. 3 (Water) Commission hereby approves the HydroCorp Professional Service Agreement with the correction made that the client is Sanitary District No. 3 (Water) per a motion by Commissioner Hoepfner and a second by Commissioner Lutzke.” Motion carried.

Attorney Bauer states that part of the District's ordinance regarding cross connections was in this month's packet; State Statute Sec. 66.122 (d) RIGHT TO INSPECT was changed to Sec. 66.0119 and this change should be made in the District's Ordinance book.

5. Communication & Correspondence Received After Posting of Agenda

Nothing submitted; no updates.

Sanitary District No. 2 (Sewer) and Sanitary District No. 3 (Water) Joint Agenda – Immediately Following Completion of Sanitary District No. 3 (Water) Monthly Meeting

6. Call to Order - Sanitary District No. 2 (Sewer)

The Town of Sheboygan Sanitary District No. 3 (Water) and Sanitary District No. 2 (Sewer) Commissions monthly joint meeting is called to order at 4:09 p.m. by Commissioner Hoepfner and Commissioner Dave Griffin, President, Sanitary District No. 2 (Sewer). Commissioner Ken Katte, Treasurer, Sanitary District No. 2 (Sewer) and Commissioner Dave Albright, Secretary, Sanitary District No. 2 (Sewer) are also in attendance.

7. Approval of the July 17, 2017 Monthly Meeting Minutes

Commissioner Griffin states that agenda item 20 needs to be corrected; it should state that the City of Sheboygan Wastewater Treatment Plant is looking for a new superintendent.

"The Town of Sheboygan Sanitary District No. 2 (Sewer) Commission hereby approves the July 17, 2017 monthly meeting minutes with the change made to agenda item 20 per a motion by Commissioner Griffin and a second by Commissioner Katte." Motion carried.

"The Town of Sheboygan Sanitary District No. 3 (Water) Commission hereby approves the July 17, 2017 monthly meeting minutes with the change made to agenda item 20 per a motion by Commissioner Hoepfner and a second by Commissioner Lutzke." Motion carried.

8. Discussion/Action – Water & Sewer Service to Garage, Donald & Jacqueline Hersey/3822 Koehn Ave

Donald and Jacqueline Hersey are in attendance. Commissioner Griffin states that their packets have a picture of the location of the Hersey property. DPW Blashka states that the Hersey's home has been razed; the Hersey's called the Town to turn off the water, but they never called to have the inspection for the proper capping of the water and sewer laterals when the home was razed; there still hasn't been the proper inspections; the Hersey's were told that they needed to call to have this done. He asks the Hersey's if their intent is to rebuild on the same site. Ms. Hersey states yes; they want water and sewer to the garage so they can have a bathroom to use while they're building their new home. Mr. Hersey states that he has a carbon heater in the garage; they want to start building the new house in March, or as soon as the snow's gone. DPW Blashka asks if they're looking at having two water lines; one to the garage and one to the new house. Mr. Hersey states that sewer has to go to the house; he's looking at having a "Y" to serve both. DPW Blashka states that they have to follow State plumbing codes; the "Y" creates an interceptor; the Hersey's could check with the State or a plumber to find out what's acceptable; usually homes have the sewer to their home, then the line continues to the garage. Mr. Hersey states that they could connect their garage that way, after the house is done. Commissioner Griffin asks if their plan is to keep water and/or sewer to the garage permanently after the house is done. Mr. Hersey states yes. DPW Blashka asks if we need to check with our plumbing inspector to see if this is legal. Attorney Bauer states that, with the house being gone, you now have an accessory use structure that's not allowed per the Town's zoning code; you're not allowed to have a garage on a parcel without a home; it's an unusual situation, there was a house; at this time there's no permit for the construction of the new house. Mr. Hersey states that they didn't know about the \$3,000.00 deposit for the building permit; they had everything set up with the bank, then they had to hold off. Attorney Bauer states that we're worried about from now until March; we'd be approving something illegal per the Town zoning code. DPW Blashka states that if the new home was under construction now, it would have been okay. Attorney Bauer asks if they had water and sewer to the old house. Mr. Hersey states yes, they did. Commissioner Griffin states that the Hersey's have to get approval from the Town Board first; if we approve the water and sewer now, that doesn't solve the problem with being non-compliant with the Town zoning codes; the Town Board would have to give you approval. Ms. Hersey asks what's involved to get that done. Attorney Bauer states that this issue would go to the Board of Zoning Appeals for a Variance; the Board is regulated by the State; the odds aren't very good to get the approval that's required; you could enter into some kind of contractual agreement with the Town, but it's not a good way to do this. Commissioner Lutzke asks why they want to do these water and sewer services

now; why not do it while their new home is under construction. Commissioner Griffin states that if they're not living there, they shouldn't need it. Mr. Hersey states that he has a workshop in the garage; it would be for convenience. Supervisor Schwinn states that the Hersey's are planning on building the new house 10' west of the original home that was on the parcel. Ms. Hersey states that they're expanding their home. Attorney Bauer states that the \$3,000.00 is a deposit that is refunded after the final csm and inspections are done and approved after the new house is completed; because you have an established site, maybe the grades wouldn't change; maybe the Town Board would waive this fee because it's not a new site; this might be an option. Supervisor Schwinn states no, they don't want to establish this policy; what they do for one, they'd have to do for everybody; they came here today because of wanting water and sewer service. Commissioner Griffin states that if the Districts ignore the Town issues, permits, etc., the Districts could have an agreement to extend the water and sewer to the garage if they cap the existing services. Attorney Bauer states that Mr. Hersey mentioned a workshop and asks if this is a business. Mr. Hersey states no, it's not a business; he makes things for friends and his kids; he used to have a business in Howards Grove. DPW Blashka states that, since this is a residential site, he'd like to check with the Town inspector; it's zoned residential, so the shop might not be legal. Commissioner Griffin states that if the Town plumbing inspector approves the water and sewer service to the garage, we can approve it. DPW Blashka states that there would have to be a recorded deed if the sewer splits and goes into another building; it might have to be registered at the State; the junction will need a cleanout. Attorney Bauer states that it's an unusual request and thinks it should be sent back to the Town Board for a variance, stating that the new home would have to be built by a specified date; if the home wasn't done by that date, everything would be terminated for the garage. Commissioner Griffin states if we check all of this out, we can make approvals. Commissioner Katte asks if we can run a plumbing line to avoid an interceptor. Commissioner Stewart asks if the water would have to go through the house. Commissioner Griffin states that we'll have to have the Town plumbing inspector review and approve these things; if these options aren't allowed, the Hersey's will have to go to the Town Board and, if the Town Board doesn't give approvals, the Districts offer goes away, too. Ms. Hersey states that they want to start building in March or April, whenever the snow goes away. Mr. Hersey states that the sewer would have to by-pass the house. Commissioner Griffin states that the water goes to the house first, then the garage, and asks if this is correct. DPW Blashka states that if the water bypasses the house, then they'll have two connections, then they'll get two sewer bills. Commissioner Griffin states that he'd rather not do that; we don't want to charge another connection fee. DPW Blashka states that he doesn't recall having any other residential property like this; sewer is charged by the water meter; if they have a separate meter, they'll have a separate connection. Commissioner Griffin states that we can approve the services based on everything meeting State plumbing codes, but because it's non-conforming, they'd need an agreement with the Town; the Hersey's should work with Attorney Bauer and Clerk Conrad to put together the agreement the Town would require. Ms. Hersey asks if they need to make an appointment with somebody. Attorney Bauer states that the next Town Board meeting is Tuesday, Sept. 19; we'd have to ask for a temporary non-compliant approval for the Hersey's property; allowing them to improve the garage for a limited time, until they finish their new home. He states that the Town Board could deny the request and the Hersey's should ask Clerk Conrad to put them on the Sept. agenda; we will proceed from there. Commissioner Griffin states that, with the water, it has to go to the new house first; the sewer can by-pass the house. He states we can give conditional approval based on the project meeting State codes, approval from the Town inspector, getting approval for the non-conforming parcel from the Town Board, the sewer by-passing the house and the water being extended from the house. Ms. Free states that DPW Blashka could e-mail the information to the Town plumbing inspector first, to see if the State would allow it. Commissioner Griffin directs DPW Blashka to find this information out, and if it's legal per State code, they can formalize everything at the Districts September meeting.

9. Discussion/Action – Parcels in the Town that are not in the Districts

Nothing submitted; no updates.

10. Discussion/Action – Review of Districts' Investments

Ms. Free states that she was contacted by Paul Jochimsen, of Morgan Stanley; he submitted money market and cd rates for the Commissioners to review. Commissioner Griffin states that the Districts can revisit this in spring, when they have more money.

11. Discussion/Action – Phone System Upgrade for Town Hall

Supervisor Schwinn states that the current phone system no longer has parts available; it's over 30 years old; the office staff was contacted by the current provider to change their service because of this; it was approved to get a new system at the Town Board's August meeting; we received two quotes from O & W. He states that they'll be installing the new equipment in 2-3 weeks; there will be eight phone lines, we will be dropping one

line; one benefit will be if the staff has a phone call and there are problems or issues, they'll have the ability to record it; the system has intercom capability. Commissioner Albright asks if they got any other bids. Attorney Bauer states that \$10,000.00 was from the existing provider, \$4,000.00 was from O & W. Ms. Free states that we have problems with the quality of sound with some of the existing phones. Commissioner Albright asks how close we are to a VoIP system. Ms. Free states that it was mentioned in the past, but it was preferred to have the phones answered personally. Commissioner Griffin asks how much of the cost is the Districts share. Supervisor Schwinn states that the calls to the office are equally split between Town and District issues.

"The Town of Sheboygan Sanitary District No. 2 (Sewer) Commission hereby approves O & W's quote of \$4,435.00 for a new phone system for the Town Hall and also agrees to pay one-third of the costs per a motion by Commissioner Griffin and a second by Commissioner Albright." Motion carried.

"The Town of Sheboygan Sanitary District No. 3 (Water) Commission hereby approves O & W's quote of \$4,435.00 for a new phone system for the Town Hall and also agrees to pay one-third of the costs per a motion by Commissioner Hoeppner and a second by Commissioner Lutzke." Motion carried.

Commissioner Stewart asks if it isn't illegal to tape phone conversations. Supervisor Schwinn states that they may not use this feature. Ms. Free states that the O & W rep stated that Wisconsin is a one-party consent regarding this issue, but she can check with this and confirm next month.

12. Town of Sheboygan Plan Commission Update

Commissioner Hoeppner states that the subject of residents being allowed to have chickens came up again; the Commission recommended to the Town Board not change the existing policy; they aren't going to allow chickens in residential areas. Attorney Bauer states that you have to be in an A1/Agricultural district to be allowed to have chickens. Commissioner Katte states that chickens are allowed in the City of Sheboygan.

13. Operator's Report

DPW Blashka states that everything's running good for the Water District; all of the hydrants have been flushed for the season; Bruce Schneider is now exercising valves. He states that he finished 70 different samples from the three well sites and other sites; the reports were mailed to the State today; we'll have the results at next month's meeting; the WI DNR requires these samples and also what we are required to sample for, like inorganic contaminants, organic chemical contaminants, and others. He states that pumpage is down, but it's been a wet summer.

DPW Blashka states that for the Sewer District, the flows are a little high due to the rain fall; the rain always has an effect on the Pigeon River station; we aren't the only municipality with this problem. He states that they made a sewer repair on N 40th St, near Spring Ct; the problem was found during televising; there was a 2-3" crack in the main and it was also dislodged; we hired Larry's/LA Equipment to make the repair; the work had to be done before the school buses were back on the roads; it was 7'-8' down to the main; all the work is complete; there was a very large area of road that had to be torn up; the County will be repaving it this Thursday. He states that Larry's will also be doing another repair, near the Pigeon River lift station; the pipe is old and brittle, like the N 40th St pipe; the leak is located down the hill and they'll probably do the repair this week or next. He states that there was one more leak brought to his attention, but the road was paved two years ago; we'll watch this leak because it doesn't appear that there's any infiltration at this point; we'll want to fix it in 2-3 years. He states that Great Lakes TV & Seal already has about ¾ of the system cleaned, about ¼ has been televised; this includes The Preserve at Briarwood and the Sheboygan Falls trailer park. Commissioner Griffin states that we still don't have the bod's. DPW Blashka states that he has to keep reminding the City to provide them; it's a new person and there's lots of learning.

14. Communication & Correspondence Received After Posting of Agenda

Nothing submitted; no updates.

15. Pending Item List Review

The pending item list is reviewed and updated accordingly. The list is part of the minutes' book for review and record retention purposes. Nothing submitted; no updates.

16. Adjourn – Sanitary District No. 3 (Water)

"There being no further business, the Town of Sheboygan Sanitary District No. 3 (Water) Commission adjourns the meeting at 4:55 p.m. until Monday, September 18, 2017 at 4:00 p.m. per a motion by Commissioner

Hoepfner and a second by Commissioner Lutzke.” Motion carried.

Sanitary District No. 2 (Sewer) Agenda - Immediately Following Completion of Joint Agenda

17. Approval of the August 21, 2017 Monthly Bills

Commissioner Griffin asks for an explanation regarding the Energenecs invoice. DPW Blashka states that these purchases were for the Pigeon River and Erie Ave. lift stations; the flow meters had to be replaced and we had pumpage problems; there also was some reprogramming required; we had a glitch in the program. Commissioner Griffin states that this was a lot of new equipment. DPW Blashka states that there was also recalibrating at the Cth Y and Pigeon River lift stations. Commissioner Katte asks if we only go to Energenecs. Commissioner Griffin states that, even if they cost a little more, they're knowledgeable of our system; if we had an emergency, a new company might not respond as promptly. Commissioner Katte asks if these were “wear and tear” issues. DPW Blashka states yes; the flow meters are all self-contained, the information goes to the SCADA system from there. Commissioner Griffin asks when was the last time these items had to be replaced. DPW Blashka states that the flume at the Pigeon River lift station is the original, from the early 2000's; the flow meters are from about the same time; they couldn't hold a calibration; they're ultrasonic units. Commissioner Katte asks if they'll be good for a while. DPW Blashka states that the big meter is old and could go at any time. Commissioner Albright asks if we could get a new one budgeted for. DPW Blashka states yes, he'll get quotes for budget time.

“The Town of Sheboygan Sanitary District No. 2 (Sewer) Commission hereby approves the August 21, 2017 monthly bills as submitted per a motion by Commissioner Albright and a second by Commissioner Katte.” Motion carried.

Commissioner Griffin states that the revenue from connection fees is quite a bit higher this year, it's at \$46,000.00. Attorney Bauer states that it's due to the apartment development.

18. Discussion/Action – Policy on Maintenance Obligation, The Preserve at Briarwood

Attorney Bauer states that there's nothing further at this time; the July minutes reflect how the District set up their policy; we'll keep following up with Mr. Diener. He asks if the cleaning and televising invoice will be here before the September meeting. DPW Blashka states that he doesn't think so. Commissioner Griffin states that when the bill does come, if we don't have a homeowners association, we'll send the bill to Mr. Rohde; if he doesn't pay, it will go on the residents tax roll. Attorney Bauer states that if that's the case, it should be done as a special charge. Commissioner Katte asks how we'll handle it if something's broke in the system that needs a repair. Attorney Bauer states that if a lateral needs repair, the costs go to that property owner; if there's a break in the main, all of the residents connected are responsible.

19. Discussion/Action – CMOM Update/Capacity, Management, Operations & Maintenance Plan

DPW Blashka states that he hasn't had time to work on it yet.

20. Discussion/Action – Non-Disposable Wipes Being Flushed into Sanitary Sewer System

Suzanne Walter, Town resident and Rockline employee, is in attendance for this agenda item. She states that she's familiar with the flyer that the Town has available at the office and on the website; she states that she would like to understand what issues we are having with these wipes in the system; Rockline is not driven by profits, but they do create a product that causes problems. Commissioner Griffin states that our DPW will explain the issues and Commissioner Albright has an example. DPW Blashka states that our lift stations hold sewage in a big tank; the wipes get tangled with hair, floss, etc., and then it becomes a big clump; these clumps get caught in the propellers and that causes issues; the wipes on the market are built with a mesh that doesn't break down; toilet paper breaks down; Kleenex doesn't break down, but they're not as bad for the system as wipes; smaller fibers might help; the long strings are the problem. He states that he read an article put out by another municipality, asking that manufacturers remove the word “flushable” from their packaging; it would save costs to operate wastewater treatment facilities and lift stations without these products entering into them. Commissioner Griffin asks what happens if we get a plug. DPW Blashka states that we'd get an alarm; it could happen in the middle of the night, or any time; we don't want a sewage back-up; it can take hours, or all day, to resolve the problem; there are stories of whole city blocks being backed up with sewage. Commissioner Katte states that he spoke with Rich Rudolph and he said they'd like a sample to see if it's their product. Ms. Walter states that they already did this from other areas. DPW Blashka states that we haven't done this with our system, but Ms. Walter could contact Ms. Free and work out a time and date to pull a sample. Ms. Walter

states that they'd like to do an analysis of a clog; we know wipes well and we know our angle; we want the District's angle, we want to understand the issues. Commissioner Albright states that a plant operator said the same thing as we are saying in Green Bay news; they cut open a pipe and showed it filled with wipes; he said if the products weren't in the system, they wouldn't have back-ups. DPW Blashka states that there used to be commercials stating that these products could be flushed; they don't say this anymore, but people are used to doing it anyway. Commissioner Griffin states that they'd encourage Rockline to get a sample; the District wants to work with them. Ms. Walter asks if the District would allow a couple of employees to work together with the District to get a sample, that would be the first step; they'd like to take the sample to a lab. DPW Blashka states that would not be a problem. Commissioner Albright states that they should also go on-site when the sample's pulled. Ms. Walter states that they've done this before; they set out plastic sheets and call it "sewer dives"; they found that more than 98% is stuff that never was supposed to be flushed. She states that they've put their product in a water bottle, they shake it, it becomes fibrous, but this is not a "real life" situation. She states that she'll work to coordinate a time to visit a site and get a sample.

21. Update – 2017 Televising Schedule

Commissioner Griffin states that televising is going on right now and it will be done in the next couple of weeks. Commissioner Albright asks if we can reserve a preferred spot for next year's cleaning and televising. DPW Blashka states that his contact, Jeff from Great Lakes TV & Seal, called and said he lost six employees to municipalities; he's trying to get his staff rebuilt; he's still down employees; he apologized and is hoping for no problems next year; hopefully we'll have Great Lakes here in early spring for next year.

22. Discussion/Action – DNR Request to Spray for Invasive Phragmites at the Pigeon River Lift Station

DPW Blashka states that he, Supervisor Schwinn and Ms. Free went to a meeting held by the DNR at Maywood regarding phragmites; the DNR got a 3-year grant to spray and cut phragmites along the Pigeon River basin; they sent out 300 letters and received 175 replies. He states that at the meeting, they explained how they spray and how they follow up; the application of spray is done by State approved businesses; he asked them if they had a website to see who has all agreed, but after visiting the site, it only showed a map where the phragmites are; 98% of them are on the north side of the river; we only have land on the south side and we only have a very small amount of phragmites; right now we only cut them back. He states that the DNR rep said we have to spray to get rid of them, but if a neighboring property doesn't spray, they'll just keep coming back; the DNR called the office to see if we were going to approve entering into this program. Commissioner Griffin states that originally we got an e-mail from the DNR that only gave a two day notice. DPW Blashka states that they haven't started any spraying; after they spray, eventually you have to revegetate the area. Commissioner Griffin asks if they mandate what you have to vegetate with. DPW Blashka states that you can plant grass. Commissioner Griffin states that if the phragmites are causing any problems for us at the lift station, we can just continue to cut it back. Supervisor Schwinn states that it only takes one twig to make it spread. DPW Blashka states that there weren't any phragmites to the west side of their map, but he has seen it there. Supervisor Schwinn states that the phragmites are by the river, so you don't want to use Round-Up; the product they use is safe for other plants and animals; they wouldn't give a price on the product. DPW Blashka states that about five years ago the DNR contacted people about trying to eradicate Japanese knot weed; we worked with them and nothing's changed, it's still there; the County's been spraying by our guardrails and that's been working; the knot weed is all over by the Cth Y lift station. Commissioner Griffin asks if they want to agree to move forward with the spraying. DPW Blashka states that it's such a small area. Commissioner Griffin asks what would happen if they agree to spray, the neighbors don't, but the spray kills the neighbors' trees, or causes other problems or damage. Supervisor Schwinn states that they addressed this at the meeting; that's why they hire professionals for the spraying. Commissioner Griffin asks if we'd need to be concerned that neighboring property owners could come after us legally. Attorney Bauer states that they could, but you'd want an agreement that would give the District an indemnification claim. Commissioner Griffin states that it's such a small area, but we'd want an agreement stating that we aren't held responsible for any possible issues.

"The Town of Sheboygan Sanitary District No. 2 (Sewer) Commission hereby approves allowing the Wisconsin DNR to spray and cut the invasive phragmites at the Pigeon River lift station location contingent upon the Wisconsin DNR providing an indemnification claim agreement holding the District harmless of any issues that may arise from their actions and also allowing the District to terminate from the agreement at any time per a motion by Commissioner Griffin and a second by Commissioner Albright." Motion carried.

DPW Blashka states that he'll contact the DNR and let them know what the Commissioners have decided.

23. Discussion/Action – Revisions and Updates to Emergency Response Plan

DPW Blashka states that he made a few more updates; if there's a back-up in the main, then into a house, it's our responsibility; if we get a call of a back-up, we make sure our main is open; if it is, the problem's in the lateral, which is then that property owner's responsibility; we deal with the mains, we don't jet private services; if we have a clog in the main, as soon as we open it up, everything pulls out of the homes; we still have to deal with the homeowner's property; that's why we are aggressive in televising. He states that we had one sewer back-up years ago at a property west of Cth Y, on Superior Ave.; the District had that homeowner hire who he wanted and submit the bills to the District; the County had been doing work at the intersection of Cth Y and Cth O; they got debris in the main and that's what caused the back-up; the District paid for the hotel for the family and gave them money for meals. Commissioner Griffin states that the format of the Response Plan is a little messy and he'd like that cleaned up; he'd like the revision date, July 2017, on the front page.

"The Town of Sheboygan Sanitary District No. 2 (Sewer) Commission hereby approves the Emergency Response Plan with the corrections and formatting updated per a motion by Commissioner Griffin and a second by Commissioner Albright." Motion carried.

Commissioner Griffin states that this item can now be removed from the agenda.

24. Communication & Correspondence Received After Posting of Agenda

Nothing submitted; no updates.

25. Adjourn – Sanitary District No. 2 (Sewer)

"There being no further business, the Town of Sheboygan Sanitary District No. 2 (Sewer) Commission adjourns the meeting at 5:38 p.m. until Monday, September 18, 2017, following the Sanitary District No. 3 (Water) monthly meeting per a motion by Commissioner Griffin and a second by Commissioner Katte." Motion carried.

Town of Sheboygan Sanitary District No. 2 Sewer

David Griffin, President
Ken Katte, Treasurer
David Albright, Secretary

Town of Sheboygan Sanitary District No. 3 Water

Mark Flasher, President
Jerome Hoepfner, Treasurer
Spencer Lutzke, Secretary

Minutes approved on September 18, 2017