

INSPECTIONS, ZONING & PLANNING FREQUENTLY ASKED QUESTIONS

If your questions are not answered below please feel free to call the Town Hall at 920-451-2320 or any of the associated inspectors:

Jack VandeWeele (Building) 920-946-7844

Chuck Hoffman (Electrical) 920-323-2692

Scott Winter (Plumbing) 920-207-2818

Chuck Mayer (New Homes) 920-894-4263

Jane Drager (Commercial) 920-687-1110

****Do I need a permit for a storage canopy, shed or garage for outdoor storage?**

*Yes, permits are required for outdoor storage structures. A site plan is required showing where the structure will be constructed.

****What are the regulations for a rummage/garage sale?**

*Rummage/Garage sales may not exceed one (1) sale on a consecutive Thursday, Friday & Saturday or two (2) sales if on a consecutive Thursday, Friday, Saturday & Sunday. Nor person or group of persons may conduct, carry on, operate or run more than six (6) such sales in any one (1) calendar year.

****Is a permit required to install a swimming pool?**

*Yes a permit is required for all swimming pools except a "kiddie pool". A kiddie pool is defined as a portable pool with a maximum surface area of 40 square feet and 24 inches high. The municipal code includes regulations related to location, height, clearances from building, lot lines & utility lines & protection to prevent unauthorized access to the pool. Please see the swimming pool permit application in the forms section of the website for details.

****Is there a height limit for detached garages, storage shed and other accessory buildings?**

*The maximum height for accessory buildings in the Town of Sheboygan is twenty (20) feet.

****What are the setbacks for a detached garage, storage shed or other accessory building?**

*No portion of a detached accessory building, including the overhang, may be located closer than five (5)' from all property lines and ten (10) feet from all other structures. Accessory buildings may not be constructed in an easement or in a street yard or front yard. A site plan, drawn to scale, shall be required when applying for a permit to verify the structure will not exceed the buildable area allowed by the Municipal Code and the location complies with setback requirements.

****Is a permit required to erect a fence?**

*A permit is required. There is a six (6) foot height restriction in side and rear yards. Fences may be installed on the lot line (provided you know where the lot line is) and not over any easement area. A sketch of the property showing the location of the fence is required with the application. There are also height restrictions based on the proximity of the fence to driveways and intersections. Details regarding these restrictions can be found in the Ordinance Section.

****Must the "good" side of the fence face outward?**

*There is no requirement that the "good" side face outward and your fence can be installed with either side facing out.

****When is a wrecking/raze permit required?**

*A wrecking/raze permit is required to demolish any structure or portion of structure. This includes but is not limited to dwellings, garages, storage sheds, gazebos. The wrecking/raze permit is important to remove the structure from the tax roll.

****When are inspections required during construction?**

*Inspections are required for:

- Footings prior to placing concrete for new structures
- Foundation inspection prior to backfill

Rough-in framing prior to insulating or covering walls
Rough-in electrical prior to covering electrical work
Rough-in plumbing prior to covering plumbing work
Insulation and vapor barrier prior to wall finish
Final Building Inspection
Final Electrical Inspection
Final Plumbing Inspection

These are only examples of when an inspection is required. To clarify if your project specifically requires an inspection please contact the inspectors listed in the first portion of this page.

****When do I need a Building Permit?**

*A permit is required for:

Commercial Construction
Industrial Construction
Residential Construction
Additions
Alterations
Most repairs
Moving or demolition of structures

****When do I need an Electrical Permit?**

*An electrical permit is required for the following:

New Installations
New Service or Service Change
Additions
Alterations of any electrical wiring and equipment associated with a structure or project.

****When do I need an HVAC Permit?**

*An HVAC (heating, ventilation, air condition) permit is required for the following:

New Installation
Replacement of heating and cooling equipment
Additions or alterations to the distribution systems

****When do I need a Plumbing Permit?**

*A Plumbing Permit is required for the following:

New installations
Additions
Alterations of any plumbing equipment associated with a structure or project.

****When are permits not required?**

*Permits are not required for minor repairs or alterations costing less than \$1,000 which do not change the occupancy, area, structural strength, fire protection, exits, lighting or ventilation of a structure.

Examples include the following:

Interior or exterior painting
Installation of draperies or blinds
Installation of carpet or resilient floor covering
Uncovered patios at grade
Changing fixtures and outlets, such as lights and switches

*****MOST FORMS ARE LOCATED IN THE FORMS SECTION OF THE WEBSITE**

*****NEW HOME PERMITS MUST BE PICKED UP AT THE TOWN HALL**